

**KENT CITY PLANNING COMMISSION
BUSINESS MEETING
FEBRUARY 1, 2011**

**COUNCIL CHAMBERS
KENT CITY HALL
325 S. DEPEYSTER STREET
7:00 P.M.**

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. READING OF PREAMBLE

IV. ADMINISTRTION OF OATH OF OFFICE

V. ADMINISTRATION OF OATH

VI. ELECTION OF OFFICERS

VII. CORRESPONDENCE

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. PC01-11 PARKS & RECREATION DEPARTMENT
River Bend Park Improvements
590 River Bend Blvd.
Conditional Zoning Certificate & Site Plan Review

The applicant is requesting a Conditional Zoning Certificate and Site Plan Review & Approval in order to construct a parking lot and access path to the Cuyahoga River. The subject property is zoned O-R: Open Space Recreation District.

- 1) *Public Hearing*
- 2) *Planning Commission Discussion/Action*

X. OTHER BUSINESS

IX. ADJOURNMENT



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: January 26, 2011
TO: Kent City Planning Commission
FROM: Jennifer Barone, PE, Development Engineer
RE: Staff Report for the February 1, 2011 Planning Commission Meeting

The following items appear on the agenda for the February 1, 2011 Planning Commission meeting:

NEW BUSINESS:

CASE NO: PC11-002

APPLICANT: River Bend Park Improvements

SITE LOCATION: 590 River Bend Boulevard

STATUS OF APPLICANT: The City of Kent is the owner of the property.

REQUESTED ACTION: Conditional Zoning Certificate and Site Plan Review & Approval to construct a parking lot.

ZONING: O-R: Open Space - Recreation District

TRAFFIC: The site is accessed from River Bend Boulevard.

SURROUNDING LAND USES: Residential properties are located to north, the Cuyahoga River is to the south & east and Standing Rock Cemetery is to the west.

APPLICABLE CODE SECTIONS: Chapter 1113, 1119, 1125 and 1171 of the Kent Codified Ordinances

ANALYSIS:

PROJECT DESCRIPTION:

Kent Parks & Recreation Department is proposing to construct a parking area and canoe/kayak access point to the Cuyahoga River at the River Bend Park. A governmentally owned and/or operated park is a conditional use in the O-R District and subject to the following:

- (1) All structures and activity areas shall be located at least 100 feet from all property lines.
- (2) Loudspeakers which cause a hazard or annoyance shall not be permitted.
- (3) All points of vehicular entrance or exit shall be located no closer than 200 feet from the intersection of two major thoroughfares; or no closer than 100 feet from the intersection of a major thoroughfare and a local or collector thoroughfare.
- (4) There shall be no more than one advertisement oriented to each abutting road identifying the activity.
- (5) No lighting shall constitute a nuisance or in any way impair safe movement of traffic on any street or highway; no lighting shall shine directly on adjacent properties.
- (11) Such uses shall be properly landscaped to be harmonious with surrounding residential uses.

The proposed project meets all of the conditions except (1) for which a variance was granted.

TRAFFIC/PARKING:

A twelve (12) parking space lot will be created using pervious concrete with a walkway leading to the river that will be installed using pervious pavers. Access will be attained via the existing driveway to the pump station.

UTILITIES:

No city utilities will be utilized.

STORMWATER:

The stormwater management system consists of the pervious materials being used.

SIGNAGE:

An information kiosk will be provided on site, but no other signage is proposed at this time.

LIGHTING/LANDSCAPING/DUMPSTER:

Minimal lighting will be provided through two (2) pedestrian style lights. The parcel is heavily vegetated. Additional landscape is proposed which consists of additional trees to be located along the edge of the parking lot on the east (river) side.

ARCHITECTURAL ADVISORY BOARD:

This project was not reviewed by the Architectural Review Board.

VARIANCES:

On January 24, 2011 the Board of Zoning Appeals granted two (2) variances. One was a 51' variance to the 100' setback from the front property line. Any activity area must be 100' from a property line. The second variance was for parking within the 100' front yard setback. The Board of Zoning Appeals has also forwarded a recommendation to Planning Commission that overflow parking locations be considered.

On January 27, 2011 the Board of Building Appeals will consider a variance to construct the parking lot within the riparian setback.

RECOMMENDATION:

Staff is recommending approval with the conditions listed below.

The Planning Commission may approve, approve with conditions, or disapprove the application. Should Planning Commission wish to approve this project, the following language may be used:

I move that in Case PC11-002, the Planning Commission approve the Conditional Zoning Certificate and Site Plan to construct a parking lot and access path to the Cuyahoga River:

1. Technical Plan Review.
2. Granting of the riparian setback variance by the Board of Building Appeals.

List of Enclosures for this Project:

1. Applicant Cover Letter dated December 23, 2010.
2. Site Plans dated January 26, 2011.
3. Aerial Topography and Zoning Map.
4. E-mail from Don Schjeldahl dated 01/23/11.
5. Recommendation from the Board of Zoning Appeals regarding overflow parking locations.

cc: Gary Locke, Community Development Director
Jim Bowling, City Engineer
Eric Fink, Assistant Law Director
Heather Phile, Development Planner
Applicants
PC Case Files

CITY OF KENT
HEALTH BOARD MEETING
February 8, 2011 6:00 PM.
The New Ravenna High School Community Room
North Chestnut Street, Ravenna, Ohio 44246
Phone (330) 678-8109 Fax (330) 678-2082

AGENDA

A Joint Meeting of Ravenna the City Board of Health, Portage County Board of Health Kent City Board of Health and Kent State College of Public Health to Determine if there is interest to conduct a study in the feasibility of Merging of the Three Health Departments.

I. MINUTES January 18, 2011 Meeting

II. OPEN COMMENTS

III. REPORTS

- A. Statistical Report for January 2011
- B. Expenditures & Encumbrances January 2011
- C. Commissioner's Report for January 2011

IV. OLD BUSINESS

V. NEW BUSINESS

VI. EXECUTIVE SESSION

VII. ADJOURN MEETING

If you require assistance to attend this meeting, please contact the Health Department at (330) 678-8109.

JBF/trr

cc: Health Board
City Manager
Clerk of Council
Health Staff
Mayor
News Media
Post
File

Kent City Health Department
 325 S. Depeyster Street
 Kent, Ohio 44240
 HEALTH BOARD MINUTES
 January 18, 2011

Members Present

Doug Wagener
 Pam Freeman
 John Gwinn
 Chris Woolverton
 Susan Roxburgh
 Jack Amrhein

Others Present

John Ferlito

Health Board President John Gwinn called the Health Board meeting of January 18, 2011 to order.

