




**Kent Parks & Recreation Department**

497 Middlebury Road Kent, Ohio 44240 (330) 673-8897 FAX: (330) 673-8898

TO: Dave Ruller, Jim Silver  
FROM: John Idone   
DATE: June 23, 2016  
RE: Kent Parks & Recreation Donation

\* M E S S A G E \*

Kent Parks & Recreation Department has received a donation of \$200 from Judith Swearingen for a tree at Riveredge Park in memory of Pauline Soule.

The check has been forwarded to Budget and Finance and will be held until Council formally accepts the donation. Your attention to this matter is sincerely appreciated.

PC: Budget & Finance  
Linda Jordan, Clerk of Council  
Kent Parks & Recreation Board

# Kent Police Department

## MEMORANDUM

**To:** Dave Ruller, Safety Director  
David Coffee, Finance Director

**From:** Chief Michelle Lee

**Date:** July 5, 2016

**Subject:** Ohio Department of Public Safety

Dear Sirs,

The Ohio Department of Public Safety through its Ohio Traffic Safety Office has awarded our department with a new Laser LTI speed measuring device. The awarded equipment is based on our good standing and continued participation in the annual Traffic Safety Mobilizations namely "Click it or Ticket" and "Drive Sober or Get Pulled Over".

This unit is priced at \$1,395 retail value. This memo is to serve as notice of the award so we may accept it and log it into our property catalog, the specifics are below:

LTI 20/20 TruSpeed S Traffic Laser Serial # TJ004347



176 E. Main Street  
Suite 303  
Kent, OH 44240  
www.kentbiz.com  
330.673.9855

June 20, 2016

Dave Ruller  
City Manager  
City of Kent  
319 S. Depeyster Street  
Kent, OH 44240

Dear Dave:

On behalf of the Kent United Services Organization, I would like to take this opportunity to thank the City of Kent for their support each year as a festival partner of the Kent Heritage Festival. The success of the Kent Heritage Festival is credited largely to our sponsors who lend their names and financial support to the event.


The Kent United Services Organization established the Kent Heritage Festival as a way for the community to come together and celebrate its rich history and strong fellowship, and we are excited to share that the Kent Heritage Festival is celebrating its 21<sup>st</sup> year this year! As you know, the Kent Heritage Festival is an annual, all day celebration that brings area artisans, craft and food vendors, live music and entertainment, a classic car show, a children's play area, the Annual Jaycees Ducks Down the River, and an incredible fireworks display to downtown Kent each July. On average, the festival welcomes approximately 20,000-25,000 people of all ages from within and outside of our community, and the event continues to grow each year both in size and scope.

This year, the festival is taking place on Saturday, July 2<sup>nd</sup>, and we greatly appreciate the City of Kent's support each year as a festival partner. The Kent United Services Organization could not organize and execute an event of this magnitude without the continued support from the City of Kent, and we appreciate your sponsorship again this year of \$12,000 to assist with the costs of the fireworks display and assist our organization in keeping with the tradition of providing a festival that showcases our great downtown area and one that is enjoyed by so many.

If you have any questions or would like to discuss this in further detail, please feel free to contact me at 330.815.4315.

We greatly appreciate the City of Kent's support of the 21<sup>st</sup> Annual Kent Heritage Festival and for assisting the Kent United Services Organization in making a positive difference in our community.

Sincerely,

  
Michelle M. Hartman  
Treasurer  
Kent United Services Organization

cc: Dave Coffee  
Mayor Jerry Fiala

# LAW DEPARTMENT

## Monthly Report



6/1/16 to 6/30/16

- 1) Prepare or reviewed contracts for the following:
  - a) TRES License transfers
  - b) Dog Days of Summer Festival
  - c) Bond for Southwestern Advantage
  - d) PS Architects for additional bike racks
  - e) Tom Hubbard for additional bike racks
  - f) Burgess Neiple for 800 Mogadore Road clean up
  - g) AECOM
  - h) Notice to proceed for new police station
  - i) Rockwell St. reconstruction
  - j) Summit County Mutual Aid Agreement (radios)
  - k) Celebrate Kent Grants
- 2) Festival insurance form applications: Heritage Festival
- 3) Did research in the following areas:
  - a) Car boots for police department
  - b) Stephanopoulos Appeal
  - c) Recycling ordinances & Rules
  - d) Horse drawn carriage regulations
  - e) Trespass on condemned property
  - f) Parking prohibitions
  - g) JEDD's
- 4) Prosecution: Forty-two (42) hearings (trials, pre-trials or suppression hearings).
- 5) One (1) new claim against the City. (Estate of Douglas Yon, Deceased vs. City of Kent).