



Transportation

FUNDING BY PROGRAM AREA

**2018
RECOMMEND**

TRANSPORTATION

Transportation	
Transportation	\$1,733,078
Vehicle Maintenance	431,130
State Highway	70,000
Capital Projects	4,770,750
	4,770,750

SUBTOTAL 7,004,958

Basic Utility Services	
Utility Distribution	1,900,114
Vehicle Maintenance Distribution	241,301
	241,301

SUBTOTAL 2,141,415

Total \$9,146,373

Department: Transportation Division: Central Maintenance Fund: SCMR, Water, Sewer, Storm Water Account No: 102-560-601

Resource Summary	2016	2017	2018
Expenditure Categories	Actual	Budget	Recommend
Personnel Services	\$ 2,148,782	\$ 2,177,748	\$ 2,268,193
Operation and Maintenance	889,353	1,130,379	1,135,999
Capital Outlay	32,396	605,500	414,000
Total	<u>\$ 3,070,531</u>	<u>\$ 3,913,627</u>	<u>\$ 3,818,192</u>
Total Positions	22	22	22

Funding by Source	2016	2017	2018
SCMR	\$ 1,413,434	\$ 1,721,280	\$ 1,733,078
Water	722,811	782,291	897,521
Sewer	735,512	793,064	750,774
Storm	198,774	314,492	251,819
Capital Projects	0	302,500	185,000
Total	<u>\$ 3,070,531</u>	<u>\$ 3,913,627</u>	<u>\$ 3,818,192</u>

Program Description:

The Central Maintenance Division is responsible for the maintenance of public infrastructure and property as reflected in the following eight program areas; traffic control (pavement markings, signs, non-standard streets and traffic signal maintenance), right-of-way maintenance (pavement, sidewalks, ramps and curbs), sanitary sewer collection system maintenance (sanitary sewer mains and manholes), storm sewer maintenance (ditches, storm culverts and storm sewers), water distribution maintenance (water mains, valves and service lines), meter maintenance (installation, repair, testing or replacement) and building/property maintenance. In addition the City's urban forestry program is performed by the Central Maintenance Division including public property tree trimming, stump removal and root cutting and both public and private property brush chipping, yard waste transfer site operation and leaf pickup.

The Central Maintenance Division will receive funding from five primary resources; Street Construction Maintenance and Repair (SCMR) Fund, Water Fund, Sewer Fund, State Highway Fund and Storm Water Fund.

Program Comments:

The 2018 recommended operation and maintenance budget for each of the funding sources reflect the following changes as compared to 2017:

SCMR Fund - O&M increase of 0.7%, \$5,620.00 overall is attributable to materials needed for the continuation of the popular durapatch street maintenance program that has been performed in 2016 and 2017.

Please note that the above budget does NOT reflect any funds for continuation of the private sanitary replacement pilot program that is currently being performed.

Department: Division: Fund: Account No:
Transportation Central Maintenance SCMR, Water, Sewer, Storm Water 102-560-601-

Line Description	2016 Actual	2017 Budget	2018 Recommend
7001 Employee - Regular Salaries	\$ 1,362,344	\$ 1,346,988	1,407,603
7004 Retirement (PERS)	217,253	221,480	229,670
7005 Medicare	22,096	22,940	23,820
7006 Health Insurance	305,145	319,700	338,100
7008 Overtime	212,097	235,000	235,000
7009 Unemployment & Workers' Comp	29,847	31,640	34,000
Total Personnel Services	\$ 2,148,782	\$ 2,177,748	2,268,193
7210 Travel & Training	\$ 3,524	\$ 5,000	5,000
7280 Vehicle Fuel	10,947	25,000	19,000
7310 Utilities	107,194	197,200	206,320
7320 Communications/Postage	9,115	12,500	12,500
7330 Rents & Leases	0	0	0
7340 Professional Services	3,218	11,000	13,500
7350 Maintenance of Equipment & Facilities	61,776	105,000	105,000
7360 Insurance & Bonding	61,448	82,179	82,179
7370 Printing, Photocopy, Advert	402	1,000	1,000
7390 Misc. Contractual Service	197,875	135,000	135,000
7410 Office Supplies	673	1,000	1,000
7420 Operating Materials	430,641	550,000	550,000
7440 Small Tools/Minor Equip.	2,540	5,500	5,500
Total Operation & Maintenance	\$ 889,353	\$ 1,130,379	1,135,999
7610 Lands	\$		
7630 Equipment Items > \$2,500	\$ 32,396	\$	
Cent Maint Misc Equipment		47,500	50,000
Stencil Machine			50,000
Sewer Jet		300,000	
Skid Steerer			85,000
Hooklift Truck w/V-Box & Dump		170,000	
Lime Sludge Truck 1/3 (17-009)		60,000	
Water Repair Van			120,000
Pickup Truck			29,000
Manhole Replacement Equipment			30,000
CM Operations Software			50,000
Pick-up Truck		28,000	
Total Capital Outlay	\$ 32,396	\$ 605,500	414,000
Total	\$ 3,070,531	\$ 3,913,627	3,818,192