The minutes from the December 2010 meeting were distributed and reviewed by the Health Board members prior to the meeting.

Motion: A motion was made by Doug Wagener and seconded by Pam Freeman to approve the December 2010 minutes. No objections. The motion passed.

Open Comments:

Statistical Report for December 2010:

Expenditures and Encumbrances for December 2010:

<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>AMOUNT</u>
Treasurer of State	Child abuse and family prevention for November 2010	\$1,143.64
Ohio Div. Real Estate	Burial Permit Fee transmittal for November 2010	\$77.50
T & M Registration Services	Pre-registration for 2011 Pesticide Recertification Conference in Akron 3/2/11 for J. Bradshaw \$95, J. Ferlito \$95, & J. Demboski \$95.	\$285.00
Fisher Scientific	pH buffer solution	\$57.38
	TOTAL	\$1,563.52

<u>Travel & Reimbursements</u>		
Jonnette Demboski	Reimbursement for expenses incurred while attending Bed Bug Seminar in Cleveland	\$45.40
	TOTAL	\$45.40

Motion: A motion was made by Chris Woolverton and seconded by Jack Amrhein to approve the Expenditures and Encumbrances for the month of December 2010. The motion passed.

Commissioner's Report

John Ferlito distributed the proposed Health Board Resolution 2010 - #3 to raise the license fees for Food Service Operations & Retail Food Establishments at each risk classification to cover the costs of conducting the State mandated program. This is the third and final reading fee increase will take effect February 1, 2011.

The Ohio Department of Agriculture conducted a survey of the Retail Food Establishment program being carried out by our department. The survey took place on December 6, 7, 8, and 9, 2010. The written survey report has not yet been received from the Ohio Department of Agriculture

John Ferlito stated that he called the Ravenna Mayor, Joe Bica Jr., about the three Boards of Health meeting after the first of the year. The Mayor has not yet returned the call.

John distributed the proposed Health Board Resolution 2011-1. During the food surveys it was pointed out that a specific resolution that grants the Health Commissioner authority from the Board of Health to suspend a food license in situations that involve an immediate danger to public health was needed.

The Townhall II quarterly report covering October, November and December was distributed.

Old Business

Health Board Resolution 2010-3 for the Increase in Food License Fees.

Motion: A motion was made by Chris Woolverton and seconded by Doug Wagener to approve the third and final reading of Resolution 2010-3. The motion passed by roll call vote: Amrhein, Aye; Freeman, Aye; Woolverton, Aye; Gwinn, Aye, Roxburgh, Aye.

New Business

John Ferlito stated a survey for NALBOH is ready to be completed by the Board. John Gwinn stated that he was aware of the survey.

John Ferlito received a letter from the owner of Professor's Pub, B.A. Powell, requesting permission to transfer the food license to the new owner DFH Holdings, Ltd., operating as Stone Tavern.

Motion: A motion was made by Pam Freeman and seconded by Jack Amrhein to approve the transfer of the food service license from B.A. Powell, Professor's Pub to DFH Holdings, Ltd., Stone Tavern. The motion passed.

Health Board Resolution # 2011-1

Motion: A motion was made by Chris Woolverton and seconded by Doug Wagener to approve the first reading of Health Board Resolution 2011-1 that grants the Health Commissioner authority from the Board of Health to suspend a food license in situations that involve an immediate danger to public health. The motion passed by roll call vote: Amrhein, Aye; Freeman, Aye; Woolverton, Aye; Gwinn, Aye, Roxburgh, Aye.

John Gwinn stated that the Board does need to have discussions on the presentation given by Mayor Bica of Ravenna, and ideas presented on the combining of Health Districts.

Pam Freeman requested an update on Jerry Sales property and the contamination issue. John Ferlito stated that EPA is handling the soil remediation.

Pam also asked if any data has been made available from the Summa Health Survey. John Ferlito stated that he has not gotten any information. Chris Woolverton stated that Scott Olds was working on a Community Health Survey for the County. Chris Woolverton will follow up with Scott to get additional information.

Motion: President John Gwinn adjourned the meeting of January 18, 2011. There was no objection. The meeting was adjourned.

The next meeting will be held February 8, 2011.

Approved:

John Gwinn, President

John Ferlito, Secretary

KENT HEALTH DEPARTMENT STATISTICAL REPORT 2011

	Jan 2011	YTD 2011	Jan 2010	YTD 2010
HEALTH DEPT. \$ COLLECTED				
FamAbuse fund	\$ 448.50	\$ 448.50	\$ 337.50	\$ 337.50
Vital Stats	\$ 2,541.50	\$ 2,541.50	\$ 1,912.50	\$ 1,912.50
Child Abuse	\$ 897.00	\$ 897.00	\$ 675.00	\$ 675.00
State VS	\$ 2,691.00	\$ 2,691.00	\$ 2,025.00	\$ 2,025.00
B Perm Rev	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
B Perm State	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
Food Estab.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Food Service	\$ 0.00	\$ 0.00	\$ 677.00	\$ 677.00
FSO Vending	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Home Sewage	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Housing	\$ 9,275.00	\$ 9,275.00	\$ 8,215.00	\$ 8,215.00
Swim Pools	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
SolWst(Trks)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Tattoo Parlors	\$ 300.00	\$ 300.00	\$ 200.00	\$ 200.00
*Misc(Xerox, etc.)	\$ 12.00	\$ 12.00	\$ 0.00	\$ 0.00
	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
**ST Subsidy	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL COLLECTED	\$ 16,255.00	\$ 16,255.00	\$ 14,132.00	\$ 14,132.00
* R & R In				
TO STATE				
FamAbuse fund	\$ 435.05	\$ 435.05	\$ 327.35	\$ 327.35
Food Estabs	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Bur.Permits	\$ 15.00	\$ 15.00	\$ 75.00	\$ 75.00
Child Abuse	\$ 870.09	\$ 870.09	\$ 654.75	\$ 654.75
State.VS QTRLY	\$ 0.00	\$ 0.00	\$ 2,025.00	\$ 2,025.00
Food Service	\$ 0.00	\$ 0.00	\$ 56.00	\$ 56.00
Food Vendors	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Swim Pools	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Wells	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	\$ 1,320.14	\$ 1,320.14	\$ 3,138.10	\$ 3,138.10
TOTAL ASSETS	\$ 14,934.86	\$ 14,934.86	\$ 10,993.90	\$ 10,993.90
+Admin fee to Vital Stats	\$ 40.36	\$ 40.36	\$ 30.40	\$ 30.40
-3% FamAbuse	\$ 13.45	\$ 13.45	\$ 10.15	\$ 10.15
-3% ChildAbuse	\$ 26.91	\$ 26.91	\$ 20.25	\$ 20.25

STATISTICAL REPORT Cont.

