

ORDINANCE NO. 2022 -086

AN ORDINANCE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO APPROVE A NEW SPECIAL EVENT APPLICATION FOR KENT STATE UNIVERSITY AND THE CITY OF KENT FOR AN ICE RINK THAT WILL START ON NOVEMBER 1<sup>ST</sup> AND RUN THROUGH MARCH 15<sup>TH</sup> OF EACH YEAR, AND DECLARING AN EMERGENCY.

WHEREAS, the Kent State University and the City of Kent would like to install a temporary ice rink each year for the benefit of residents and others; and

WHEREAS, the organizers would like to temporarily close East Erie Street from Haymaker Parkway to Depeyster beginning November 1<sup>ST</sup> through March 15<sup>TH</sup> each year; and

WHEREAS, the Kent City Council consents to authorizing the City Manager or his designee to sign the Special Event Application as long as he is comfortable and believes the safety and security of the City's citizens will not be adversely affected.

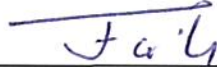
NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

**SECTION 1.** That the Kent City Council authorizes the City Manager or his designee to execute the Special Event Application for the Kent State University and City of Kent, Ohio in substantial conformance with the Special Event Application attached hereto as Exhibit "A", as long as the City Manager or his designee believes the safety and security of Kent's citizens are adequately projected.


**SECTION 2.** That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

**SECTION 3.** That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: August 17, 2022  
Date

  
Jerry T. Fiala  
Mayor and President of Council

EFFECTIVE: August 17, 2022  
Date

ATTEST:   
Amy Wilkens  
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE NO. 2022-086, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON August 17, 2022.

(SEAL)

  
AMY WILKENS  
CLERK OF COUNCIL

APPLICATION FOR SPECIAL EVENT  
PARADES, FESTIVALS, CARNIVALS, PUBLIC ASSEMBLIES, ETC.  
City of Kent, 319 S. Water Street, Kent, OH 44240

NAME OF EVENT Kent Skates - Ice Rink - Erie Street

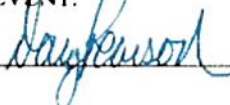
ORGANIZATION SPONSORING EVENT KSU / City of Kent

APPLICANT NAME Doug Pearson, AVP, FPO Kent State University PHONE 330-488-7566

Melanie Baker, Service Director, City of Kent 330-351-5404

ADDRESS 615 Loop Road, Suite 101, Kent Ohio 44240  
930 Overholt, Kent Ohio 44240

NAMES AND PHONE NUMBERS OF ALL PERSONS WHO ARE IN CHARGE AND/OR WILL BE IN A RESPONSIBLE POSITION DURING THE EVENT:

Doug Pearson, 330488-7566   
Melanie Baker, 330-351-5404

DATE OF EVENT November 19, 2022 to February 26, 2023 NO. OF PARTICIPANTS \_\_\_\_\_

REQUESTED PERMIT TIME: Start Set up 11/1/2022 Start Event 11/19/2022

Road closure for Ice Rink End Event 2/26/2023 End Cleanup 3/15/2023

IF PARADE: STARTING POINT Erie St. / Depeyster ENDING POINT Erie St. / Haymaker

USE OF CITY WATER NEEDED? Yes to fill Ice Rink  
(IF YES, PLEASE EXPLAIN)

USE OF CITY ELECTRIC NEEDED? Yes to run ice machine - Agreement to split cost for season  
(IF YES, PLEASE EXPLAIN)

**In addition to the application please submit the following information:**

- Attach map to application showing proposed streets to be blocked off for event, and route of parade or race. (May be hand drawn.)
- Proof of Insurance is required before permit can be issued.
- Please attach list of possible vendors/booths to be part of event (food, retail, etc.).

Please submit application for permit at least 30 days in advance, but no sooner than one year in advance. For additional requirements please review Chapter 316 of The Codified Ordinance of the City of Kent. Please be advised that the use of marking paint on City pavement, curbs, sidewalks or other property is prohibited except if purchased at cost from Service Department (330-678-8105).

By signing this application, I am certifying that I have received a copy of the rules and regulations of Chapter 316 of the Codified Ordinances of the City of Kent, and I fully understand that should the permit be approved, it can be revoked if any of the provisions of this Chapter are violated.

Doug Pearson, AVP, FPO  
Melanie Baker, Service Director Melanie A. Baker  
Name of Applicant Signature of Applicant

Office Use. Do not write below this line. \_\_\_\_\_ Sent to:  
Safety, Service, Fire, Police, and Health Departments for review and approval  
via \_\_\_\_\_ on \_\_\_\_\_.

MEMORANDUM AGREEMENT \_\_\_\_\_ YES \_\_\_\_\_ NO  
APPLICATION APPROVED \_\_\_\_\_ APPLICATION DISAPPROVED \_\_\_\_\_

PROOF OF INSURANCE REQUIRED BY ORDINANCE 316.04 HAS BEEN REVIEWED AND APPROVED.

\_\_\_\_\_  
Law Director Date

IF APPLICATION IS APPROVED, PERMIT WILL BE ISSUED BY THE CITY MANAGER.