Department:	Division:	Fund:						Account No:
Transportation	Central Maintenance	SCMR, Water, Sewer, Storm Water						102-560-601-
Line Description	40% SCMR	25% Water	25% Sewer	10% Storm Water	Capital Projects	2018 Total		
7001 Employee-Regular Salaries	\$ 563,041	\$ 351,901	\$ 351,901	\$ 140,760	\$ 0	\$ 1,407,603		
7004 Retirement (PERS)	91,867	57,418	57,418	22,967	0	229,670		
7005 Medicare	9,528	5,955	5,955	2,382	0	23,820		
7006 Health Insurance	135,240	84,525	84,525	33,810	0	338,100		
7008 Overtime	94,000	58,750	58,750	23,500	\$ 0	235,000		
7009 Unemployment/Workers' Comp	13,600	8,500	8,500	3,400	0	34,000		
Total Personnel Services	\$ 907,276	\$ 567,049	\$ 567,049	\$ 226,819	\$ 0	\$ 2,268,193		
7210 Travel & Training	\$ 1,000	\$ 2,000	\$ 2,000	\$	\$	\$ 5,000		
7280 Vehicle Fuel		9,500	9,500			19,000		
7310 Utilities	206,320					206,320		
7320 Communications/Postage	9,000	2,000	1,500			12,500		
7330 Rents & Leases						0		
7340 Professional Services	9,500	2,000	2,000			13,500		
7350 Maint.of Equipment & Facilitie	84,000	10,500	10,500			105,000		
7360 Insurance & Bonding	71,982	3,472	6,725			82,179		
7370 Printing, Photocopy, Advert	1,000					1,000		
7390 Misc. Contractual Service	101,000	13,000	21,000			135,000		
7410 Office Supplies	1,000					1,000		
7420 Operating Materials	338,500	132,000	79,500			550,000		
7440 Small Tools/Minor Equip.	2,500	1,500	1,500			5,500		
	\$ 825,802	\$ 175,972	\$ 134,225	\$ 0	\$ 0	\$ 1,135,999		
Fund 301								
7630 Equipment Items > \$2,500	\$	\$	\$	\$	\$	\$ 0		
Cent Maint Misc Equip.		10,000	10,000		30,000	50,000		
Skid Steerer					85,000	85,000		
Stencil Machine					50,000	50,000		
CM Operations Software		10,000	10,000	10,000	20,000	50,000		
Manhole Replacement Equipment			15,000	15,000		30,000		
Pick-up Truck		14,500	14,500			29,000		
Water Repair Van		120,000				120,000		
Total Capital Outlay	\$ 0	\$ 154,500	\$ 49,500	\$ 25,000	\$ 185,000	\$ 414,000		
Total	\$ 1,733,078	\$ 897,521	\$ 750,774	\$ 251,819	\$ 185,000	\$ 3,818,192		

Department:
Transportation

Division:
Vehicle Maintenance

Fund:
SCMR et al

Account No:
102-560-602

Resource Summary	2016	2017	2018
Expenditure Categories	Actual	Budget	Recommend
Personnel Services	\$ 285,987	\$ 361,890	\$ 395,602
Operation and Maintenance	150,763	248,909	236,829
Capital Outlay	5,338	80,000	200,000
Total	<u>\$ 442,088</u>	<u>\$ 690,799</u>	<u>\$ 832,431</u>
Total Positions	4	4	4
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Funding by Source			
SCMR	\$ 342,369	\$ 425,634	\$ 431,130
Water	49,859	112,582	120,650
Sewer	49,860	112,583	120,651
Capital		40,000	160,000
Total	<u>\$ 442,088</u>	<u>\$ 690,799</u>	<u>\$ 832,431</u>

Program Description:

This division performs maintenance on municipal vehicles and equipment for all City departments and divisions. Vehicle maintenance currently services approximately 400 pieces of equipment, including vehicles, trucks, excavators, and other small tools.

Activities of this division consist of preventive maintenance, new equipment modification, brake repairs, hydraulic system repairs, fabrication and welding, body repair and painting, diagnostics and repair of on-board computer systems. Major engine, transmission or electrical repairs are usually contracted out.

Program Comments:

The 2018 recommended operation and maintenance budget reflects a decrease of \$12,080.00, or 4.9% compared to the 2017 budget.

Department: Transportation Division: Vehicle Maintenance Fund: SCMR et al Account No: 102-560-602-

Line Description	2016 Actual	2017 Budget	2018 Recommend
7001 Employee - Regular Salaries	\$ 189,832	\$ 226,788	\$ 250,800
7004 Retirement (PERS)	26,862	36,512	39,880
7005 Medicare	3,028	3,784	4,132
7006 Health Insurance	37,688	55,600	58,800
7008 Overtime	23,562	33,990	33,990
7009 Unemployment & Workers' Comp	5,015	5,216	8,000
Total Personnel Services	\$ 285,987	\$ 361,890	\$ 395,602
7210 Travel & Training	\$ 657	\$ 600	\$ 1,000
7280 Vehicle Fuel	44,337	115,000	95,000
7310 Utilities	9,740	10,530	12,300
7320 Communications/Postage	138	200	350
7340 Professional Services	2,174	1,500	2,500
7350 Maintenance of Equipment & Facilit	6,927	14,000	10,000
7360 Insurance & Bonding	993	1,679	1,679
7370 Printing, Photocopy, Advertising	68	100	100
7390 Misc. Contractual Service	4,476	6,000	8,000
7410 Office Supplies	745	300	400
7420 Operating Materials	74,489	97,000	102,000
7440 Small Tools/Minor Equipment	6,019	2,000	3,500
Total Operation & Maintenance	\$ 150,763	\$ 248,909	\$ 236,829
7630 Equipment Items > \$2,500	\$ 5,338	\$ 0	\$ 0
7680 Contract			
Fueling Station			200,000
Veh Maint Large Truck Lift		80,000	
Total Capital Outlay	\$ 5,338	\$ 80,000	\$ 200,000
Total	\$ 442,088	\$ 690,799	\$ 832,431



