



Public Hearing

The City Clerk has scheduled a public hearing to receive comment on the proposed amendment to Chapter 1147 of City Code related to the University District.

Land Use Committee

1. Proposed Code Amendment to Chapter 1147, University District

Bridget Susel has requested Committee time to present the staff recommendation to amend the text of Chapter 1147 related to the definition and usage allowed in the University District. In light of recent experience evaluating proposed housing projects, the Planning Commission voted 5-0 to modify the language of Chapter 1147 to better manage the size and impact of large housing projects. (attachment)

Administrative Recommendation

Given the findings of the recently completed Housing Study, I believe that the proposed text changes will better serve the ability of the Planning Commission and staff to guide housing developers towards more strategically sized and located projects. I recommend Council's support.

Council Action

Authorize the text amendments to Chapter 1147 as presented.

Community Development Committee

2. Proposed 2016 CDBG Project Funding Allocations

Dan and Bridget have prepared the 2016 CDBG project funding recommendations. Dan anticipates the City will receive \$ 271,075 in CDBG funding, an increase of \$17,695 from 2015. With those funds Dan is recommending funding a total of 8 Kent projects that have requested CDBG funding assistance. (attachment)

Administration Recommendation

In total, the CDBG funding requests from community organizations in Kent tallied \$348,000 which is \$76,925 more than the budget, so staff attempted to cover at least a portion of the costs for each project where practical. Council is asked to receive the staff proposal with no action necessary until after the 2nd public hearing.

Council Action

Receive the 2016 CDBG project funding plan.

3. Proposed Updates to Kent City Code

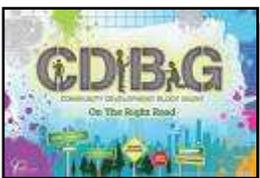
Jim Silver has requested Committee time to update sections of the City Code that he believes are out of date or need clarification. Jim indicates that the proposed changes are mostly administrative in nature and reflect current practices. (attachment)

Administration Recommendation

I recommend Council receive Jim's report and update the Code as presented.

Council Action

Authorize the Code updates as presented.



Community Development Committee (continued)

4. Proposed Farmer's Market Sublease Renewal



Bridget Susel has requested Committee time for Council to consider the renewal of the City's sublease with the Farmer's Market for the property that the City leases from the railroad along Franklin Avenue for the 2016 Farmer's Market. The sublease has been provided for \$1 per year and Bridget is recommending renewing that sublease for the 2016 market season. (attachment)

Administration Recommendation

The City has historically provided the Farmer's Market with a lease to host the weekly Farmer's Market on the land along Franklin Avenue at a nominal fee and I recommend Council's support to renew that sublease.

Council Actions

Authorize the renewal of the sublease for the Farmer's Market.

Finance Committee

5. Draft Letter of Intent to Lease/Sell City Land



Jim Silver, Tom Wilke, and Bridget Susel have requested Committee time to review a request from the developers of the former Dale Adams property on Gougler Avenue to obtain a letter of intent from the City of Kent that commits the City to consider the future sale and/or lease of the adjacent City owned land to their redevelopment project. The terms of the sale and/or lease will be defined at a future date once the developer has made a determination of the property build-out and tenant mix to be included in the proposed project. The letter of intent demonstrates the City's desire to be a catalyst for redevelopment and historic restoration of the property by making City land available to support the project. (attachment)

Administration Recommendation

A letter of intent represents a reasonable first step for the City to take to promote reinvestment and restoration of a valued local property in the West River Corridor that has been targeted for redevelopment for over 20 years. Previously, the City had made references to providing City owned land to support future parking needs in this corridor once redevelopment begins and I recommend Council's support for the letter of intent.

Council Actions

Authorize the staff to issue a letter of intent for the Gougler restoration project.

6. Stormwater Management Rate Discussion



Gene Roberts, Dave Coffee and I have requested Committee time to present Council with an overview of the financial status of the stormwater fund and to present alternatives to refinance that fund in order to ensure its long term solvency. The current stormwater rate is \$2.30 per household per month which is used to pay for City operating and capital costs strictly related to stormwater management. Current staff projections indicate that the stormwater fund will be depleted in 2017, leaving Council to either cease all or stormwater related work or supplement the stormwater fund by redirecting funds from other sources of the City budget. (attachment)

Administration Recommendation

Based on the success of the water and sewer rate stabilization plans, the staff have developed alternative funding scenarios for the stormwater fund that would form the basis of a possible stormwater rate plan. I recommend Council receive the staff report and select a rate scenario that would respond to the immediate needs of the fund in the short term and chart a path towards long term fund stability.

Council Actions

Receive the staff report and select a rate plan scenario.



Finance Committee (continued)

7. Proposed 2016 Budget Appropriations Amendment

Dave Coffee has requested Committee time for Council's consideration of the proposed 2016 budget amendments. (attachment)

Administration Recommendation

I recommend Council's support for the proposed budget amendments.

Council Actions

Authorize the proposed 2016 budget appropriations amendments.

Health & Safety Committee

8. Update on the Proposed New Police Facility

I have requested Committee time to allow for Council to receive an update from the architect on the status of the planning, design and engineering work for the new City Police facility.

Administration Recommendation

I recommend Council receive the update from the architect and if there is consensus on the design work, authorize the project to proceed to bid.

Council Actions

Receive the update from the architect and authorize the project to be put out to bid.



Information Items

1. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for January 2016. Permit revenues were \$11,384 for the month of January with the most permits being issued for residential plumbing. There were 46 code enforcement items in January with the most frequent case type being unsheltered storage. (attachment)

2. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of January 2016. Overall the City income tax collections are up 1.90% (\$21,484) from January 2015. Kent State University's collections thru the end of January are up 1.56% (\$6,475). (attachment)

3. Fire Incident Report

Chief Tosko has provided a copy of the fire and emergency medical services report for December 2015. In 2015 calls for fire service are up 4% (36 calls); fire mutual aid assistance is up 5 events in 2015; and EMS responses are down 1% (28 calls). (attachment)

4. Main Street 2015 Year End Report

Heather Malarcik has shared copies of the annual Main Street Kent report for 2015. If you read through the report you'll see a listing of the community events sponsored by Main Street along with information on the various committees committed to improving downtown Kent. (attachment)