Jan 2011

YTD 2011

Jan 2010

YTD 2010

INSPECTIONS

Animal Bites	0	0	7	7
Complaints	16	16	17	17
Food Estabs	18	18	18	18
Food Service	80	80	72	72
FSO Vending	0	0	4	4
Home Sewage	0	0	0	0
Housing	75	75	86	86
Schools	9	9	0	0
Solid Waste	0	0	1	1
Swimming Pls	0	0	5	5
Septic Haul.	0	0	0	0
Tattoo Parlors	2	2	2	2
Other	0	0	0	0
TOTAL	200	200	212	212

PERMIT/lic.

Food Estabs	0	0	0	0
Food Service	0	0	2	2
FS Vending	0	0	0	0
Home Sewage	0	0	0	0
Housing	55	55	48	48
Solid Waste	0	0	0	0
Swim Pools	0	0	0	0
Septic Haul.	0	0	0	0
Tattoo Parlors	3	3	2	2
Other	0	0	0	0
TOTAL	58	58	52	52

MOSQ.CONT.

Sites Treat.	0	0	0	0
Adulticide	0	0	0	0
Tot Man Hrs	0	0	0	0

COMPLAINTS

Received	11	11	4	4
Abated	10	10	2	2

LEGAL.COMPL.

Filed	1	1	0	0
Pre-trials	0	0	0	0
Trials	0	0	0	0

COMM.DISEASE

	77	77	39	39
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VNA CLINICS IMMUNIZATIONS

	1	1	0	0
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BIRTH/DEATH CERTS. ISSUED

	299	299	225	225
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KENT HEALTH DEPARTMENT STATISTICAL REPORT 2010 4th QUARTER REPORT

	Oct 2010	Nov 2010	Dec 2010	YTD
HEALTH DEPT. \$ COLLECTED				
FamAbuse fund	\$297.00	\$393.00	\$369.00	\$4,548.00
Vital Stats	\$1,683.00	\$2,227.00	\$2,091.00	\$25,772.00
Child Abuse	\$594.00	\$786.00	\$738.00	\$9,096.00
State VS	\$1,782.00	\$2,358.00	\$2,214.00	\$27,288.00
B Perm Rev	\$12.50	\$15.50	\$19.50	\$185.00
B Perm State	\$62.50	\$77.50	\$97.50	\$925.00
Food Estab.	\$0.00	\$0.00	\$372.40	\$10,718.65
Food Service	\$652.40	\$210.00	\$315.00	\$41,390.30
FSO Vending	\$0.00	\$0.00	\$0.00	\$655.00
Home Sewage	\$0.00	\$0.00	\$0.00	\$0.00
Housing	\$1,540.00	\$5,180.00	\$3,320.00	\$74,100.00
Swim Pools	\$0.00	\$0.00	\$0.00	\$3,262.50
SolWst(Trks)	\$0.00	\$0.00	\$0.00	\$855.00
Tattoo Parlors	\$0.00	\$0.00	\$0.00	\$300.00
*Misc(Xerox, etc.)	\$2.20	\$0.00	\$0.00	\$46.90
Fam. Viol Prev. Rev. 3%	\$0.00	\$0.00	\$0.00	\$0.00
ST Subsidy	\$0.00	\$0.00	\$0.00	\$5,455.82
TOTAL COLLECTED	\$6,625.60	\$11,247.00	\$9,536.40	\$204,598.17
TO STATE				
FamAbuse fund	\$297.00	\$393.00	\$369.00	\$4,443.24
Food Estabs	\$0.00	\$0.00	\$28.00	\$1,036.00
Burial Permits	\$62.50	\$77.50	\$97.50	\$925.00
Child Abuse	\$576.18	\$762.42	\$715.86	\$8,823.12
State VS	\$1,782.00	\$0.00	\$0.00	\$22,716.00
Food Service	\$28.00	\$0.00	\$28.00	\$3,472.00
Food Vendors	\$0.00	\$0.00	\$0.00	\$138.00
Swim Pools	\$0.00	\$0.00	\$0.00	\$925.00
Wells	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$2,745.68	\$1,232.92	\$1,238.36	\$42,478.36
TOTAL ASSETS	\$3,888.82	\$10,025.86	\$8,309.10	\$162,151.55
+Admin fee to Vital Stats	\$26.72	\$35.36	\$33.20	\$409.39
-3% FamAbuse	\$0.00	\$11.78	\$0.00	\$116.55
-3% ChildAbuse	\$17.82	\$23.58	\$22.14	\$272.88

STATISTICAL REPORT CONTINUED		Oct 2010	Nov 2010	Dec 2010	YTD
INSPECTIONS					
	Animal Bites	2	2	6	78
	Complaints	31	40	20	545
	Food Estabs	18	23	22	237
	Food Service	67	80	42	759
	FSO Vending	1	0	3	45
	Home Sewage	0	0	0	0
	Housing	218	91	90	1,622
	Schools	0	6	13	51
	Solid Waste	0	0	0	27
	Swimming Pls	6	5	5	144
	Septic Haul.	0	0	0	0
	Tattoo Parlors	1	0	0	15
	Other	0	0	0	0
	TOTAL	344	247	201	3,523
PERMIT/lic.					
	Food Estabs	0	0	1	35
	Food Service	11	6	1	152
	FS Vending.	0	0	0	39
	Home Sewage	0	0	0	0
	Housing	14	36	24	490
	Solid Waste	0	0	0	40
	Swim Pools	0	0	0	15
	Septic Haul.	0	0	0	0
	Tattoo Parlors	0	0	0	4
	Other	0	0	0	0
	TOTAL	25	42	26	775
MOSQ.CONT.					
	Sites Treat.	0	0	0	38
	Adulticide	0	0	0	7
	Tot Man Hrs	0	0	0	174.3
COMPLAINTS					
	Received	30	16	4	247
	Abated	31	18	3	244
LEGAL.COMPL.					
	Filed	1	0	0	3
	Pre-trials	0	0	0	1
	Trials	0	0	0	0
COMM.DISEASE		38	31	30	385
IMMUNIZATIONS		19	15	0	80
BIRTH/DEATH CERTS. ISSUED		198	262	246	3034

