



Committee of the Whole

1. Boards and Commission Interviews (Amy)

The City Clerk has scheduled time for Council to hold interviews for prospective candidates interested in filling vacancies on City Boards and Commissions.



Land Use Committee

1. Proposed Agreement with Klaben for Hike & Bike Trail Connector (Jim)

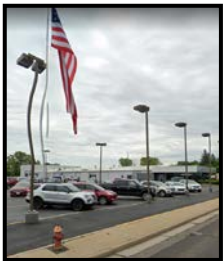
Jim is requesting Committee time for Council's consideration of a proposed Agreement between the City and Klaben that would allow for the construction of a new, wider sidewalk along the City right of way and Klaben property frontage on West Main Street. (attachment)

Administration Recommendation

The proposed wider sidewalk would be safer, more functional, and provide a connection for the Portage Hike & Bike trail. I recommend Council's support for the Agreement.

Council Action

Authorize the proposed Agreement between the City and Klaben for a new section of the Hike & Bike trail as presented.



Streets, Sidewalks & Utilities Committee

1. Proposed Erie Street Closure for Possible Community Ice Rink (Jim)

Jim has requested Committee time for Council's consideration of a request to close a section of Erie Street (between the PARTA garage and KSU Hotel) for the possible construction of a temporary seasonal ice rink (late December – February) that would be available for KSU students and Kent community members. (attachment)

Administration Recommendation

The City and KSU staff have been discussing the idea of a community based ice rink as a way to provide safe, outdoor activities during the winter months. The eastern section of Erie Street has low usage during the winter months so staff is recommending Council's support for the possible street closure for the rink as a way to assist downtown businesses. It is unclear whether the ice rink will be possible depending upon the severity of the pandemic but we would like Council's authorization in case it turns out to be possible.

Council Action

Authorize the proposed closure of this section Erie Street for the winter months as presented.



Finance Committee



1. City/Portage County Public Defender Contract Renewal (Hope)

Hope is requesting Council's authorization to renew the City's contract with the Portage County Office of the Public Defender for the purposes of legal counsel to indigent persons for the period of January 1, 2021 through December 31, 2021. (attachment)

Administration Recommendation

This is an annual contract renewal that Hope and I recommend for Council's authorization.

Council Action

Authorize the renewal of the Portage County Public Defender's contract for 2021.

2. Presentation of the Proposed 2021 City Operating Budget (Rhonda)

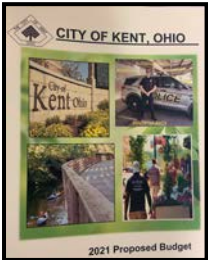
Rhonda Hall has requested Committee time to present the proposed 2021 City Operating budget. (attachment)

Administration Recommendation

I recommend Council receive and authorize the proposed 2021 City Operating budget.

Council Action

Authorize the proposed 2021 proposed City Operating budget as presented.



3. 2020 Budget Appropriations Amendment (Rhonda)

Rhonda has been working with the department heads to reconcile the approved 2020 budget line items and she has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

Administration Recommendation

I recommend Council's authorization of the appropriations amendments.

Council Actions

Approve the 2020 budget appropriations amendments as presented.



4. "Then and Now" Purchase Order List for Certification (Rhonda)

Rhonda has requested Committee time for Council's certification of the list of "then and now" purchase orders made in 2020 that exceed \$3,000. The list of "Then and Now" purchase orders has been verified by Rhonda that at the time the order was made ("then"), and at the time of final authorization ("now"), sufficient funds were available and properly budgeted for the purchase. (attachment)

Administration Recommendation

Ohio Revised Code requires Council's certification of the "then and now" list, and I recommend Council's support.

Council Actions

Authorize the "then and now" list of purchase orders for 2020 as presented.



5. Accept a Phone Charging Station from NOPEC (Melanie)

Melanie has requested Committee time to request Council accept a public phone charging station from NOPEC. The public phone charging station could be used in City buildings (like the new City Hall) as a convenience to the public. (attachments)

Administration Recommendation

I recommend Council authorize the acceptance of the public phone charging station from NOPEC as presented.

Council Actions

Approve the acceptance of the NOPEC public phone charging station as presented.



Finance Committee (continued)

6. 2019 Position Allocation Ordinance (Suzanne, Rhonda)

Suzanne and Rhonda have updated the position allocation ordinance for 2021 based on the positions proposed in the 2021 Operating Budget. (attachments)

Administration Recommendation

I recommend Council's authorization of the 2021 position allocation ordinance based on the proposed 2021 Operating Budget.

Council Actions

Approve the 2021 position allocation ordinance.

Executive Session

Staff has requested an executive session for consideration of the proposed position, pay plan, and compensation and benefits updates for the City's General Compensation Plan for 2021.

