

Community & Environment



2020

FUNDING BY PROGRAM AREA

RECOMMEND

COMMUNITY AND ENVIRONMENT

Community and Environment	
Community Development	\$887,644
Housing and Building Inspection	385,422
C.D.B.G. Grant Fund	323,340
Land Banking	10,000
Shade Tree	99,400
Urban Renewal	67,300
Public Parking	197,000
Main Street Program	70,000
Economic Development	165,638
EDA/RLF	50,000
SUBTOTAL	2,255,744
Basic Water - Administrative Support	56,566
Sewer - Administrative Support	56,566
SUBTOTAL	113,132
MPITIE/TIF Fund	1,366,650
SUBTOTAL	1,366,650
TOTAL	\$3,735,526

Department: Community and Environment Division: Community Development Fund: General & CDBG Account No: 001-540-401
 126-

Resource Summary	2018	2019	2020
Expenditure Categories	Actual	Budget	Recommend
Personnel Services	\$ 555,665	\$ 605,999	\$ 627,049
Operation and Maintenance	268,420	361,270	418,770
Capital Outlay	523,149	116,000	165,165
Total	\$ 1,347,234	\$ 1,083,269	\$ 1,210,984
Total Positions	5	5	5
Funding by Source			
General	\$ 742,795	\$ 805,616	\$ 887,644
Comm. Development Block Grant	604,439	277,653	323,340
Total	\$ 1,347,234	\$ 1,083,269	\$ 1,210,984

Program Description:

The Community Development Department administers a variety of activities associated with private sector residential and commercial projects under development in the City, including land use planning, zoning administration, building, neighborhood development, economic development and grants administration. The Planning and Zoning Division manages comprehensive land use planning activities and is responsible for administering and enforcing the City's Zoning Code. The Planning and Zoning Division provides staff support for numerous boards and commissions, including the Planning Commission, Board of Zoning Appeals, the Architectural Review Board, the Committee on Design & Preservation, the Sustainability Commission, the Fair Housing Board, the Community Reinvestment Area Housing Council, two local Joint Economic Development District boards, and the coordination of the City's neighborhood planning program. The Department administers several programs that are funded with federal and state grant support, including the Community Development Block Grant (CDBG), the Economic Development Administration Revolving Loan Fund, and the Community Housing Impact and Preservation (CHIP) program. The grant assistance provided through these various federal and state agencies are utilized by the Community Development Department to offer a myriad of neighborhood revitalization programs, including housing rehabilitation, public infrastructure improvements in low income residential areas, and needed emergency service programs for the homeless. The Department also administers the Social Service Grant program which provides funding to local nonprofit agencies that work with disadvantaged persons. The Department also provides technical assistance to other City departments with the writing of grant proposals and prevailing wage monitoring on capital projects.

Program Comments:

The 2020 recommended operation and maintenance budget reflects an increase of 24.22% or \$50,400.00 as compared to the 2019 budget for General Fund operations after adjusting for the 2020 inclusion of the CHIP Grant funding that will be placed in a newly created dedicated fund in the 2020 fiscal year.

The City's CDBG program year does not coincide with the City's fiscal calendar so past practice has been to budget the most recent grant award, plus estimated program income expenditures, in the budget which for the 2019 budget includes the 2018 CDBG grant award amount of \$271,075 plus \$145,000 for program income.

Department: Community and Environment Division: Community Development Fund: General & CDBG Account No: 001-540-401
126-

