



## Health & Safety Committee

### 1. Solid Waste Ordinance Changes

Based on Council's recommendation in the December Committee meeting when the new solid waste ticketing program was approved, Jeff Neistadt has requested Committee time to present his recommendations for a few follow up changes to the solid waste ordinance, including defining the ticketing appeals process and identifying the acceptable location for storage of trash containers. (attachment)

#### *Administrative Recommendation*

The staff presents a compelling case for the need to clarify the Solid Waste Code for where to store trash receptacles on private property and appeals so I recommend Council's support for the proposed text changes.

#### *Council Action*

**Adopt the Solid Waste Code modifications as presented.**

### 2. Coyotes At Large

Based on Council's referral, the staff is requesting Committee time to discuss recent reports of increased coyote sightings in residential neighborhoods in the City. The staff have contacted a couple of neighboring cities and the Ohio Department of Natural Resources (ODNR) to gather information on best practices for managing coyote nuisance activity. ODNR has arranged for a staff expert to attend our Committee meeting to discuss methods for managing coyote concerns. (attachment)

#### *Administrative Recommendation*

Receive the staff report and direct staff accordingly.

#### *Council Action*

**Receive the staff report and direct staff accordingly.**

## Finance Committee

### 3. Utilities IT Manager Position Request

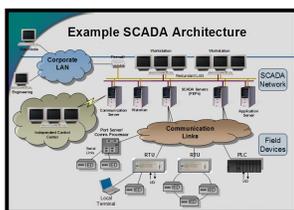
Gene Roberts has requested Committee time to ask Council to consider authorization of a new IT Manager position for the water and water reclamation operations. Gene notes that the improvements in technology systems to monitor and manage the utility operations (SCADA) have significantly enhanced our ability to manage the utility operations but the increased reliance on technology has also led to the need for a new position to make sure those systems are optimized and performing as required. (attachments)

#### *Administration Recommendation*

Gene is requesting Council's authorization for a new, full time utility IT Manager position funded through the utility rates plans in a pay range of approximately \$44,000 to \$58,000. I recommend Council's support of the new position request.

#### *Council Actions*

**Authorize the new position allocation request for an IT Manager for the utility funds as presented.**



## Finance Committee (continued)

### 4. Stormwater Utility Rate Stabilization Plan



During the last couple rounds of City budget discussions, staff provided financial data that illustrated the success of the rate stabilization plans for the water and sewer funds. The stormwater utility fund was not included in the initial rate stabilization plans approved in 2011 but each budget cycle the staff has continued to note the shortfalls in the stormwater fund, so after the 2015 budget Council asked the staff to perform the financial analysis necessary to draft a stormwater rate stabilization fund for consideration.

#### *Administration Recommendation*

Gene has completed his initial financial analysis in support of possible stormwater rate stabilization options. I recommend Council receive the report and provide guidance on rate plan goals and financial targets for further plan development.

#### *Council Actions*

**Receive the staff report.**

### 5. City Property Purchase Offer



Council had requested additional Committee time to consider the \$2.4 million purchase offer submitted for the 2 City Administrative buildings located on Depeyster Street. Council had the following questions that the staff has been gathering more information on:

- What does \$2.4 million "buy" in terms of a new admin facility?
- How much space is needed in a new admin facility? How many employees would be in the new building? Will there be adequate room to grow?
- What is Health Department going to do and when?
- Does 10,000 sq. ft. building meet our space needs and what does it cost?
- Can we increase the CRA (tax abatement over 10 years) percentage to 85% instead of 75%?
- What are the capital repairs needed to keep the current admin building safe and functioning over the next 10 years (and attendant estimated cost)?
- What are the costs to relocate?
- What are the benefits of constructing new student housing on the site of the current admin building?
- What ancillary benefits does the building sale and site redevelopment provide and quantify them.

#### *Administration Recommendation*

Receive the staff update and direct staff accordingly.

#### *Council Actions*

**Receive the staff update and direct the staff accordingly.**

## Information Items

### 1. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of November 2014. Overall the City income tax collections are up 3.79% (\$434,362) from November 2013. Kent State University's collections thru the end of November are up 4.76% (\$198,113). (attachment)

### 2. 2014 Health Department "Housing Violations Summary"

Jeff Neistadt has provided a copy of the Health Department's 2014 year-end report for the number of housing violations issued to licensed rooming/boarded houses and apartment complexes for your information. This data is in addition to the Code Compliance Report produced by Community Development for violation notices that they issued to private properties each year. (attachment)