

CIVIL SERVICE COMMISSION MEETING MINUTES
Tuesday, March 31, 2015
5:00 p.m.

Present: Marilyn Sessions, Chairwoman
Lee Higgins, member
Christine Klein, member

Also Present: Michelle Lee, Chief, KPD
Liz Zorc, HR Manager

Call to Order

The regular meeting of the Civil Service Commission was called to order at 5:05 pm. Roll call was taken, and all members were present along with attendees Liz Zorc and Chief Michelle Lee.

A motion was made by Lee Higgins and seconded by Christine Klein to recess into Executive Session for the purpose of interviewing candidates for the Civil Service Coordinator position. There was no request for discussion, and a voice vote to recess into Executive Session was carried. Chief Michelle Lee and HR Manager Liz Zorc were included in Executive Session.

Meeting Reconvened

The regular meeting reconvened at 8:47 p.m.

Adjournment

A motion was made to adjourn the meeting at 8:47 p.m. by Christine Klein, seconded by Lee Higgins, and carried by voice vote.

Minutes Approved: _____

Marilyn Sessions, Chair

Lee Higgins, member

Christine Klein, member