Line Description	2018 Actual	2019 Budget	2020 Recommend
7001 Employee - Regular Salaries	\$ 409,902	\$ 446,221	\$ 458,709
7004 Retirement (PERS)	53,501	62,614	64,366
7005 Medicare	5,427	6,491	6,674
7006 Health Insurance	73,500	76,043	82,500
7008 Overtime	0	1,000	1,000
7009 Unemployment & Workers' Comp	9,735	10,030	10,200
7250 Auto Allowance	3,600	3,600	3,600
Total Personnel Services	\$ 555,665	\$ 605,999	\$ 627,049
7210 Travel & Training	\$ 1,834	\$ 4,000	\$ 4,000
7280 Vehicle Fuel	1,921	2,500	2,500
7320 Communications/Postage	24,623	30,200	30,200
7330 Rents & Leases	0	0	0
7340 Professional Services	46,088	44,600	95,000
7350 Maintenance of Equipment & Facility	1,580	3,500	3,500
7360 Insurance & Bonding	4,681	5,520	5,520
7370 Printing, Photocopy, Advertising	18,949	23,000	23,000
7390 Misc. Contractual Service	26,990	17,600	17,600
7410 Office Supplies	1,075	2,200	2,200
7420 Operating Materials	635	1,750	1,750
7440 Small Tools/Minor Equipment	2,411	2,500	2,500
7560 Social Service Contracts	65,518	78,000	78,000
7570 Public Service Contracts	52,677	106,500	108,000
Chip Grant 136-04-540-413-7570	0	0	0
7590 Non-City Property Improvements	15,011	15,000	15,000
7990 Program Income Expenditures	4,427	24,400	30,000
Total Operation & Maintenance	\$ 268,420	\$ 361,270	\$ 418,770
7630 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0
CD Replacement/Vehicle	0		20,000
7680 Community Development Block Grant	523,149	0	
Walnut Street Construction	0	106,000	135,165
Bradys Leap Hike and Bike Trail		10,000	10,000
Total Capital Outlay	\$ 523,149	\$ 116,000	\$ 165,165
Total	\$ 1,347,234	\$ 1,083,269	\$ 1,210,984



Department: Community and Environment Division: Community Development Account No: 001-540-401
 126-

Line Description	001 General	126 CDBG	2020 Total
7001 Employee - Regular Salaries	\$ 445,403	\$ 13,306	\$ 458,709
7004 Retirement (PERS)	62,503	1,863	64,366
7005 Medicare	6,480	194	6,674
7006 Health Insurance	79,988	2,512	82,500
7008 Overtime	1,000	0	1,000
7009 Unemployment & Workers' Comp	10,200	0	10,200
7250 Auto Allowance	3,600	0	3,600
Total Personnel Services	\$ 609,174	\$ 17,875	\$ 627,049
7210 Travel & Training	\$ 3,000	\$ 1,000	\$ 4,000
7280 Vehicle Fuel	2,500		2,500
7320 Communications/Postage	30,000	200	30,200
7330 Rents & Leases	0		0
7340 Professional Services	75,400	19,600	95,000
7350 Maintenance of Equipment & Facility	3,500		3,500
7360 Insurance & Bonding	5,520		5,520
7370 Printing, Photocopy, Advertising	22,000	1,000	23,000
7390 Misc. Contractual Service	17,100	500	17,600
7410 Office Supplies	2,200		2,200
7420 Operating Materials	1,750		1,750
7440 Small Tools/Minor Equipment	2,500		2,500
7560 Social Service Contracts	78,000		78,000
7570 Public Service Contracts		108,000	108,000
CHIP Grant 136-04-540-413-7570	0		0
7590 Non-City Property Improvements	15,000		15,000
7992 Program Income Expenditures		30,000	30,000
Total Operation & Maintenance	\$ 258,470	\$ 160,300	\$ 418,770
Fund 301			
7630 Equipment Items > \$2,500	\$	\$ 0	\$ 0
CD Replacement Vehicle	20,000		20,000
7680 Community Development Block Grants			0
Walnut Street Construction		135,165	135,165
Brady's Leap Hike and Bike Trail		10,000	10,000
Total Capital Outlay	\$ 20,000	\$ 145,165	\$ 165,165
Total	\$ 887,644	\$ 323,340	\$ 1,210,984