KENT HEALTH DEPARTMENT STATISTICAL REPORT 2010

	December 10	YTD 2010	December 09	YTD 2009
HEALTH DEPT. \$ COLLECTED				
FamAbuse fund	\$ 369.00	\$ 4,548.00	\$ 421.94	\$ 4,442.95
Vital Stats	\$ 2,091.00	\$ 25,772.00	\$ 2,465.00	\$ 22,971.00
Child Abuse	\$ 738.00	\$ 9,096.00	\$ 870.00	\$ 8,946.00
State VS	\$ 2,214.00	\$ 27,288.00	\$ 2,610.00	\$ 17,334.00
B Perm Rev	\$ 19.50	\$ 185.00	\$ 16.00	\$ 166.50
B Perm State	\$ 97.50	\$ 925.00	\$ 80.00	\$ 832.50
Food Estab.	\$ 372.40	\$ 10,718.65	\$ 176.00	\$ 10,703.00
Food Service	\$ 315.00	\$ 41,390.30	\$ 350.00	\$ 39,167.40
FSO Vending	\$ 0.00	\$ 655.00	\$ 0.00	\$ 823.00
Home Sewage	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Housing	\$ 3,320.00	\$ 74,100.00	\$ 2,985.00	\$ 77,000.00
Swim Pools	\$ 0.00	\$ 3,262.50	\$ 0.00	\$ 3,225.00
SolWst(Trks)	\$ 0.00	\$ 855.00	\$ 0.00	\$ 795.00
Tattoo Parlors	\$ 0.00	\$ 300.00	\$ 0.00	\$ 100.00
*Misc(Xerox, etc.)	\$ 0.00	\$ 46.90	\$ 0.00	\$ 307.40
0	\$ 0.00	\$ 0.00	\$ 13.06	\$ 30.05
**ST Subsidy	\$ 0.00	\$ 5,455.82	\$ 0.00	\$ 8,564.09
TOTAL COLLECTED	\$ 9,536.40	\$ 204,598.17	\$ 9,987.00	\$ 195,407.89
 TO STATE				
FamAbuse fund	\$ 357.94	\$ 4,411.57	\$ 493.24	\$ 4,309.64
Food Estabs	\$ 28.00	\$ 1,036.00	\$ 0.00	\$ 1,008.00
Bur.Permits	\$ 97.50	\$ 925.00	\$ 115.00	\$ 867.50
Child Abuse	\$ 715.86	\$ 8,823.12	\$ 986.49	\$ 8,677.62
State VS QTRLY (2214)	\$ 0.00	\$ 22,716.00	\$ 1,695.00	\$ 13,845.00
Food Service	\$ 28.00	\$ 3,472.00	\$ 0.00	\$ 3,608.60
Food Vendors*	\$ 0.00	\$ 138.00	\$ 0.00	\$ 168.00
Swim Pools	\$ 0.00	\$ 925.00	\$ 0.00	\$ 925.00
Wells	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	\$ 1,227.30	\$ 42,446.69	\$ 3,289.73	\$ 33,409.36
 TOTAL ASSETS				
	\$ 8,309.10	\$ 162,151.56	\$ 6,697.27	\$ 161,690.50
+Admin fee to Vital Stats	\$ 33.20	\$ 409.39	\$ 38.76	\$ 401.69
-3% FamAbuse	\$ 11.06	\$ 136.43	\$ 12.66	\$ 133.31
-3% ChildAbuse	\$ 22.14	\$ 272.88	\$ 26.10	\$ 268.38

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE

MEMO

January 26, 2011

To: Dave Ruller, City Manager

From: Gene Roberts, Service Director



RE: Citywide Residential Refuse Collection
R&R Sanitation Incorporated 2011 Fuel Surcharge Increase

R&R Sanitation, Inc., the City's residential refuse collection contractor, has submitted a request for a fuel surcharge adjustment as provided for by Contract.

Section 13.2.1 of the Contract with R&R Sanitation, Inc. provides for the following:

The Contractor shall provide a fixed rate(s) for the first-year Contract. The City will negotiate with the Contractor on any uncontrollable costs which are mandated by Federal, State or Local Government Agency, tipping fees or fuel prices during the second and third year of the agreement and prior to each one-year extended option period.

Section 13.10.1 of the Contract with R&R Sanitation, Inc. provides for the following:

The basis for the fuel surcharge is the premise that the cost of fuel changes dramatically and that a fuel surcharge compensates Contractor for the difference in the cost of fuel for an average trip on the date when the Contract was first entered into and the cost of fuel at some time in the future. There are no government regulations pertaining to an approved method for calculating fuel surcharges and each company has developed their own method. Each Bidder shall provide a detailed explanation of their fuel surcharge implementation policy and how they derive/calculate their fuel surcharge as they will use in connection with this Contract. The City understands that in order to obtain the best possible price for trash collection for its residents it must allow the Contractor to recoup costs which are beyond his/her control and as such will allow for a fuel surcharge. The method used by each Bidder will be considered when selecting the lowest and best Bidder.

I have reviewed R&R Sanitation's fuel surcharge calculations and find that they are made within the bid reported methodology. Their supporting documentation indicating fuel costs in excess of the base fuel cost of \$3.00 per gallon is on file in the Service Director's Office. The increase will be thirty cents (\$0.30) per customer except R&R Sanitation is not requesting a fuel adjustment for Minimum Generator Service (bag customers) at this time.

R&R Sanitation started implementing citywide residential service in August 2009. I am happy to report that there are no outstanding issues unresolved with the customers. The January 2011 customer usage data is provided for reference:

Type of Service	No. of Customers
Bag Customers	720
30 Gallon Customers	705
60 Gallon Customers	1,780
90 Gallon Customers	858
Unlimited Customers	788
Total Customers Reported	4,851

The old and new rates are provided for reference:

Old Rate	Serv	Fuel SC	Admin	Total
30 Gallon Customers	\$ 9.00	\$ -	\$ 0.20	\$ 9.20
60 Gallon Customers	\$ 10.00	\$ -	\$ 0.30	\$ 10.30
90 Gallon Customers	\$ 13.00	\$ -	\$ 0.40	\$ 13.40
Unlimited Customers	\$ 20.00	\$ -	\$ 0.50	\$ 20.50
New Rate	Serv	Fuel SC	Admin	Total
30 Gallon Customers	\$ 9.00	\$ 0.30	\$ 0.20	\$ 9.50
60 Gallon Customers	\$ 10.00	\$ 0.30	\$ 0.30	\$ 10.60
90 Gallon Customers	\$ 13.00	\$ 0.30	\$ 0.40	\$ 13.70
Unlimited Customers	\$ 20.00	\$ 0.30	\$ 0.50	\$ 20.80

The new rate will go into effect at the next billing cycle. The above is provided for informational purpose and does not require additional action.

