

July 27, 2016



## Community Development Committee

### 1. Downtown Grocery/Courthouse Project Update

Bridget and Tom have requested Committee time to provide Council with the results of the Newbrook Partners 150 day investigation into the prospect of grocery in the old courthouse block in downtown Kent. After declining the best offer of Fairmount Council had granted Guy Totino 150 days to put his best offer together for presentation to Council in August 2016. Staff will provide the latest information on the status of the Newbrook proposal. (attachment)

*Administration Recommendation*

Receive the staff report.

*Council Actions*

**Receive the staff report.**



### 2. KSU Hotel and Conference Center Valet Zone Request

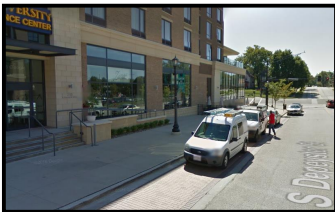
Bridget has requested Committee time to present a request from the KSU Hotel and Conference Center to create a valet parking zone in front of the hotel. Council is being asked to authorize the conversion of 2 currently metered parking spaces on Depeyster Street to a valet parking zone, similar to what Council previously approved for Bricco's and LaZizza's restaurants on Erie Street. (attachment)

*Administration Recommendation*

Given the type and frequency of special events at that KSU Hotel and Conference Center, Bridget has been recommending creating a valet zone for some time, and I recommend Council's support.

*Council Actions*

**Authorize the creation of a valet zone on Depeyster Street in front of the KSU Hotel and Conference Center.**



### 3. Donation Box Regulations

Bridget and Paul Bauer have requested Committee time to review the status of donation box practices in the City of Kent. The staff is recommending modifications to City Code to better enable the staff to manage the appropriate placement and administration of the donation boxes in Kent for their intended purposes. (attachment)

*Administration Recommendation*

Bridget and Paul have noted instances where donation box activity has been disruptive to adjoining properties, unsightly, and a public nuisance so I recommend Council's support for the proposed text changes to the City Code to improve the staff ability to reduce those adverse impacts.

*Council Actions*

**Receive the staff report and authorize the text changes as presented.**



# Health and Safety Committee

## 4. 2016-17 School Resource Officer (SRO) Contract Renewal



Chief Lee has requested Committee time for Council to authorize the renewal of the School Resource Officer (SRO) position contract between the City and Kent City Schools for academic year 2016-17. There are no changes proposed to the current contract. (attachment)

### *Administration Recommendation*

City and Kent City School staff continue to believe that the SRO position has proven its worth in operational effectiveness -- saving the City money and improving School safety. With that in mind, I recommend Council's support for the proposed contract renewal for the 2016-17 academic year.

### *Council Action*

**Authorize the renewal of the 2016-17 SRO contract as presented.**

## 5. First Annual Kent Creativity Festival Road Closure



Dan Morganti has requested Committee time to seek Council's authorization to allow the closure of S. Willow Street on September 24<sup>th</sup> (8 am to 9 pm) to support the first annual Kent Creativity Festival planned to be held along the Esplanade. Staff from the City and Kent State University have been leading a local coalition of Kent based arts businesses and supporters to plan a new arts engagement festival. The arts coalition has been meeting for the last 18 months to implement the elements of Kent's public art master plan. The creativity festival is one of the elements that the coalition focused on and it is planned for Saturday, September 24<sup>th</sup>. The street closure is requested to allow food truck vendors to set up and support the event.

(attachment)

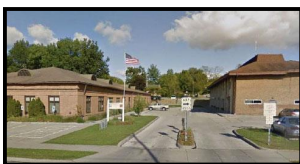
### *Administration Recommendation*

The City, KSU and the local arts coalition has put a lot of time into planning this new event that will feature public arts engagement, and I recommend Council's support.

### *Council Action*

**Authorize the closure of Willow Street on Saturday, September 24<sup>th</sup> in support of the first annual Kent Creativity Festival.**

## 6. City Administration Building Update



I have asked for Committee time to share an update on the status of the latest efforts related to the new City Administration building project.

### *Administration Recommendation*

Receive the staff report.

### *Council Actions*

**No action necessary at this time.**

## 7. City Trash Bag Cost Report



Jim Bowling has requested Committee time to review the City costs for administering the single trash bag service option. Under the terms of the City's trash service contract, residents may select the level of service that fits the needs of their family. One option includes purchasing single trash bags at a cost of \$1.85 per bag. The bags are sold in packs of 10 for \$18.50 at select area grocery stores and at the City's Utility Billing counter. Jim estimates that the City's cost for this service is \$1.78 per bag and approximately 700 customers use the bag service. (attachment)

### *Administration Recommendation*

Receive the staff report.

### *Council Action*

**Receive the staff report.**



## Finance Committee

### 8. Liens for Utility/Non-Utility Unpaid Charges

David Coffee has requested Committee time for Council to authorize the submission of the names of Kent property owners that have outstanding payments owed to the City for the placement of liens on those properties. (attachment)

#### *Administration Recommendation*

I recommend Council's support to forward the delinquent accounts to the County.

#### *Council Action*

**Authorize the use of liens to collect unpaid bills through the County.**

## Information Items

### 1. Health Department Statistics

Jeff Neistadt has provided copies of the Health Department statistical report for June 2016. Health Department revenues are up 5% (\$15,068) and permits are up 6% (24 permits) in 2016 from 2015. (attachment)

### 2. Kent Police Statistics

Chief Lee has provided a copy of the police statistics report for June 2016. In 2016 calls for service are up 23% (3,337 calls); traffic citations are up 10% (197 tickets); accident incidents are up 20% (116 incidents) and serious crimes are down 18% (68 cases). (attachment)

### 3. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of June 2016. Overall the City income tax collections are up 3.86% (\$271,754) from June 2015. Kent State University's collections thru the end of June are up 2.01% (\$50,032). (attachment)

### 4. Fire Incident Report

Chief Tosko has provided a copy of the fire and emergency medical services report for June 2016. In 2016 calls for fire service are up 2% (8 calls); fire mutual aid assistance are the same in 2016; and EMS responses are up 2% (22 calls). (attachment)