Department:	Division:	Fund:	Account No:
Community and Environment	Building	General et al	001-540-402
Resource Summary	2018	2019	2020
Expenditure Categories	Actual	Budget	Recommend
Personnel Services	\$ 317,355	\$ 413,136	\$ 428,282
Operation and Maintenance	45,543	68,272	70,272
Capital Improvements	0		
Total	<u>\$ 362,898</u>	<u>\$ 481,408</u>	<u>\$ 498,554</u>
Total Positions	8	8	8
Funding by Source			
General	\$ 284,585	\$ 373,778	\$ 385,422
Water	39,157	53,815	56,566
Sewer	39,156	53,815	56,566
Total	<u>\$ 362,898</u>	<u>\$ 481,408</u>	<u>\$ 498,554</u>

Program Description:

The Building Division is part of the Community Development Department and staff working in this division is responsible for providing technical building plan review, issuing building permits, conducting inspections and authorizing final approval for all residential and commercial new construction and renovation projects throughout the City.

This division is certified by the State of Ohio. This certification requires staff be comprised of a chief building official, a plans examiner and inspectors for all structural, electrical, heating/air conditioning, and plumbing construction activities.

The Building Division also has a Code Enforcement Officer on staff who is responsible for monitoring for compliance with all exterior and interior property maintenance requirements and zoning code regulations.

Program Comments:

The 2020 recommended operation and maintenance budget reflects an increase of 2.93%, or \$2,000.00 as compared to the 2019 budget.

Department:	Division:	Fund:	Account No:
Community and Environment	Building	General et al	001-540-402

Line Description	2018 Actual	2019 Budget	2020 Recommend
7001 Employee - Regular Salaries	\$ 226,548	\$ 297,640	\$ 307,427
7004 Retirement (PERS)	31,717	41,780	43,156
7005 Medicare	3,176	4,326	4,469
7006 Health Insurance	47,776	62,400	66,000
7008 Overtime	3,504	750	750
7009 Unemployment & Workers' Comp	4,634	6,240	6,480
Total Personnel Services	\$ 317,355	\$ 413,136	\$ 428,282
7210 Travel & Training	\$ 0	\$ 3,500	\$ 3,500
7280 Vehicle Fuel	562	600	600
7320 Communications/Postage	5,544	6,300	6,300
7340 Professional Services	26,031	40,000	40,000
7350 Maintenance of Equipment & Facility	2,760	3,000	3,000
7360 Insurance & Bonding	667	772	772
7370 Printing, Photocopy, Advertising	1,472	2,000	2,000
7390 Misc. Contractual Service	7,463	10,000	10,000
7410 Office Supplies	179	600	600
7420 Operating Materials	480	500	500
7440 Small Tools/Minor Equipment	285	1,000	3,000
7710 Refunds	100	0	0
Total Operation & Maintenance	\$ 45,543	\$ 68,272	\$ 70,272
7630 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0
Total Capital Outlay	\$ 0	\$ 0	\$ 0
Total	\$ 362,898	\$ 481,408	\$ 498,554



Department: Community and Environment Division: Building Fund: General et al Account No: 540-402

Line Description	General	Water	Sewer	2020 Total
7001 Employee - Regular Salaries	\$ 232,709	\$ 37,359	\$ 37,359	\$ 307,427
7004 Retirement (PERS)	32,634	5,261	5,261	43,156
7005 Medicare	3,381	544	544	4,469
7006 Health Insurance	41,250	12,375	12,375	66,000
7008 Overtime	376	187	187	750
7009 Unemployment & Workers' Comp	4,800	840 #	840	6,480
				0
Total Personnel Services	\$ 315,150	\$ 56,566	\$ 56,566	\$ 428,282
7210 Travel & Training	\$ 3,500	\$	\$	\$ 3,500
7280 Vehicle Fuel	600			600
7320 Communications/Postage	6,300			6,300
7340 Professional Services	40,000			40,000
7350 Maintenance of Equipment & Facility	3,000			3,000
7360 Insurance & Bonding	772			772
7370 Printing, Photocopy, Advertising	2,000			2,000
7390 Misc. Contractual Service	10,000			10,000
7410 Office Supplies	600			600
7420 Operating Materials	500			500
7440 Small Tools/Minor Equipment	3,000			3,000
7710 Refunds				0
Total Operation & Maintenance	\$ 70,272	\$ 0	\$ 0	\$ 70,272
7630 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0	0
Total Capital Outlay	\$ 0	\$ 0	\$ 0	0
Total	\$ 385,422	\$ 56,566	\$ 56,566	\$ 498,554

