

ORDINANCE NO. 2020-04

AN ORDINANCE AUTHORIZING THE CREATION OF A TEMPORARY POSITION IN THE CITY MANAGER'S OFFICE WHICH WILL BE TITLED, "TEMPORARY ADMINISTRATIVE SPECIALIST", AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent, Ohio wishes to create a temporary part time position in the City Manager's Office, i.e. Temporary Administrative Specialist and wages as set forth below.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least a majority (5) of all members elected thereto concurring:

SECTION 1. That Council does hereby approve and authorize the creation of a temporary position in order for the retiring Finance and Budget Director to assist the new Finance and Budget Director during a transitional period; the part time position will be titled "Temporary Administrative Specialist" and will fall under the City Manager's Office; hourly pay will be \$55.85; and the work performed will not exceed 8 weeks.

SECITON 2. That nothing herein will prevent the retiring Finance and Budget Director (David Coffee) from any benefits afforded to retiring full time employees, if he has qualified for them.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: January 22, 2020
Date

J T Fiala
Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: January 22, 2020
Date

ATTEST: Amy Wilkens
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

AMY WILKENS
CLERK OF COUNCIL
(SEAL)