Department:
Transportation

Division: Vehicle Maintenance
Fund: SCMR et al

Account No:
102-560-602-

Line Description	50% SCMR	25% Water	25% Sewer	Capital Projects	2018 Total
7001 Employee - Regular Salaries	\$ 125,400	\$ 62,700	\$ 62,700	0	250,800
7004 Retirement (PERS)	19,940	9,970	9,970	0	39,880
7005 Medicare	2,066	1,033	1,033	0	4,132
7006 Health Insurance	29,400	14,700	14,700	0	58,800
7008 Overtime	16,995	8,497	8,498	0	33,990
7009 Unemployment & Workers' Comp	4,000	2,000	2,000	0	8,000
Total Personnel Services	\$ 197,801	\$ 98,900	\$ 98,901	0	395,602
7210 Travel & Training	\$ 1,000	\$	\$		1,000
7280 Vehicle Fuel	95,000				95,000
7310 Utilities	8,800	1,750	1,750		12,300
7320 Communications/Postage	350				350
7340 Professional Services	2,500				2,500
7350 Maintenance of Equipment & Facility	10,000				10,000
7360 Insurance & Bonding	1,679				1,679
7370 Printing, Photocopy, Advertising	100				100
7390 Misc. Contractual Service	8,000				8,000
7410 Office Supplies	400				400
7420 Operating Materials	102,000				102,000
7440 Small Tools/Minor Equipment	3,500				3,500
Total Operation & Maintenance	\$ 233,329	\$ 1,750	\$ 1,750	0	236,829
Capital Fund				Fund 301	
7630 Equipment Items > \$2,500	\$ 0	\$	\$		0
7680 Contract					
Fueling Station	0	20,000	20,000	160,000	200,000
Total Capital Outlay	\$ 0	\$ 20,000	\$ 20,000	\$ 160,000	200,000
Total Total By Fund	\$ 431,130	\$ 120,650	\$ 120,651	160,000	832,431

Department: Transportation	Division: SCMR	Fund: State Highway	Account No: 103-560-601
Resource Summary	2016	2017	2018
Expenditure Categories	Actual	Budget	Recommend
Personnel Services	\$ 0	\$ 0	\$
Operation and Maintenance	55,649	70,000	70,000
Capital Outlay		0	
Total	<u>\$ 55,649</u>	<u>\$ 70,000</u>	<u>\$ 70,000</u>
Total Positions	0	0	0
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Funding by Source			
State Highway	\$ 55,649	\$ 70,000	\$ 70,000
Total	<u>\$ 55,649</u>	<u>\$ 70,000</u>	<u>\$ 70,000</u>
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Program Description:

The state highway fund accounts for a percentage of the total revenue the City receives from state levied, locally-shared gasoline taxes and vehicle registration fees. This percentage is derived by dividing the miles of state highways by total miles of state and local streets within the City.

Program Comments:

The 2018 recommended operation and maintenance budget reflects no increase from the 2017 budget. State highway funds must be spent for maintenance or capital items on State Routes 43, 59 and 261.

The contractual service amount will be used for landscaping maintenance along Haymaker Parkway; the planting islands at the corner of Longmere Drive, Haymaker Parkway, and West Main Street; and the maintenance of traffic islands on E. Main Street (SR 59).

Department:	Division:	Fund:	Account No:
Transportation	SCMR	State Highway	103-560-601-

Line Description	2016 Actual	2017 Budget	2018 Recommend
7390 Misc. Contractual Service	\$ 24,702	\$ 25,000	\$ 25,000
7420 Operating Materials	30,947	45,000	45,000
<u>Total Operation & Maintenance</u>	<u>\$ 55,649</u>	<u>\$ 70,000</u>	<u>\$ 70,000</u>
7630 Equipment Items >\$2500.00			0
<u>Total Capital Outlay</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<u>Total</u>	<u>\$ 55,649</u>	<u>\$ 70,000</u>	<u>\$ 70,000</u>

Department:
Transportation

Division:
Capital Facilities

Fund:
Capital Projects

Account No:
301-560-604

Resource Summary Expenditure Categories	2016 Actual	2017 Budget	2018 Recommend
Personnel Services	\$ 0	\$ 0	\$
Operation and Maintenance	531,426	0	
Capital Outlay	<u>5,091,542</u>	<u>2,160,000</u>	<u>4,425,750</u>
Total	<u>\$ 5,622,968</u>	<u>\$ 2,160,000</u>	<u>\$ 4,425,750</u>
Total Positions	0	0	0
<hr/>			
Funding by Source			
Capital Projects	<u>\$ 5,622,968</u>	<u>\$ 2,160,000</u>	<u>\$ 4,425,750</u>
Total	<u>\$ 5,622,968</u>	<u>\$ 2,160,000</u>	<u>\$ 4,425,750</u>

Program Description:

This division covers capital improvements to streets, bridges, sidewalks, traffic control devices and related appurtenances.