Department:
Community & Environment

Division:
Land Banking

Fund:
General

Account No:
001-540-404
134-

Resource Summary Expenditure Categories	2018 Actual	2019 Budget	2020 Recommend
Personnel Services	\$ 0	\$ 0	\$ 0
Operation and Maintenance	400,519	10,000	10,000
Capital Outlay	0	0	0
Total	<u>\$ 400,519</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>
Total Positions	0	0	0

Funding by Source			
General	\$ 400,519	\$ 10,000	\$ 10,000
UDAG			0
Total	<u>\$ 400,519</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>

Program Description:

This cost center is used to account for the City's land banking program which is administered for the City by the Downtown Kent Corporation (DKC). The land banking program enables the City to acquire property as opportunities for such acquisitions become available in support of economic development priorities that promote future strategic redevelopment activities. The initial funding for this program was provided through an Urban Development Action Grant (UDAG) award from the U.S. Department of Housing and Urban Development. Per the federal grant agreement, funds repaid through debt servicing payments on any lands sold are used to fund other economic development related activities. Beginning in 2000, the program has received additional financial support from the City's General Fund to continue the program when remaining UDAG funds became insufficient to meet total obligations.

Program Comments:

The 2020 recommended operation and maintenance budget level reflects no change compared to the 2019 budgeted funding.

Department: Division: Fund: Account No:
 Community and Environme Land Banking General 001-540-404

Line Description	2018 Actual	2019 Budget	2020 Recommend
7390 Misc. Contractual Services	\$ 0	\$ 10,000	\$ 10,000
7730 Program Income Expenditures	400,519	0	0
Total Operation & Maintenance	\$ 400,519	\$ 10,000	\$ 10,000
7610 Lands	\$ 0	\$ 0	\$ 0
Total Capital Outlay	\$ 0	\$ 0	\$ 0
Total	\$ 400,519	\$ 10,000	\$ 10,000

Department:
Community and Environment

Division:
Shade Tree

Fund:
General

Account No:
001-560-405

Resource Summary Expenditure Categories	2018 Actual	2019 Budget	2020 Recommend
Personnel Services	\$ 0	\$ 0	\$ 0
Operation and Maintenance	31,610	80,420	89,400
Capital Outlay	10,000	10,000	10,000
Total	<u>\$ 41,610</u>	<u>\$ 90,420</u>	<u>\$ 99,400</u>
Total Positions	0	0	0
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Funding by Source			
General	\$ 41,610	\$ 90,420	\$ 99,400
Total	<u>\$ 41,610</u>	<u>\$ 90,420</u>	<u>\$ 99,400</u>

Program Description:

This cost center was established to account for the planting and maintenance of street trees within the public right-of-way throughout the City of Kent.

Program Comments:

The 2020 recommended operation and maintenance budget reflects an increase of \$8,980.00 or 11.17% as compared to the 2019 budget.

Department:
Community and Environment

Division: Shade Tree
Fund: General

Account No:
001-560-405

Line Description	2018 Actual	2019 Budget	2020 Recommend
7210 Travel & Training	\$ 724	\$ 2,000	\$ 2,000
7280 Vehicle Fuel	3,257	2,200	2,500
7320 Communication and Postage	0		0
7350 Maintenance of Equipment & Facility	0	850	900
7360 Insurance & Bonding	376	470	500
7370 Printing, Photocopy, Advertising	0	0	0
7390 Misc. Contractual Service	23,458	72,000	80,000
7420 Operating Materials	368	1,500	2,000
7440 Small Tools/Minor Equipment	3,427	1,400	1,500
Total Operation & Maintenance	\$ 31,610	\$ 80,420	\$ 89,400
	301		
7690 Shade Trees	\$ 10,000	\$ 10,000	\$ 10,000
Total Capital Outlay	\$ 10,000	\$ 10,000	\$ 10,000
Total	\$ 41,610	\$ 90,420	\$ 99,400

