

CIVIL SERVICE COMMISSION REGULAR MEETING MINUTES
Monday, September 12, 2016
5:00 PM

Present: **Marilyn Sessions, Chair**
 Christine Klein, Co-Chair
 Lee Higgins, Member

Also Present: **Lisa Slater, CSC Coordinator**
 Liz Zorc, HR, City of Kent
 Chief Michelle Lee, Police Department, City of Kent
 Jim Soyars, Kent City Schools

Call to Order

The regular meeting of the Civil Service Commission was called to order at 5:01 p.m. on September 12, 2016 by Marilyn Sessions, Chair of the Commission. Roll call.

Civil Service Commission

MOTION TO APPROVE THE MINUTES OF May 18, 2016

Motion made by Mr. Higgins, seconded by Ms. Klein, and carried by a voice vote of 3-0.

Civil Service Rules & Regulations – The document will be finalized and sent to Commission members for review.

Medical Marijuana Law Impact – Mr. Higgins thought some discussion on the matter would be worth while as there were articles in both local papers this week. Ms. Zorc told the Commission that as of now it's looking like drug free workplace and federal standards are being upheld.

Kent City Schools

Personnel changes were read

Mr. Soyars requests that item 2 be removed from the agenda. They will prepare more information and ask to be added to the October agenda.

Safety Administration

Personnel changes were read.

There is a need to test for the position of Police Officer. The old list is exhausted. It was suggested that once a new test is arranged that the candidates from the old list receive a letter letting them know that a new round of testing is about to begin.

MOTION TO TERMINATE THE CURRENT ELIGIBLE LIST FOR POLICE OFFICER

Motion made by Ms. Sessions, seconded by Ms. Klein, and carried by a voice vote of 3-0.

Ms. Slater will speak to Mr. Ruller about the coordination of efforts to get a PR ad/commercial together for that would include the Kent PD.

Service Administration

Personnel changes were read.

Hearing no further business before this Commission, **MOTION TO ADJOURN**

Motion made by Ms. Sessions, seconded by Ms. Klein, and carried by a voice vote of 3-0.

Meeting adjourned

5:31 p.m.

Minutes Approved: ___12/19/16___

Marilyn Sessions, Chair

Lee Higgins, Member

Christine Klein, Co-Chair