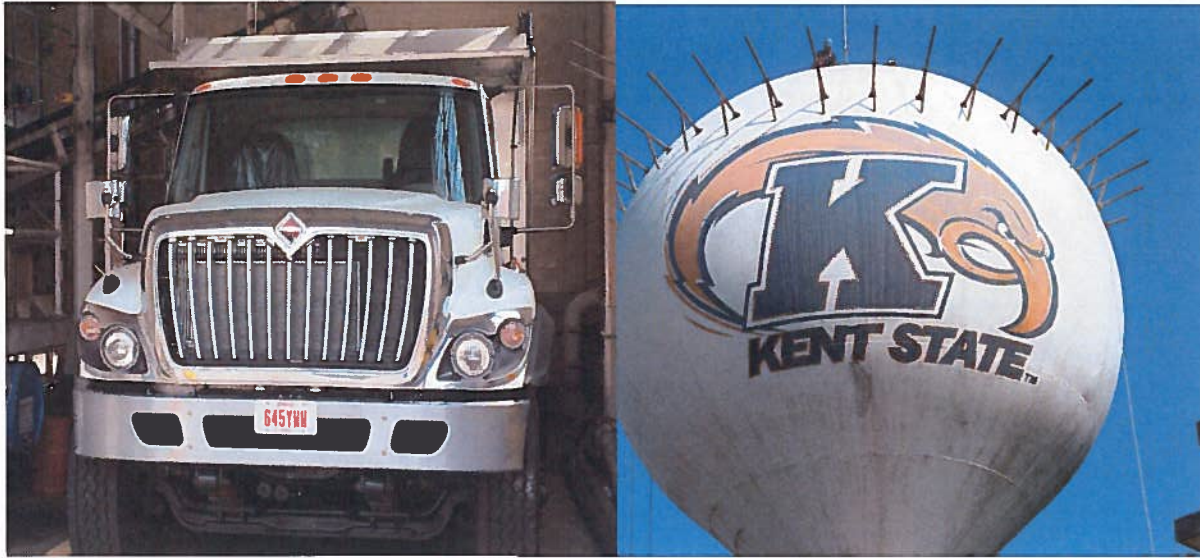
Program Comments:

This division is used to assist in implementation of the five year capital improvement plan on an annual basis. All project expenditures are presented to City Council in the annual CIP Plan Update.

Department: Transportation Division: Capital Facilities Fund: Capital Projects Account No: 301-560-604-

Line Description	2016 Actual	2017 Budget	2018 Recommend
7330 Rents & Leases	\$	\$	\$
7340 Professional Services	523,994		
7350 Maint of Equip & Facilities	6,600		
7370 Printing, Photocopy, Advertising	832		
7420 Operating Materials			
7510 Contingency			
Total Operation & Maintenance	\$ 531,426	\$ 0	\$ 0
7610 Land	\$	\$	\$
7620 Buildings			
7630 Equipment Items > \$2,500	366,371		
7680 Contract	4,725,171		
Summit St Traffic Signal-Coordination (1992CIP013)		210,000	
ODOT SR 59 and SR 43 Paving-PID 101270			280,000
Annual Street & Sidewalk Program		1,560,000	1,295,750
SR 43 Signalization(2011CIP010)		300,000	2,500,000
Sidewalk Tree Damage Repairs		5,000	5,000
ODOT POR-MCRO FY2018(B)-PID 102352		25,000	
Misc Active Transportation Improvements		10,000	10,000
SR 261 Revisioning the Corridor-Planning Study		35,000	50,000
Allen Drive Bridge Replacement		15,000	
Pine Street Construction-Ph II(2010CIP010)			
Sunrise Bridge Replacement			25,000
Miller/Harvey/Steel Storm & Water Replcmnt			
Phase 1 Cedar St. Recon. & Sanitary Replacement			220,000
Fairchild Bridge Signal Systems Analysis			20,000
ODOT POR-SR261 Resurfacing-PID 98381			20,000
Middlebury Rd Bike Lane Restriping			
Total Capital Outlay	\$ 5,091,542	\$ 2,160,000	\$ 4,425,750
Total	\$ 5,622,968	\$ 2,160,000	\$ 4,425,750





Utility Services

<u>FUNDING BY PROGRAM AREA</u>	<u>2018 RECOMMEND</u>
BASIC UTILITY SERVICES	
Water	
Water Plant Operations	\$1,622,636
Water Plant Capital	290,000
Capital Facilities	1,249,675
SUBTOTAL	3,162,311
Water Reclamation	
Water Rec.Plant Operations	2,011,381
Water Rec. Plant Capital	360,800
Capital Facilities	2,652,500
SUBTOTAL	5,024,681
Solid Waste	
Curbside Recycling	0
SUBTOTAL	0
Storm Water Drainage	
Storm Water Drainage	0
Capital Facilities	507,500
SUBTOTAL	507,500
Total	\$8,694,492