Department:
Community & Environment

Division:
Urban Renewal

Fund:
General

Account No:
001-570-406

Resource Summary Expenditure Categories	2018 Actual	2019 Budget	2020 Recommend
Personnel Services	\$ 44,386	\$ 67,300	\$ 67,300
Operation and Maintenance			
Capital Outlay			
Total	<u>\$ 44,386</u>	<u>\$ 67,300</u>	<u>\$ 67,300</u>
Total Positions	0	0	0
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Funding by Source			
General	\$ 44,386	\$ 67,300	\$ 67,300
Total	<u>\$ 44,386</u>	<u>\$ 67,300</u>	<u>\$ 67,300</u>

Program Description:

This cost center tracks expenditures related to the urban renewal plan adopted for the downtown.

Program Comments:

The 2020 recommended operation and maintenance budget reflects no change as compared to the 2019 budget. The amount budgeted under professional services will be used as needed to continue implementation of the urban renewal plan for the downtown.

Department:
Community and Environment

Division: Fund:
Urban Renewal General

Account No:
001-570-406

Line Description	2018 Actual	2019 Budget	2020 Recommend
7310 Utilities	\$	\$	\$
7330 Rents & Leases	2,300	2,300	2,300
7340 Professional Services	42,086	65,000	65,000
7370 Printing, Photocopy, Advertising			
7390 Misc. Contractual Service			
<u>Total Operation & Maintenance</u>	<u>\$ 44,386</u>	<u>\$ 67,300</u>	<u>\$ 67,300</u>
7610 Land	\$ 0	\$ 0	0
<u>Total Capital Outlay</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0</u>
<u>Total</u>	<u>\$ 44,386</u>	<u>\$ 67,300</u>	<u>\$ 67,300</u>

Department:
Community Development

Division:
Public Parking

Fund:
General

Account No:
001-560-407

Resource Summary Expenditure Categories	2018 Actual	2019 Budget	2020 Recommend
Personnel Services	\$	\$	\$
Operation and Maintenance	50,688	62,000	62,000
Capital Outlay	0	0	135,000
Total	<u>\$ 50,688</u>	<u>\$ 62,000</u>	<u>\$ 197,000</u>
Total Positions	0	0	0
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Funding by Source			
General	\$ 50,688	\$ 62,000	\$ 197,000
Total	<u>\$ 50,688</u>	<u>\$ 62,000</u>	<u>\$ 197,000</u>

Program Description:

This cost center accounts for expenditures related to the leasing of parking lots from private entities to provide additional public parking and the City's on-street smart parking meter program.

Program Comments:

The 2020 recommended operation and maintenance budget reflects no change as compared to the 2019 budget. The expenses included in the budget include miscellaneous contractual services for permit supplies, operating and maintenance costs for parking lots and meters. A significant portion of these expenditures are offset through the collection of parking meter revenue.

Department: Community and Environment Division: Public Parking Fund: General Account No: 001-560-407

Line Description	2018 Actual	2019 Budget	2020 Recommend
7330 Rents & Leases	\$ 0	\$ 0	\$ 0
7370 Printing, Photocopy, Advertising	447	1,000	1,000
7390 Misc. Contractual Services	50,241	61,000	61,000
7420 Operating Materials			
Total Operation & Maintenance	\$ 50,688	\$ 62,000	\$ 62,000
7630 Capital	0	0	135,000
Total Capital Outlay	\$ 0	\$ 0	\$ 135,000
Total	\$ 50,688	\$ 62,000	\$ 197,000

Department:
Community and Environment

Division:
Main Street Program

Fund:
General

Account No:
001-540-409

Resource Summary Expenditure Categories	2018 Actual	2019 Budget	2020 Recommend
Personnel Services	\$ 0	\$ 0	\$ 0
Operation and Maintenance	60,000	70,000	70,000
Capital Outlay			
Total	<u>\$ 60,000</u>	<u>\$ 70,000</u>	<u>\$ 70,000</u>
Total Positions	0	0	0
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Funding by Source			
General	\$ 60,000	\$ 70,000	\$ 70,000
Total	<u>\$ 60,000</u>	<u>\$ 70,000</u>	<u>\$ 70,000</u>

Program Description:

This cost center is used to account for expenditures related to the Main Street Kent Program. Main Street Kent works with downtown businesses to develop programs and marketing activities that promote Kent as a destination for entertainment, retail, dining options and new business opportunities.