Cc: David Coffee, Budget & Finance Director
 Jim Silver, Law Director
 John Ferlito, Health Commissioner
 Sheri Chestnutwood, Administrative Assist
 Cathy Wilson, Account Clerk
 file



CITY OF KENT, OHIO

DEPARTMENT OF ECONOMIC DEVELOPMENT

January 28, 2011

Portage County Board of Commissioners
Ms. Maureen Frederick
Ms. Tommie Jo Marsilio
Mr. Chris Smeiles
449 S. Meridian Street, 7th Floor, Portage County Administration. Bldg.
Ravenna, Ohio 44266

Dear Commissioners Frederick, Marsilio and Smeiles,

I am writing to nominate two members to serve on the City of Kent Tax Incentive Review Council. Per correspondence from Diana Fierle, we currently have two vacant seats requiring appointment from the Board of Commissioners. We respectfully nominate the following two qualified candidates to fill the vacant positions.

- 1) Lori Wemhoff, Executive Director Kent Area Chamber of Commerce
Kent Resident: 515 Overlook Drive

- 2) Michelle Hartman, Mgr. RLB Phoenix Properties LLC.
Kent Resident: 839 Bryce Road

Thank you for your consideration of the above nominees for appointment to the City of Kent TIRC. Please feel free to contact me if you have any questions regarding this request.

Sincerely,

Daniel D. Smith
Economic Development Director



CITY OF KENT, OHIO

DEPARTMENT OF SAFETY

To: Mr. Ruller
From: William Lillich
Subject: Authorization to discard old technology cell phones
Date: January 17, 2011

Mr. Ruller,

In August of last year, we replaced most of our cell phones in order to move to the latest technology available, at a general reduction in cost. As a result, we have a significant inventory of older phones. I have researched the value of these phones with one of the market recyclers, and I've found that most are of no or minimal value.

In the past we have donated the operable phones to one of the local social service agencies. They in turn can distribute them to potential victims of violence to be used as an emergency-only phone. The remainder of the phones should be discarded, after receiving the authorization from the City Council.

I request that we ask the City Council for authorization to remove these phones from City inventory.

Recommended for donation

21	LG	AX390	Alltel
15	Motorola	i355	Nextel/Sprint
6	Motorola	i570	Nextel/Sprint
24	Nokia	3585i	Alltel
66			

Recommended to be discarded

1	LG	AX390	Broken case
3	Motorola	120E	Old Technology
2	Motorola	Dual Band	Old Technology
1	Nokia	5185i	Missing parts
3	Qualcomm	Airtouch	Real old technology
1	Nextel	i760	Missing parts
1	Nextel	i776	Broken
12			

Respectfully,


William Lillich
2011008



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT Building Services Division

To: Dave Ruller
City Manager

From: Gary Locke
Community Development Director 

Date: February 1, 2011

RE: Monthly Permit and Zoning Complaint Report – January 2011

Attached are the monthly reports per council's request. If you have questions or require further information, please let us know.

BUILDING PERMIT REPORT SUMMARY (KCO 147-04) - JANUARY 2011

<u>Permit Type</u>	<u># Approved</u>	<u>Current YTD</u>	<u>Previous YTD</u>
Building	9	9	4
Electric	9	9	9
HVAC	10	10	5
Plumbing	5	5	4
Engineering	2	2	2
Subdivisions	1	1	2
Zoning	7	7	3
Total:	43	43	29

<u>Permit Type</u>	<u>Account Code</u>	<u>Fees Collected</u>	<u>Current YTD</u>	<u>Previous YTD</u>
Park Fee	10633513	0.00	0.00	0.00
Building Reviews	00135201	1,556.25	1,556.25	1,425.00
Building	00135201	2,309.20	2,309.20	288.15
Electric	00135202	368.25	368.25	275.50
HVAC	00135204	320.00	320.00	210.00
Plumbing	20235203	245.00	245.00	178.40
Subtotal:		\$4,798.70	\$4,798.70	\$2,377.05
State 1% Fee	80436362	9.80	9.80	4.35
State 3% Fee	80436362	67.88	67.88	15.52
Demolition Bond	80436313	0.00	0.00	0.00
Electrical Registration	00135206	450.00	450.00	425.00
Plumbing Registration	00135207	275.00	275.00	325.00
HVAC Registration	00135208	450.00	450.00	275.00
Zoning	00135301	438.28	438.28	0.00
Fence Permits	00135301	0.00	0.00	0.00
Signs	00135313	145.00	145.00	30.00
Civil Infraction Fines	00135106	200.00	200.00	0.00
Board Applications	00135302	150.00	150.00	200.00
Postage	10405400132	0.00	0.00	0.00
Miscellaneous	00135406	104.00	104.00	50.47
Sewer Permits	20235316	0.00	0.00	0.00
Sewer Utilization	20233604	0.00	0.00	0.00
Sewer Disconnect	20235406	0.00	0.00	0.00
Storm Sewer	20833604	0.00	0.00	0.00
Street Excavation	00135317	20.00	20.00	40.00
Water Meters	20133604	0.00	0.00	0.00
Water Permit	20133604	25.00	25.00	25.00
Water Utilization	20133604	0.00	0.00	0.00
Water Disconnect	20135406	0.00	0.00	0.00
Chlorination	20133604	0.00	0.00	0.00
Waterline Const/Frontage	20133604	0.00	0.00	0.00
Street Exc. Bond	80436341	0.00	0.00	1,000.00
Subdivision Bond	80436312	0.00	0.00	0.00
Fire Escrow Deposit	80436331	0.00	0.00	0.00
Site Plan Construction	00135317	0.00	0.00	0.00
Plan Review	00135317	0.00	0.00	0.00
Improvement Inspection	00135317	0.00	0.00	0.00
Grading Permits	00135317	0.00	0.00	0.00
Plat Review/Lot Split	00135317	25.00	25.00	25.00
Subtotal:		\$2,359.96	\$2,359.96	\$2,415.34
Grand Total:		\$7,158.66	\$7,158.66	\$4,792.39

Permit Payments Listing by Jurisdiction

From: 12/29/10 To: 1/30/11

			Value	Fee	BBS	Total
Existing Commercial						
Kent						
EC-2010-04-4	FACADE RENOVATIONS	1/26/2011				
CONSTRUCT FACADE RENOVATIONS			\$20,500.00	\$200.00	\$0.00	\$201.50
147 FRANKLIN AVE						
EC-2010-11-1	FIRE ALARM	1/18/2011				
INSTALL FIRE ALARM			\$10,000.00	\$198.75	\$0.00	\$199.65
1551 S WATER ST						
EC-2010-12-3	LOBBY RENOVATION	1/27/2011				
CONSTRUCT INTERIOR RENOVATION OF LOBBY AREA			\$0.00	\$50.00	\$0.00	\$51.50
142 N WATER ST						
EC-2011-1-1	REMODEL WAITING ROOM	1/10/2011				
REMODEL WAITING ROOM			\$43,500.00	\$75.50	\$0.00	\$77.77
170 CURRIE HALL PKWY						
	<u>Total for Kent</u>		\$74,000.00	\$524.25		\$530.42
	<u>Total for Existing Commercial Permits</u>		\$74,000.00	\$524.25		\$530.42