Department:
Utility Services

Division:
Water Production

Fund:
Water

Account No:
201-550-501

Resource Summary	2016	2017	2018
Expenditure Categories	Actual	Budget	Recommend
Personnel Services	\$ 884,865	\$ 934,905	\$ 973,503
Operation and Maintenance	625,565	628,283	649,133
Capital Outlay	<u>657,785</u>	<u>320,000</u>	<u>290,000</u>
Total	<u>\$ 2,168,215</u>	<u>\$ 1,883,188</u>	<u>\$ 1,912,636</u>
Total Positions	10	10	10
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Funding by Source			
Water	\$ <u>2,168,215</u>	\$ <u>1,883,188</u>	\$ <u>1,912,636</u>
Total	<u>\$ 2,168,215</u>	<u>\$ 1,883,188</u>	<u>\$ 1,912,636</u>

Program Description:

Supply, filtration, pumping and storage of potable water for the City of Kent are the major responsibilities of this division. The City's water plant treats an average 2.46 million gallons of water per day (MGD) with a present capacity of 6 MGD. With modification, the plant capacity can be doubled. Development of a secondary well field to ensure an adequate future water supply is a major concern of the administration.

Program Comments:

The 2018 recommended operation and maintenance reflects an increase of \$20,850.00 or 3.3% compared to the 2017 budget for the Water Treatment Plant.

Department: Utility Services Division: Water Production Fund: Water Account No: 201-550-501-

Line Description	2016 Actual	2017 Budget	2018 Recommend
7001 Employee - Regular Salaries	\$ 583,993	\$ 617,653	\$ 637,730
7004 Retirement (PERS)	89,153	94,872	98,383
7005 Medicare	9,113	9,826	10,190
7006 Health Insurance	132,750	139,000	147,000
7007 Uniform & Clothing Allow.	0	0	0
7008 Overtime	56,742	60,000	65,000
7009 Unemployment & Workers' Comp	13,114	13,554	15,200
Total Personnel Services	\$ 884,865	\$ 934,905	\$ 973,503
7210 Travel & Training	\$ 2,080	\$ 3,500	\$ 3,500
7280 Vehicle Fuel	6,935	8,000	8,000
7310 Utilities	206,029	197,000	206,000
7320 Communications/Postage	7,461	6,750	7,500
7330 Rents & Leases	3,910	5,000	5,000
7340 Professional Services	3,731	6,000	6,000
7350 Maintenance of Equipment & Facility	44,955	35,000	45,000
7360 Insurance & Bonding	31,862	39,233	39,233
7370 Printing, Photocopy, Advertising	347	800	500
7390 Misc. Contractual Service	40,944	40,600	42,000
7410 Office Supplies	1,252	1,400	1,400
7420 Operating Materials	268,556	278,000	278,000
7440 Small Tools/Minor Equipment	7,503	7,000	7,000
Total Operation & Maintenance	\$ 625,565	\$ 628,283	\$ 649,133
7620 Buildings	0		
7630 Equipment Items > \$2,500	450,342		
WTP Misc Plant Equipment		50,000	50,000
Vehicle Replacement (4x4)(WTP18-03)			30,000
Lime Sludge Truck 1/3 (17-009)		60,000	
7680 Contract	\$ 207,443	\$	\$
Well Cleaning No. 12(WTP18-05)		35,000	35,000
Rehab (2) Rapid Sand Filters		125,000	125,000
Well Field Development		50,000	50,000
Paint KSU Tank			
Total Capital Outlay	\$ 657,785	\$ 320,000	\$ 290,000
Total	\$ 2,168,215	\$ 1,883,188	\$ 1,912,636

Department:
Utility Services

Division:
Water Reclamation

Fund:
Sewer

Account No:
202-550-503

Resource Summary Expenditure Categories	2016 Actual	2017 Budget	2018 Recommend
Personnel Services	\$ 1,116,357	\$ 1,202,606	\$ 1,243,972
Operation and Maintenance	683,558	731,409	767,409
Capital Outlay	213,874	281,000	360,800
Total	<u>\$ 2,013,789</u>	<u>\$ 2,215,015</u>	<u>\$ 2,372,181</u>
Total Positions	13	13	13
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Funding by Source			
Sewer	\$ 2,013,789	\$ 2,215,015	\$ 2,372,181
Lab	0	0	0
Total	<u>\$ 2,013,789</u>	<u>\$ 2,215,015</u>	<u>\$ 2,372,181</u>

Program Description:

The Kent Water Reclamation Facility has a design flow of 5.0 million gallons per day and is currently treating an average daily flow of 2.30 million gallons (2011 data). The overall treatment process is termed *advanced secondary activated sludge* and utilizes physical, chemical and biological methods for the removal of conventional pollutants in addition to phosphorus and ammonia from the sewage waste stream.

