



Committee of the Whole

1. Interviews for Board & Commission Vacancies

The City Clerk has scheduled Committee time for Council to consider applicants for vacant positions on Kent's Board's and Commissions.

Administration Recommendation

Consider the applicants up for appointment.

Council Action

Consider the applicants up for appointment.

2. City Hall Update

Melanie Baker has requested Committee time to update City Council on the status of the selection of an architectural firm for the City Hall project. (attachment)

Administration Recommendation

Receive the information.

Council Action

No action required.



Community Development Committee

3. Consideration of an Easement Agreement for Devon Place Sewer

Jim Bowling and Melanie have requested Committee time for Council's consideration of a new sewer easement that is required as part of the redevelopment of the University Hospital medical campus at Devon Place. (attachment)

Administration Recommendation

University Hospital is spending \$3 million in the expansion of medical services at the Devon Place property and I recommend Council's support for the new sewer easement that is needed as part of the expansion.

Council Action

Authorize the new sewer easement for UH at Devon Place as presented.



Community Development Committee (continued)

4. Consideration of a Right of Access Agreement for the North Ditch



Bridget has requested Committee time for Council's consideration of a second right of access agreement that would allow the environmental contractor working for Thomas Betts to further investigate, and where necessary, remediate the migration a chemical byproduct that is visible in the North Ditch area behind Kramer ballfields. (attachment)

Administration Recommendation

The management at Thomas Betts has requested further access to City property in the area of the North Ditch which would allow their environmental contractor to better identify the source and path of possible contamination and I recommend Council's approval of the second access agreement.

Council Action

Authorize the proposed access agreement as presented.

Land Use Committee

5. Update on Simple Recycling



The staff and members of the Sustainability Commission have requested Committee time to follow-up on the final vote on the proposed Simple Recycling services.

Administration Recommendation

The Sustainability Commission is meeting on Monday, October 2nd, so I am unable to provide a recommendation until I receive the Sustainability Commission's recommendation after their next meeting. We will share the Sustainability Commission's recommendation at the Committee meeting.

Council Action

Receive the staff report, no action is necessary.

6. Update on Paris Climate Accord and Mayor's Compact



The staff and members of the Sustainability Commission have requested Committee time to share the recommendation of the Sustainability Commission regarding the possible next steps in support of the local adoption of the Paris Climate Accord and the Mayor's Compact.

Administration Recommendation

The Sustainability Commission is meeting on Monday, October 2nd, so I am unable to provide a recommendation until I receive the Sustainability Commission's recommendation after their next meeting. We will share the Sustainability Commission's recommendation at the Committee meeting.

Council Action

Receive the Sustainability Commission report, and direct staff accordingly.

7. Consideration of a MOU for City/County Shared Use Parking



Jim Silver has requested Committee time to present a memorandum of understanding (MOU) between the City and Portage County that outlines the terms, conditions and responsibilities related to the shared use of the parking lot at the Portage County Courthouse. (attachment)

Administration Recommendation

The MOU has been developed to clarify the use of the Courthouse Parking lot for public parking after hours and on weekends, and I recommend Council's support.

Council Action

Authorize the proposed City/County MOU for shared use parking at the Portage County Courthouse in Kent.

Health and Safety Committee

8. Consideration of a Parking Ordinance Change



Jim Silver has requested Committee time to amend the parking ordinance language to better clarify the parking offense related to incidents where a single car occupies 2 parking spaces. (attachment)

Administration Recommendation

Jim's proposed text changes should better enable fair enforcement of parking violations and I recommend Council's support.

Council Action

Authorize the proposed changes to the parking ordinance as presented.

Finance Committee

9. Update on the City's 2017 Capital Projects



Jim Bowling has requested Committee time to provide Council with an overview of the progress of the City's capital improvement projects in 2017.

Administration Recommendation

I recommend Council receive the staff report.

Council Action

No action is necessary.

Information Items

1. Fire Incident Report

Chief Tosko has provided a copy of the fire and emergency medical services report for July 2017. In 2017 calls for fire service are up 1% (6 calls); fire mutual aid assistance is down 2 events in 2017; and EMS responses are up 9% (164 calls). (attachment)

2. Kent Police Statistics

Chief Lee has provided a copy of the police statistics report for August 2017. In 2017 calls for service are down 7% (1,404 calls); traffic citations are down 16% (418 tickets); accident incidents are down 32% (216 incidents) and serious crimes are down 4% (16 cases). (attachment)

3. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of August 2017. Overall the City income tax collections are up 2.00% (\$192,072) from August 2016. Kent State University's collections thru the end of August are up 2.25% (\$75,443). (attachment)

4. Law Department Report

Jim Silver has provided his legal activity report for July and August 2017. The City had 50 prosecution hearings during these months along with several other action items such as contract review and legal research. (attachment)

5. Monthly Permit and Zoning Reports for June, July and August

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for June, July and August 2017.

- June: Permit revenues were \$11,568.38 for June with the most permits being issued for Electrical residential (28 permits). There were 133 code enforcement items in June. (attachment)
- July: Permit revenues were \$9,594.82 for July with the most permits being issued for Engineering residential (20 permits). There were 118 code enforcement items in July. (attachment)
- August: Permit revenues were \$20,098.55 for August with the most permits being issued for Plumbing residential (21 permits). There were 81 code enforcement items in August. (attachment)