

RESOLUTION NO. 2012- 18

A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO APPROVE AND EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN TWO OR MORE OF THE FOLLOWING ENTITIES: THE CITY OF RAVENNA, OHIO, THE CITY OF KENT, OHIO, THE CITY OF AURORA, OHIO, THE CITY OF STREETSBORO, OHIO, THE PORTAGE COUNTY SHERIFF’S OFFICE, AND KENT STATE UNIVERSITY; FOR THE PURPOSES OF ESTABLISHING PROCEDURES, DEVELOPING AN IMPLEMENTATION PLAN, AND THE DEFINING OF PARTNERSHIP ROLES FOR THE “PORTAGE COORDINATED PUBLIC SAFETY COMMUNICATIONS INITIATIVE” AND TO ALLOW FOR THE SUBMISSION OF A PROPOSAL APPLYING FOR LOCAL GOVERNMENT INNOVATION FUND (LGIF) GRANT FUNDS FOR THE INITIATIVE AND CALLING FOR COOPERATION BETWEEN THE COMMUNITIES, AND DECLARING AN EMERGENCY.

WHEREAS, as of February 1, 2012, the city of Ravenna, Ohio, the city of Kent, Ohio, the city of Aurora, Ohio, the city of Streetsboro, Ohio, the Portage County Sheriff’s Office, and Kent State University, have agreed to participate in a joint Local Government Innovations Fund (LGIF) grant; and

WHEREAS, a Memorandum of Understanding (MOU) between the parties will clarify the roles of the parties and how the grant funds will be utilized; and

WHEREAS, the Kent City Council wants to grant the City Manager the authority to finalize a written MOU document and to execute said document; and

WHEREAS, due to time deadlines in the grant process, time is of the essence in drafting and signing the MOU.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

**SECTION 1.** That the City Manager or his designee, be and hereby is authorized to submit a grant application seeking LGIF grant funding and to finalize and execute a written MOU with two or more of the following entities: The city of Ravenna, Ohio, the city of Kent, Ohio, the city of Aurora, Ohio, the city of Streetsboro, Ohio, The Portage County Sheriff’s Office, and Kent State University; for purposes of furthering the Grant process for LGIF funding, and determining the procedures, implementation plan and use of said grant funding among the parties to the MOU, as is fully set forth in Exhibit “A”, attached hereto and incorporated herein.

**SECTION 2.** That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

**SECTION 3.** That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: 02/15/2012  
DATE

\_\_\_\_\_  
MAYOR & PRESIDENT OF COUNCIL

ATTEST: \_\_\_\_\_  
CLERK OF COUNCIL

I hereby certify that Resolution No. 18 was duly enacted this 15 day of February, 2012, by the Council of the City of Kent, Ohio.

\_\_\_\_\_  
CLERK OF COUNCIL

**MEMORANDUM OF UNDERSTANDING (MOU)**  
**BETWEEN**  
**The City of Ravenna**  
**And**  
**The City of Aurora**  
**And**  
**The City of Streetsboro**  
**And**  
**The Portage County Sheriff's Office**  
**And**  
**Kent State University**  
**And**  
**The City of Kent**

**A. Introduction**

Pursuant to Ohio Revised Code, Sections 189.01 through 189.10, as created by House Bill 153 and as amended by House Bill 371, the State of Ohio established the Local Government Innovation Fund (LGIF), which designated funding for the provision of financial assistance to Ohio political subdivisions for the planning and implementation of collaboration projects that will create efficient and effective service delivery through shared services, coproduction and/or merger. The Ohio Department of Development (ODOD) is responsible for administering the Local Government Innovation Fund for the State of Ohio.

**B. Purpose of the MOU**

This Memorandum of Understanding summarizes the agreement between the signing parties to collaborate and examine ways to improve emergency communication services in their respective communities. This collaboration, known as the "Portage Coordinated Public Safety Communications Initiative," will work to improve communication between the participating community's existing 9-1-1 Public Safety Answering Points (PSAP's), standardize training efforts for communications personnel, and study ways to improve overall services, while taking advantage of efficiencies realized by the collaboration. The collaborative project also will pursue funding sources to help offset costs of improving emergency communication services in the defined service area.