Major treatment processes include influent screening, grit removal, ferrous chloride addition, pre-aeration, primary clarification, alkalinity addition, aeration, secondary clarification, chlorination, de-chlorination, post-aeration, anaerobic digestion, belt press bio-solids dewatering and bio-solids disposal/reuse. The treated water is discharged into the Cuyahoga River via an NPDES permit issued by the Ohio EPA. The stabilized and dewatered bio-solids are transported to the PPG land reclamation site in Barberton, Ohio for the purpose of beneficial reuse.

This division also is responsible for the operation and maintenance of eight off-site sewage pump stations and the Kent Dam waterfall pumping system.

Program Comments:

The 2018 recommended operation and maintenance reflects an increase of 4.9%, or \$36,000.00 compared to the 2017 budget.

Department: Utility Services Division: Water Reclamation Fund: Sewer Account No: 202-550-503-

Line Description	2016 Actual	2017 Budget	2018 Recommend
7001 Employee - Regular Salaries	\$ 779,374	\$ 842,076	\$ 871,549
7004 Retirement (PERS)	111,617	121,811	125,377
7005 Medicare	10,341	12,617	12,986
7006 Health Insurance	174,375	180,700	191,100
7007 Uniform & Clothing Allowance	0	0	0
7008 Overtime	24,116	28,000	24,000
7009 Unemployment & Workers' Comp	16,534	17,402	18,960
Total Personnel Services	\$ 1,116,357	\$ 1,202,606	\$ 1,243,972
7210 Travel & Training	\$ 2,880	\$ 5,000	\$ 7,500
7280 Vehicle Fuel	4,645	8,000	8,000
7310 Utilities	214,266	211,500	226,000
7320 Communications/Postage	12,913	12,000	13,500
7330 Rents & Leases	1,925	4,000	2,500
7340 Professional Services	32,181	37,000	37,000
7350 Maintenance of Equipment & Facility	40,041	65,000	65,000
7360 Insurance & Bonding	36,967	42,709	42,709
7370 Printing, Photocopy, Advertising	455	400	400
7390 Misc. Contractual Service	116,596	129,800	149,800
7410 Office Supplies	650	2,000	1,500
7420 Operating Materials	216,333	210,000	210,000
7440 Small Tools/Minor Equipment	3,706	4,000	3,500
Total Operation & Maintenance	\$ 683,558	\$ 731,409	\$ 767,409
7630 Equipment Items > \$2,500	\$ 210,914	\$	\$
WRF-Misc Plant Equipment		50,000	50,000
SCADA Updates		15,000	
Final Clarifiers Weir Covers		25,000	25,000
Lab Exhaust Hood		16,000	
Lime Sludge Truck 1/3 (17-009)		60,000	
Motor Control Replacement			175,000
Radios For Lift Station			39,000
Influent Barscreen Rehab Project			
Single Stack Dishwasher			12,000
Concrete Repair Project(WR-17-03)		5,000	
Replace Dissolved O2Probes			9,800
Electrical Replacement			
Sand Blast and Final Coat Clarifier			50,000
7680 Contract	2,960		
Waterfall/Dam Upkeep		10,000	
D.A.F. Bldg. Roof Repair/Replacement		100,000	
Total Capital Outlay	\$ 213,874	\$ 281,000	\$ 360,800
Total	\$ 2,013,789	\$ 2,215,015	\$ 2,372,181

Department:
Utility Services

Division:
Capital Facilities

Fund:
Water, Sewer & Storm

Account No:
201-550-502
202-550-505
208-550-508

Resource Summary Expenditure Categories	2016 Actual	2017 Budget	2018 Recommend
Personnel Services	\$ 808	\$	\$
Operation and Maintenance	808		
Capital Outlay	<u>859,766</u>	<u>2,640,833</u>	<u>4,409,675</u>
Total	<u>\$ 860,574</u>	<u>\$ 2,640,833</u>	<u>\$ 4,409,675</u>
Total Positions	0	0	0

Funding by Source			
Water	\$ 420,386	\$ 1,440,833	\$ 1,249,675
Sewer	166,058	740,000	2,652,500
Storm Water Drainage	<u>274,130</u>	<u>460,000</u>	<u>507,500</u>
Total	<u>\$ 860,574</u>	<u>\$ 2,640,833</u>	<u>\$ 4,409,675</u>

Program Description:

This cost center covers capital improvements to the water and sewer infrastructure that are not specifically related to plant operations. Beginning in 2008, storm water drainage capital improvements were included in this cost center.

Program Comments:

This division is used to fund implementation of the five year capital improvement plan on an annual basis relative to public utilities. All project expenditures are presented to City Council in the annual CIP Plan Update.