Program Comments:

The 2020 recommended budget for the Main Street Program reflects the contract award amount approved by Kent City Council for the 2019 funding year. The recommended budget for 2020 reflects no change compared to the approved budget for 2019.

Department: Community and Environment Division: Main Street Program Fund: General Account No: 001-540-409

Line Description	2018 Actual	2019 Budget	2020 Recommend
7340 Professional Services	\$ 0	\$ 0	\$ 0
7390 Misc. Contractual Service	\$ 60,000	\$ 70,000	\$ 70,000
Total Operation & Maintenance	\$ 60,000	\$ 70,000	\$ 70,000
7630 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0
Total Capital Outlay	\$ 0	\$ 0	\$ 0
Total	\$ 60,000	\$ 70,000	\$ 70,000

Department: Economic Development Division: Economic Development Fund: General Account No: 001-540-410

Resource Summary Expenditure Categories	2018 Actual	2019 Budget	2020 Recommend
Personnel Services	\$ 109,598	\$ 119,722	\$ 124,748
Operation and Maintenance	25,965	89,840	90,890
Capital Outlay		0	
Total	\$ 135,563	\$ 209,562	\$ 215,638
Total Positions	1	1	1
Funding by Source			
General	\$ 135,563	\$ 159,562	\$ 165,638
UDAG/EDA RLF	0	50,000	50,000
Total	\$ 135,563	\$ 209,562	\$ 215,638

Program Description:

The Economic Development Division staff is part of the Community Development Department and is responsible for administering a variety of programs designed to enhance the income tax base and provide for job creation and retention through initiatives that encourage economic growth in the City. Programs offered include real property tax incentives for capital investments made in three Community Reinvestment Areas, two different revolving loan fund (RLF) programs that support new and expansion commercial projects, and the Façade Program which provides a blend of grant and low interest loan assistance to downtown businesses interested in undertaking exterior improvements. The Economic Development Division also administers a Job Creation Tax Credit Program that offers a credit on local income taxes paid to companies that create jobs and which also qualify for a tax credit from the State of Ohio. Staff manages the Celebrate Kent! grant program that provides small funding awards to entities that encourage and promote downtown events and the Division is responsible for the administration of the two Joint Economic Development Districts (JEDD) agreements the City has with Brimfield and Franklin Townships.

Program Comments:

The 2020 recommended operation and maintenance budget reflects an increase of \$1,050.00 or 1.17% compared to the 2019 budget.

Department: Economic Development Division: Economic Development Fund: General and EDA RLF Account No: 001-540-410

Line Description	2018 Actual	2019 Budget	2020 Recommend
7001 Employee - Regular Salaries	\$ 80,527	\$ 88,446	\$ 91,984
7004 Retirement (PERS)	11,274	12,383	12,879
7005 Medicare	1,150	1,283	1,335
7006 Health Insurance	14,700	15,600	16,500
7009 Unemployment & Workers' Comp	1,947	2,010	2,050
Total Personnel Services	\$ 109,598	\$ 119,722	\$ 124,748
7210 Travel & Training	\$ 437	\$ 1,800	\$ 1,800
7320 Communications/Postage	604	1,500	1,500
7340 Professional Services	719	6,000	6,000
7350 Maint of Equip & Facility	1,580	1,800	1,800
7360 Insurance & Bonding	184	340	340
7370 Printing, Photocopy, Advertising	290	2,500	2,500
7390 Misc. Contractual Service	21,818	25,000	25,000
7410 Office Supplies	0	300	300
7420 Operating Materials	333	300	350
7440 Small Tools/Minor Equipment	0	300	1,300
7730 Program Income Expenditures	0	50,000	50,000
Total Operation & Maintenance	\$ 25,965	\$ 89,840	\$ 90,890
7630 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0
Total Capital Outlay	\$ 0	\$ 0	\$ 0
Total	\$ 135,563	\$ 209,562	\$ 215,638