**C. Terms of the MOU**

The city of Ravenna, Ohio, the city of Aurora, Ohio, the city of Streetsboro, Ohio, the Portage County Sheriff's Office, Kent State University, and the City of Kent hereby agree as follows:

The designated partner communities/agencies will submit a single grant application to the Ohio Department of Development (ODOD) requesting LGIF grant funding for the development and implementation of the proposed "Portage Coordinated Public Safety Communications Initiative."

The Ohio Department of Development requires one (1) of the partner communities to be designated as the lead community solely for the purposes of submission of the application and for the execution of a grant agreement if LGIF grant funding is awarded for the proposed project. The City of Ravenna will serve as the lead community only for the purposes stated by the Ohio Department of Development.

The designated partner communities/agencies agree to collaborate on the development and implementation of the "Portage Coordinated Public Safety Communications Initiative," for the purposes of:

- Improving the efficacy of service delivery;
- Increasing efficiency;
- Improving efficient processing of E9-1-1 emergency calls throughout the areas served by the participating agencies;
- Providing for coordinated, multi-agency communications within the jurisdictions of the participating agencies;
- Establishing a pilot project that will allow for the incorporation of additional communities interested in participating in the program;
- Generating significant cost savings through collaborative efforts.

The partner communities/agencies agree to share any data and information required to successfully complete the LGIF grant proposal submission and if funds are awarded, to commit the resources and time needed to support the development and implementation of the proposed project.

The partner communities/agencies agree to act in a timely manner to ensure the submission of the LGIF grant proposal on or before the March 1, 2012 submission deadline date.

Should LGIF grant funds be awarded, the designated partner communities/agencies agree to continue all necessary collaboration to ensure the development and implementation of the "Portage Coordinated Public Safety Communications Initiative" within the grant period specified in the grant agreement. Each of the six (6) partner communities/agencies will assign a committed staff member to the PSCI Board. The PCSI Board will work closely with the consultant hired on the guidance and decisions that impact the success of the project.

**D. Period of MOU**

The designated partner communities/agencies agree that this Memorandum of Understanding will remain in effect from the date of its signing through the end of the grant period as specified in the grant agreement to be issued by the Ohio Department of Development, if grant funding is awarded.

**E. Modification of the MOU**

This Memorandum of Understanding may be modified or amended by written agreement of the designated partner communities/agencies. A request for an amendment to the Memorandum of Understanding may be initiated by any of the designated partner communities/agencies through written notification to the other collaborative partners.

Any of the designated partner communities/agencies may withdraw its participation in this Memorandum of Understanding by sending written notification to the other designated partner communities/agencies covered by this Memorandum of Understanding.

Now therefore, the City of Kent, the city of Ravenna, Ohio, the city of Aurora, Ohio, the city of Streetsboro, Ohio, the Portage County Sheriff's Office, and Kent State University do hereby agree to the aforementioned terms of this Memorandum of Understanding as of \_\_\_\_\_, as evidenced by the following signatures:

**The City of Ravenna**

By: \_\_\_\_\_ Approved as to Form: \_\_\_\_\_  
Mayor Joseph Bica Law Director

**The City of Aurora**

By: \_\_\_\_\_ Approved as to Form: \_\_\_\_\_  
Mayor Lynn E. McGill Law Director

**The City of Streetsboro**

By: \_\_\_\_\_ Approved as to Form: \_\_\_\_\_  
Mayor Glenn M. Broska Law Director

**The Portage County Sheriff**

By: \_\_\_\_\_ Approved as to Form: \_\_\_\_\_  
David Doak, Sheriff County Prosecutor

**The Kent State University**

By: \_\_\_\_\_ Approved as to Form: \_\_\_\_\_  
Gregg S. Floyd University Counsel  
Vice President

**The City of Kent**

By: \_\_\_\_\_ Approved as to Form: \_\_\_\_\_  
Dave Ruller, City Manager, Jim Silver, Law Director