Electric, Commercial

Kent						
ELC-2010-12-4	ALTERATION TO TELLER LINE	12/29/2010				
CHANGES TO TELLER LINE			\$0.00	\$56.00	\$0.00	\$57.68
1035 W MAIN ST						
ELC-2011-1-1	ELECT, METER RESET	1/28/2011				
INSPECT FOR METER RESET			\$0.00	\$25.00	\$0.00	\$25.75
1600 S WATER ST						
ELC-2011-1-2	ELECT, LOBBY RENOVATION	1/28/2011				
INSTALL ELECTRIC FOR LOBBY RENOVATION			\$0.00	\$52.00	\$0.00	\$53.56
142 N WATER ST						
	<u>Total for Kent</u>		\$0.00	\$133.00		\$136.99
	<u>Total for Electric, Commercial Permits</u>		\$0.00	\$133.00		\$136.99

Electric, Residential

Kent						
ELR-2010-12-3	ELECT, SERVICE & UPGRADE	1/3/2011				
REPLACE SERVICE AND ADD CIRCUIT UPGRADE			\$0.00	\$31.00	\$0.00	\$31.31
710 BERKELEY						
ELR-2011-1-1	ELECT, A.C. CIRCUIT	1/5/2011				
WIRE A.C. LG SPLIT SYSTEM			\$0.00	\$25.00	\$0.00	\$25.25
820 N MANTUA ST						

Permit Payments Listing by Jurisdiction

From: 12/29/10 To: 1/30/11

			Value	Fee	BBS	Total
Electric, Residential						
Kent						
ELR-2011-1-2	ELECT, SERVICE REPAIR	1/10/2011				
REPAIR/REPLACE 3 GANG METER BASE AND 433 FAIRCHILD AVE			\$0.00	\$75.00	\$0.00	\$75.75
ELR-2011-1-3	ELECT, KITCHEN ADDITION	1/20/2011				
INSTALL ELECTRIC FOR KITCHEN ADDITION 549 BOWMAN DR			\$0.00	\$29.25	\$0.00	\$29.54
ELR-2011-1-4	ELECT, METER RESET	1/25/2011				
INSPECT FOR METER RESET 144 SHAW DR			\$0.00	\$25.00	\$0.00	\$25.25
ELR-2011-1-5	ELECT, NEW RESIDENCE	1/26/2011				
INSTALL ELECTRIC FOR NEW RESIDENCE 704 RIVER BEND BLVD			\$0.00	\$50.00	\$0.00	\$50.50
	<u>Total for Kent</u>		\$0.00	\$235.25		\$237.60
	<u>Total for Electric, Residential Permits</u>		\$0.00	\$235.25		\$237.60

Engineering, Commercial

Kent						
ENGC-2010-12-1	AT&T VRAD PROJECT LIGHT SPEED	1/6/2011				
Install 1 cabinet & 73 LF of conduit 5235 SUNNYBROOK RD			\$60,000.00	\$20.00	\$0.00	\$20.00
	<u>Total for Kent</u>		\$60,000.00	\$20.00		\$20.00
	<u>Total for Engineering, Commercial Permits</u>		\$60,000.00	\$20.00		\$20.00

Engineering, Residential

Kent						
ENGR-2011-1-1	WATERLINE REPLACEMENT	1/4/2011				
REPLACE WATERLINE AND PLUMB FOR METER AND 603 VINE ST			\$0.00	\$64.00	\$0.00	\$64.39
	<u>Total for Kent</u>		\$0.00	\$64.00		\$64.39
	<u>Total for Engineering, Residential Permits</u>		\$0.00	\$64.00		\$64.39

Existing Residential

Kent						
ER-2010-12-4	FIRE DAMAGE REPAIRS	1/10/2011				
CONSTRUCT REPAIRS DUE TO FIRE 506 W GRANT ST			\$232,000.00	\$210.00	\$0.00	\$211.85
ER-2011-1-1	DEMO OF RESIDENCES	1/5/2011				
DEMOLITION OF RESIDENCES			\$0.00	\$0.00	\$0.00	\$0.00

Permit Payments Listing by Jurisdiction

From: 12/29/10 To: 1/30/11

		Value	Fee	BBS	Total
Existing Residential					
Kent					
603 WEST ST 105 W OAK ST 328 DODGE ST	ER-2011-1-2 FRONT PORCH REBUILD	1/11/2011			
	CONSTRUCT NEW 6' x 9' PORCH	\$12,000.00	\$52.70	\$0.00	\$52.98
634 E CRAIN AVE	ER-2011-1-3 KITCHEN REMODEL	1/25/2011			
	REMODEL KITCHEN	\$20,000.00	\$25.00	\$0.00	\$25.25
514 RELLIM DR	ER-2011-1-4 FIRE REPAIRS FOR NORTH WALL &	1/28/2011			
	CONSTRUCT REPAIRS FOR NORTH WALL & ROOF	\$3,500.00	\$32.00	\$0.00	\$32.32
509 FRANKLIN AVE					
	<u>Total for Kent</u>	\$267,500.00	\$319.70		\$322.40
	<u>Total for Existing Residential Permits</u>	\$267,500.00	\$319.70		\$322.40

Heating, Commercial

Kent					
HVACC-2010-12-6	HVAC, ROOFTOP REPLACEMENT	1/3/2011			
	REPLACE ROOFTOP UNIT	\$0.00	\$25.00	\$0.00	\$25.75
100 CHERRY ST	HVACC-2010-12-7 HVAC, FURNACE & A.C.	1/3/2011			
	REPLACE FURNACE & A.C.	\$0.00	\$40.00	\$0.00	\$41.20
1527 WHITEHALL BLVD	HVACC-2011-1-1 HVAC, REPLACE UNIT HEATERS	1/11/2011			
	REPLACE UNIT HEATERS	\$0.00	\$0.00	\$0.00	\$0.00
1220 MOGADORE RD	HVACC-2011-1-2 HVAC, FURNACE REPLACEMENT	1/19/2011			
	REPLACE FURNACE	\$0.00	\$25.00	\$0.00	\$25.75
123 N WATER ST					
	<u>Total for Kent</u>	\$0.00	\$90.00		\$92.70
	<u>Total for Heating, Commercial Permits</u>	\$0.00	\$90.00		\$92.70

