

Kent Parks and Recreation  
November 21, 2019 4:30  
Kent Parks & Recreation Old Jail

**Members Present:**

Peter Orlando  
Neil Dukes  
Jake Ferlito  
Debbie Smeiles

**Staff Present:**

Kevin Schwartzhoff  
Nancy Pizzino  
Megan Johns  
Karen Magilavy

Council Liaison

Gwen Rosenberg

Attending

Patrick Hoagland  
Nancy Nozik  
Chris Lukas

The meeting was called to order at 4:30. Roll was noted. Sam could not attend. **Neil made a motion to accept the minutes and Jake seconded and there was no more discussion. The motion passed and all were in favor.**

Personal Appearances Pat Hoagland of Brandstetter Carroll Inc. did a presentation about a 10 year master plan for Parks & Recreation. They have created many master plans and recent ones in our area include Green, Cuyahoga Falls, North Canton, Tallmadge and Portage Park District. Pat outlined his company's method for creating a master plan for us. They will provide opportunities for everyone to give us feedback and to find unmet needs. The power point presentation gave step by step directions for a master plan. The next step is to get a proposal from Brandstetter Carroll. We have information from the plan when we tried to pass a levy for a Fitness Center. We will gather the priorities and the city will provide the demographics. Pete asked if they had experience with college towns and how would they encourage other entities to be stakeholders; such as council, the schools and KSU? Pat said many of the cities they do master plans for are college towns. Asking for feedback and advice from other groups is a great way to bring other groups to the table. Gwen said City Council does not like to micro manage but would like seeing a master plan. The next step would be to get a proposal from Brandstetter-Carroll; next month Kevin should have the proposal and present it to the board.

Chris Lukas of KSU Crooked River Adventures handed out copies of their annual report. He expressed his appreciation of our partnership. He said the water trail signs are all out. This year they have purchased a 15 passenger bus; much cheaper than renting a van. They have also purchased paddles and had repairs done to the boats and trailers. They had 2000 participants this season. The 3 hour trip was the least popular and they will reevaluate for next season. Customer satisfaction was 86% to 98%. The one complaint was the time it took to load up after trips. Next year the staff will offer interpretive paddle programs and will undergo river rescue training.

Correspondence

Incoming None

Outgoing None

Revenue The October and November report will be included with December's board packet.

Expenditures No questions

Park Report Sam is not at the meeting and none of the board members had any questions about his report.  
Recreation Report Nancy has include the fee schedule for 2020 and it includes a couple new items. Peer Fit is a company that offers incentives to its employees for fitness classes. We are accepting Peer Fitness users at the Fitness Center. **A motion is made to accept the fee schedule for 2020. Neil moves to accept the motion and Jake seconded and there was no more discussion and all were in favor.** Megan told the board that all 3 sites had lock down and evacuation drills. Kent Police Department was attending.

#### Director Report

1. The RTP federal government grant has been defunded. We will be doing much of the work ourselves to make up the difference. GPD recommended we remove trees and do the demolition work ourselves to make up the \$150,000 we lost from the grant. Inspectors will be available from the city as needed.
2. Kevin included the quarterly park fee report. We have received park fees for over 16 years from developers with matching funds from the city. In the future this may not happen and building growth in the city is slowing down. Our levies are permanent and will not need renewals, if we decide to increase levies we still have a funding source.

At 6:03 the meeting ended.