Department:	Division:	Fund:	Account No:
Utility Services	Capital Facilities	Water, Sewer & Storm Water Drainage	201-550-502- 202-550-505- 208-550-508-

Line Description	2016 Actual	2017 Budget	2018 Recommend
7340 Professional Services	808		
7360 Insurance & Bonding	0		
7370 Printing, Photocopy & Advertising	0		
7420 Operating Materials	0		
Total Operation & Maintenance	\$ 808	\$ 0	\$ 0
7610 Lands	\$	\$	\$
7630 Equipment	0		
Confined Space Entry Unit4(FD-15-06)			
7680 Contract	859,766		
Tonkin Court Reconstruction		376,232	
Valleyview/Morris Water and Storm		877,684	150,000
River Street Sanitary Swr Replacement		710,000	
Annual Street Program		20,000	20,000
Garth/Spaulding/Suzanne Waterline (2013-013)			962,175
Ph 1 Cedar St Reconstr & Sanitary		100,000	660,000
North-Central Sanitary Sewer Study			50,000
North-Central Sanitary Sewer Temporary			300,000
Storm Water Utility Phase 2			75,000
Utility Mapping Update			22,500
Southwest Sanitary Pump Station			2,170,000
Total Capital Outlay	\$ 859,766	\$ 2,083,916	\$ 4,409,675
Total	\$ 860,574	\$ 2,083,916	\$ 4,409,675



Department:
Utility Services

Division:
Capital Facilities

Fund:
Water, Sewer, & Storm Drainage

Account No:
201-550-502-
202-550-505-
208-550-508-

Line Description	Water	Sewer	Storm Water Drainage	2018 Total
7340 Professional Services				0
7360 Insurance & Bonding				0
7370 Printing, Photocopy & Advertising				0
7420 Operating Materials				0
Total Operation & Maintenance	\$ 0	\$ 0	\$ 0	0
7610 Land				0
7630 Capital Equipment > \$2500				0
7680 Contract				0
Valleyview/Morris Water and Storm Annual Street Program			150,000 20,000	150,000 20,000
Garth/Spaulding/Suzanne Waterline (2013-013)	962,175			962,175
Ph 1 Cedar St Recon. & Sanitary Replcmnt	280,000	125,000	255,000	660,000
North-Central Sanitary Sewer Study		50,000		50,000
North-Central Sanitary Swr Temp. Repairs		300,000		300,000
Storm Water Utility Phase 2			75,000	75,000
Utility Mapping Update	7,500	7,500	7,500	22,500
Southwest Sanitary Pump Station		2,170,000		2,170,000
Total Capital Outlay	\$ 1,249,675	\$ 2,652,500	\$ 507,500	4,409,675
Total	\$ 1,249,675	\$ 2,652,500	\$ 507,500	4,409,675



Health Services



FUNDING BY PROGRAM AREA

2018 RECOMMEND

HEALTH SERVICES

Health Services

Administrative	\$599,589
Food Service	101,439
Revolving Housing	156,833
Swimming Pool Inspection	8,283

TOTAL \$866,144

Department:
Health Services

Division:
Health

Fund:
General et al

Account No:
001-520-201

Resource Summary	2016	2017	2018
Expenditure Categories	Actual	Budget	Recommend
Personnel Services	\$ 530,305	\$ 581,417	\$ 684,086
Operation and Maintenance	150,816	182,208	182,058
Capital Outlay	0	28,000	0
Total	<u>\$ 681,121</u>	<u>\$ 791,625</u>	<u>\$ 866,144</u>
Total Positions	9	9	9
<hr/>			
Funding by Source			
General	\$ 470,150	\$ 537,145	\$ 599,589
Food Service	85,985	96,868	101,439
Revolving Housing	120,144	149,091	156,833
Swimming Pool Inspection	4,842	8,521	8,283
Total	<u>\$ 681,121</u>	<u>\$ 791,625</u>	<u>\$ 866,144</u>

Program Description:

The City Health Department provides numerous health-related services to the citizens of Kent. Services include: 1) annual licensing and inspections of restaurants, food service establishments, food vending machines, public swimming pools, tattoo and body art establishments, sanitation vehicles and multiple use housing units; 2) inspections of public schools and child care centers; 3) inspections of private well and septic systems inside the city limits; 4) rodent and mosquito control programs; 5) communicable disease prevention and treatment programs; 6) health education and tobacco free programs. The Health Department contracts with Portage County Health District for the provision of nursing services and clinics (including indigent care). The department also responds to citizen complaints concerning threats to the public health and environment. Corrective action by the department may result from the investigation of such hazards. The health department also has a contract with Portage County to do mosquito surveillance and treatment. A program which monitors the pretreatment of industrial wastes prior to initial treatment at the City's wastewater plant is also administered by this department. This department maintains all Portage County birth and death records.

Program Comments:

The 2018 recommended operation and maintenance budget reflects a minimal decrease compared to the 2017 budget, which is related to grant funding by the Environmental Protection Agency, Food and Drug Administration, and the Ohio Department of Health.