Heating, Residential

Kent					
HVACR-2010-12-6	HVAC, FURNACE & A.C.	1/3/2011			
	REPLACE FURNACE & A.C.	\$0.00	\$60.00	\$0.00	\$60.60
489 SPAULDING DR	HVACR-2010-12-7 HVAC, FURNACE REPLACEMENT	1/3/2011			
	REPLACE FURNACE	\$0.00	\$30.00	\$0.00	\$30.30

Permit Payments Listing by Jurisdiction

From: 12/29/10 To: 1/30/11

			Value	Fee	BBS	Total
Heating, Residential						
Kent						
710 BERKELEY						
HVACR-2010-12-8	HVAC, FURNACE REPLACEMENT	1/3/2011				
REPLACE FURNACE			\$.00	\$30.00	\$.00	\$30.30
228 ROBERT DR						
HVACR-2011-1-1	HVAC, FURNACE REPLACEMENT	1/14/2011				
REPLACE FURNACE			\$.00	\$30.00	\$.00	\$30.30
534 IVAN						
HVACR-2011-1-2	HVAC, NEW RESIDENCE	1/26/2011				
INSTALL HVAC FOR NEW RESIDENCE			\$.00	\$50.00	\$.00	\$50.50
704 RIVER BEND BLVD						
HVACR-2011-1-3	FURNACE REPLACEMENT	1/27/2011				
REPLACE FURNACE			\$.00	\$30.00	\$.00	\$30.30
1545 VINE ST						
	<u>Total for Kent</u>		\$.00	\$230.00		\$232.30
	<u>Total for Heating, Residential Permits</u>		\$.00	\$230.00		\$232.30

New Commercial

Kent						
NC-2010-11-4	FOOTING, FOUNDATION, & STEEL	1/19/2011				
CONSTRUCT THE FOOTING, FOUNDATION & STEEL			\$4,200,000.00	\$3,459.78	\$.00	\$3,514.80
195 E ERIE ST						
175 E ERIE ST						
135 E ERIE ST						
	<u>Total for Kent</u>		\$4,200,000.00	\$3,459.78		\$3,514.80
	<u>Total for New Commercial Permits</u>		\$4,200,000.00	\$3,459.78		\$3,514.80

Plumbing, Commercial

Kent						
PC-2011-1-1	PLUMB, WATER HEATER	1/10/2011				
REPLACE WATER HEATER			\$.00	\$.00	\$.00	\$.00
590 PLUM ST						
	<u>Total for Kent</u>		\$.00	\$.00		\$.00
	<u>Total for Plumbing, Commercial Permits</u>		\$.00	\$.00		\$.00

Plumbing, Residential

Kent						
PR-2010-12-5	PLUMB, WATER HEATER	1/3/2011				
REPLACE WATER HEATER			\$.00	\$39.00	\$.00	\$39.39
476 WOLCOTT AVE						

Permit Payments Listing by Jurisdiction

From: 12/29/10 To: 1/30/11

			Value	Fee	BBS	Total
Plumbing, Residential						
Kent						
PR-2011-1-1	PLUMB, WATER HEATER	1/12/2011				
	REPLACE WATER HEATER		\$.00	\$78.00	\$.00	\$78.78
	858 MANCHESTER RD					
PR-2011-1-2	PLUMB, NEW RESIDENCE	1/14/2011				
	PLUMB NEW RESIDENCE		\$.00	\$50.00	\$.00	\$50.50
	704 RIVER BEND BLVD					
PR-2011-1-3	PLUMB, WATER HEATER	1/24/2011				
	REPLACE WATER HEATER		\$.00	\$39.00	\$.00	\$39.39
	147 N PEARL ST					
	<u>Total for Kent</u>		\$.00	\$206.00		\$208.06
	<u>Total for Plumbing, Residential Permits</u>		\$.00	\$206.00		\$208.06

SUBDIVISON

Kent						
SD-2011-1-1	ACORN ALLEY PH 2 LOT	1/26/2011				
	LOT CONSOLIDATION		\$.00	\$25.00	\$.00	\$25.00
	195 E ERIE ST					
	175 E ERIE ST					
	135 E ERIE ST					
	<u>Total for Kent</u>		\$.00	\$25.00		\$25.00
	<u>Total for SUBDIVISON Permits</u>		\$.00	\$25.00		\$25.00

Zoning

Kent						
Z-2011-1-1	TEMPORARY SIGN PERMIT	1/6/2011				
	INSTALL TEMPORARY BALLOON FROM 1/6/11 UNTIL		\$.00	\$10.00	\$.00	\$10.00
	1127 W MAIN ST					
Z-2011-1-2	NEW FREE-STANDING SIGN	1/6/2011				
	INSTALL NEW 32 SQ. FT. FREE-STANDING SIGN IN		\$.00	\$25.00	\$.00	\$25.00
	1639 ST. CLAIR AVE					
Z-2011-1-3	TEMPORARY SIGN PERMIT	1/10/2011				
	INSTALL TEMPORARY SIGN FROM 1/10/11 UNTIL 2/9/11.		\$.00	\$10.00	\$.00	\$10.00
	1338 W MAIN ST					
Z-2011-1-4	TEMPORARY SIGN PERMIT	1/12/2011				
	INSTALL TEMPORARY SIGN FROM 1/12/11 UNTIL		\$.00	\$10.00	\$.00	\$10.00
	1000 MOGADORE RD					
Z-2011-1-5	TEMPORARY SIGN PERMIT	1/12/2011				
	INSTALL TEMPORARY SIGN FROM 1/12/11 UNTIL		\$.00	\$10.00	\$.00	\$10.00
	1181 W MAIN ST					

Permit Payments Listing by Jurisdiction

From: 12/29/10 To: 1/30/11

		Value	Fee	BBS	Total
Zoning					
Kent					
Z-2011-1-6	TEMPORARY SIGN PERMIT	1/14/2011			
INSTALL TEMPORARY SIGN FROM 1/14/11 UNTIL 405 E MAIN ST		\$0.00	\$10.00	\$0.00	\$10.00
Z-2011-1-7	TEMPORAY SIGN PERMIT	1/14/2011			
INSTALL TEMP. SIGN ON THE DATES LISTED ABOVE 931 E MAIN ST		\$0.00	\$30.00	\$0.00	\$30.00
Z-2011-1-8	TEMPORARY SIGN PERMIT	1/20/2011			
INSTALL TEMPORARY SIGN UNTIL 2/28/10 1209 W MAIN ST		\$0.00	\$30.00	\$0.00	\$30.00
Z-2011-1-9	TEMPORARY SIGN PERMIT	1/26/2011			
INSTALL TEMPORARY SIGN FROM 1/27/10 UNTIL 1143 LAKE ST		\$0.00	\$10.00	\$0.00	\$10.00
	<u>Total for Kent</u>	\$0.00	\$145.00		\$145.00
	<u>Total for Zoning Permits</u>	\$0.00	\$145.00		\$145.00
	Total for all permit types:	\$4,601,500.00	\$5,451.98		\$5,529.66