Department:	Division:	Fund:	Account No:
Economic Development	Econ. Develop.	General & EDA RLF	001-540-410

Line Description	General	EDA RLF	2020 Total
7001 Employee - Regular Salaries	91,984		91,984
7004 Retirement (PERS)	12,879		12,879
7005 Medicare	1,335		1,335
7006 Health Insurance	16,500		16,500
7009 Unemployment & Workers' Comp	2,050		2,050
Total Personnel Services	124,748	0	124,748
7210 Travel & Training	1,800		1,800
7320 Communications/Postage	1,500		1,500
7340 Professional Services	6,000		6,000
7350 Maint of Equip & Facility	1,800		1,800
7360 Insurance & Bonding	340		340
7370 Printing, Photocopy, Advertising	2,500		2,500
7390 Misc. Contractual Service	25,000		25,000
7410 Office Supplies	300		300
7420 Operating Materials	350		350
7440 Small Tools/Minor Equipment	1,300		1,300
7730 Program Income Expenditures	0	50,000	50,000
Total Operation & Maintenance	40,890	50,000	90,890
7630 Equipment Items > \$2,500	0	0	0
Total Capital Outlay	0	0	0
Total	165,638	50,000	215,638

Department:
Community Development

Division:
MPITIE

Fund:
Capital 302

Account No:
302-570-800

Resource Summary Expenditure Categories	2018 Actual	2019 Budget	2020 Recommend
Personnel Services	\$ 14,154	\$ 6,698	\$ 16,500
Operation and Maintenance	1,525,251	1,441,238	1,350,150
Capital Outlay	<u>1,525,251</u>	<u>1,441,238</u>	<u>1,350,150</u>
Total	\$ <u>1,539,405</u>	\$ <u>1,447,936</u>	\$ <u>1,366,650</u>
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Total Positions			
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Funding by Source			
PILOTS/Note Renewal	\$ <u>1,539,405</u>	\$ <u>1,447,936</u>	\$ <u>1,366,650</u>
Total	\$ <u>1,539,405</u>	\$ <u>1,447,936</u>	\$ <u>1,366,650</u>
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Program Description:

This Fund is exclusively dedicated to purposes/activities related to downtown redevelopment within the Tax Increment Financing (TIF) District, as defined by the Ohio Revised Code, City of Kent Ordinances, and City of Kent debt covenants. The official Fund name is Municipal Public Improvement Tax Increment Equivalent Fund.

This cost center includes a small portion of funding for final minor expenditures associated with TIF District improvement projects, however these are expected to be concluded in 2020. The primary activity currently addressed through this cost center is annual debt service activity and all revenue is generated entirely from Payments In Lieu of Taxes (PILOTS) distributed to the City by Portage County.

Department: Division: Fund: 302 Account No:
 Comm Dev. MPITIE Capital Projects 302-570-800

Line Description	2018 Actual	2019 Budget	2020 Recommend
7330 Rents & Leases	\$	\$	\$
7340 Professional Services	7,978		9,000
7370 Printing, Photocopy, Advertising			
7420 Operating Materials			
7510 Contingency			
7540 Debt Issuance Costs	6,176	6,698	7,500
Total Operation & Maintenance	\$ 14,154	\$ 6,698	\$ 16,500
7610 Land	\$	\$	\$
7620 Buildings			
7630 Equipment Items > \$2,500			
7680 Contract	14,276		
7830 Notes Interest	23,000	30,763	22,275
7833 LTGO Bonds Interest	212,975	210,475	207,875
7810 Notes Principal	1,150,000	1,070,000	990,000
7813 LTGO Bonds Principal	125,000	130,000	130,000
Subtotal	\$ 1,525,251	\$ 1,441,238	\$ 1,350,150
Total	\$ 1,539,405	\$ 1,447,936	\$ 1,366,650