Department:
Health Services

Division: Fund:
Health General et al

Account No:
001-520-201-

Line Description	2016 Actual	2017 Budget	2018 Recommend
7001 Employee - Regular Salaries	\$ 390,290	\$ 430,793	\$ 501,563
7004 Retirement (PERS)	54,663	60,592	70,780
7005 Medicare	5,590	6,276	7,331
7006 Health Insurance	67,500	69,500	88,200
7008 Overtime	1,153	2,000	2,500
7009 Unemployment & Workers' Comp	7,509	8,656	10,112
7250 Auto Allowance	3,600	3,600	3,600
Total Personnel Services	\$ 530,305	\$ 581,417	\$ 684,086
7210 Travel & Training	\$ 3,601	\$ 6,500	\$ 10,500
7280 Vehicle Fuel	1,709	2,000	2,000
7310 Utilities	2,320	5,000	3,900
7320 Communications/Postage	10,615	7,500	8,500
7330 Rents & Leases	23,372	13,000	15,500
7340 Professional Services	75,178	71,000	76,000
7350 Maintenance of Equipment & Facilities	1,420	3,000	3,000
7360 Insurance & Bonding	8,196	8,658	8,658
7370 Printing, Photocopy, Advertising	2,370	3,000	4,000
7390 Misc. Contractual Service	16,188	42,100	21,000
7410 Office Supplies	1,131	3,200	4,000
7420 Operating Materials	3,257	13,750	18,000
7440 Small Tools/Minor Equipment	1,459	3,500	7,000
7480 Fees Remitted to State	0	0	0
7760 Fees Remitted to State	0	0	0
Total Operation & Maintenance	\$ 150,816	\$ 182,208	\$ 182,058
			Fund 301
7630 Equipment Items > \$2,500	\$	\$	\$
Pick Up Truck Replacment		28,000	
Total Capital Outlay	\$ 0	\$ 28,000	\$ 0
Total	\$ 681,121	\$ 791,625	\$ 866,144

Department: Health Services Division: Health Fund: General et al
 Account No: 001-520-201- 107-520-202- 120-520-203-

Line Description	General 59%	Food Service 16%	Revolving Housing 24%	Page 1 Total
7001 Employee - Regular Salaries	\$ 317,460	\$ 68,443	\$ 109,660	\$ 495,563
7004 Retirement (PERS)	45,004	9,582	15,353	69,939
7005 Medicare	4,660	993	1,591	7,244
7006 Health Insurance	58,065	11,760	17,640	87,465
7008 Overtime	1,250	1,250	0	2,500
7009 Unemployment & Workers' Comp	6,492	1,411	2,089	9,992
7250 Auto Allowance	3,600	0	0	3,600
Total Personnel Services	\$ 436,531	\$ 93,439	\$ 146,333	\$ 676,303
7210 Travel & Training	\$ 7,000	\$ 2,500	\$ 1,000	\$ 10,500
7280 Vehicle Fuel	2,000			2,000
7310 Utilities	3,900			3,900
7320 Communications/Postage	7,500	500	500	8,500
7330 Rents & Leases	15,500			15,500
7340 Professional Services	75,000		1,000	76,000
7350 Maintenance of Equipment & Facilities	3,000			3,000
7360 Insurance & Bonding	8,658			8,658
7370 Printing, Photocopy, Advertising	3,000	500	500	4,000
7390 Misc. Contractual Service	18,000		3,000	21,000
7410 Office Supplies	2,000	1,000	1,000	4,000
7420 Operating Materials	12,500	2,500	2,500	17,500
7440 Small Tools/Minor Equipment	5,000	1,000	1,000	7,000
7480 Fees Remitted to State				0
7760 Fees Remitted to State				0
Total Operation & Maintenance	\$ 163,058	\$ 8,000	\$ 10,500	\$ 181,558
Fund 301				
7630 Equipment Items > \$2,500	\$	\$	\$ 0	\$ 0
Pick Up Truck Replacment				0
Total Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 599,589	\$ 101,439	\$ 156,833	\$ 857,861

Department: Health Services Division: Health Fund: General et al Account No: 130-520-204-

Line Description	Page 1 Subtotal	Swimming Pool Inspection 1%	2018 Total
7001 Employee - Regular Salaries	\$ 495,563	\$ 6,000	\$ 501,563
7004 Retirement (PERS)	69,939	841	70,780
7005 Medicare	7,244	87	7,331
7006 Health Insurance	87,465	735	88,200
7008 Overtime	2,500	0	2,500
7009 Unemployment & Workers' Comp	9,992	120	10,112
7250 Auto Allowance	3,600	0	3,600
Total Personnel Services	\$ 676,303	\$ 7,783	\$ 684,086
7210 Travel & Training	\$ 10,500		\$ 10,500
7280 Vehicle Fuel	2,000		2,000
7310 Utilities	3,900		3,900
7320 Communications/Postage	8,500		8,500
7330 Rents & Leases	15,500		15,500
7340 Professional Services	76,000		76,000
7350 Maintenance of Equipment & Facilities	3,000		3,000
7360 Insurance & Bonding	8,658		8,658
7370 Printing, Photocopy, Advertising	4,000		4,000
7390 Misc. Contractual Service	21,000		21,000
7410 Office Supplies	4,000		4,000
7420 Operating Materials	17,500	500	18,000
7440 Small Tools/Minor Equipment	7,000		7,000
7480 Fees Remitted to State	0		0
7760 Fees Remitted to State	0		0
Total Operation & Maintenance	\$ 181,558	\$ 500	\$ 182,058
7630 Equipment Items > \$2,500	\$	\$	\$ 0
Pick Up Truck Replacment	0		0
Total Capital Outlay	\$ 0	\$ 0	\$ 0
Total	\$ 857,861	\$ 8,283	\$ 866,144