Monthly Report

1/1/11 to 1/31/11

<i>Date</i>	<i>Street</i>	<i>Complaint Type</i>	<i>Owner or Company</i>	<i>Ward</i>	<i>Comments/Outcome</i>
1/3/2011	0 Water, South	Zoning Code Violation		3	Removed one sign posted illegally in the public right of way.
1/5/2011	0 Main, West	Zoning Code Violation		2	Removed one sign posted illegally in the public right of way.
1/6/2011	0 Water, South	Zoning Code Violation		3	Removed one sign posted illegally in the public right of way.
1/7/2011	0 Cherry	Other (see comments)		3	Received complaint from a citizen through Councilman Wayne Wilson. The complaint was about a broken sidewalk along the south side of Cherry Street, east of the creek. I could not locate the problem due to the snow cover, but I notified Engineering Division of the problem so they can take a look at it once the snow clears.
1/7/2011	1030 Franklin	Overgrown Vegetation	Schenk	3	Received complaint of overgrown bushes encroaching onto the public right of way sidewalk along Dodge Street. Upon investigation of the complaint, it was unclear if the thorny bushes were actually overgrowing the sidewalk, but the complaint was referred to the Service Department (Arborist) for resolution if deemed necessary. According to the Arborist, the problem does not warrant any action by the City. Issue resolved.

<i>Date</i>	<i>Street</i>	<i>Complaint Type</i>	<i>Owner or Company</i>	<i>Ward</i>	<i>Comments/Outcome</i>
1/10/2011	939 Water, South	Property Maintenance	Groves	5	Received voicemail from Councilwoman Shaffer regarding the scaffolding present on the north side of this house. Unfortunately, there is no ordinance governing the presence of scaffolding, but I was aware of the Law Department having had contact recently with the owner of the house regarding the status of home repairs. A voicemail message was left for Councilwoman Shaffer relaying this information.
1/13/2011	0 Water, South	Zoning Code Violation		3	Removed one sign posted illegally in the public right of way.
1/18/2011	154 Water, North	Property Maintenance	Ludick	5	Received a telephone complaint of chunks of ice falling off the roof on the north side of the building. According to the complainant, the ice has ripped out a cable from the wall. Upon investigation of the complaint, there are very large pieces of ice which apparently had fallen from the roof and ripped out a cable from the wall. Although the cable didn't look like an electrical service line, I contacted the fire department to ensure the cable wasn't electrified. The cable was verified to be a Time Warner data cable and did not present any electrocution hazard. While inspecting the scene, I spoke with Howard Boyle and Mike Lewis from Home Savings. They stated they will be working to resolve the matter. Will monitor.

<i>Date</i>	<i>Street</i>	<i>Complaint Type</i>	<i>Owner or Company</i>	<i>Ward</i>	<i>Comments/Outcome</i>
1/19/2011	257 Water, North	Property Maintenance	Rhoads	5	Complaint was initially received last year and the owner of the building was to correct the problem of cracked and bowing walls and general deterioration of the walls. The problem was never corrected. A Civil Infraction Warning letter was issued via certified mail to the owner of the property. Will monitor for compliance. Richard Rhoads called regarding this violation. He stated he will be hiring a contractor to resolve this matter. He further stated he had a quote a couple of years ago to fix the problem in the neighborhood of \$25,000.00. Will monitor for compliance.
1/24/2011	442 Crain	Illegal Use	Jacobs	5	Received telephone voicemail complaint of possible illegal use as a boarding house. An investigation will be started to look into this allegation. I spoke with the owner regarding this violation. This infraction will be resolved by allowing the lease to expire and no further infractions from this owner. Issue resolved.
1/24/2011	343 Crain	Illegal Use	Carter	6	Received telephone voicemail complaint of possible illegal use as a boarding house. Upon file review of this complaint, this house is a licensed boarding house through the Kent Health Department for up to six unrelated tenants. Investigation closed, issue resolved.
1/24/2011	539 Miller	Illegal Use	Coble	6	Received telephone voicemail complaint of possible illegal use as a boarding house. This address was initially investigated in October and the owner advised that there were three unrelated residents in the house. The third resident was to be moving out after completion of the KSU Policy Academy training. Another investigation will result from this latest complaint.

<i>Date</i>	<i>Street</i>	<i>Complaint Type</i>	<i>Owner or Company</i>	<i>Ward</i>	<i>Comments/Outcome</i>
1/24/2011	340 Miller	Illegal Use	Dreyer	6	Received telephone voicemail complaint of possible illegal use as a boarding house. An investigation will be started to look into this allegation.
1/24/2011	1341 Water, South	Snow Violations	1341-1343 S. Water St.	3	Received a telephone message/complaint regarding a large snow pile plowed on the sidewalk behind Mr. Hero. Upon investigating the complaint, a large pile was observed on the Bowman Drive public right of way sidewalk. Photographs were taken. Spoke with the manager and she gave me the number of the snow plow contractor, Jim Laudermilk (330-389-4955). A voicemail message was left for Mr. Laudermilk to call. A return call was received from Mr. Laudermilk and he advised he will plow the pile off of the sidewalk. Will monitor. Upon reinspection later in the afternoon, the pile has been removed from the sidewalk and is now passable for pedestrians. Issue resolved.
1/25/2011	534 Willow, North	Property Maintenance	Wartko	6	Received this complaint via the Health Department. The tenant reported that the door to her rear balcony is frozen shut and the metal railing on the rear balcony is loose. A property maintenance warnign letter was sent to the owner of the property via certified mail. Will monitor for compliance.

<i>Date</i>	<i>Street</i>	<i>Complaint Type</i>	<i>Owner or Company</i>	<i>Ward</i>	<i>Comments/Outcome</i>
1/27/2011	117 Linden	Illegal Use	Dressig	6	Caller made a complaint on the number of cars at this residence and questioning the illegal use of this property as an illegal boarding house. The owner of this house has been given two Civil Infraction Fines with the owner ignoring the fines and correspondence. This case was referred to the Law Department on 1-24-2011 for assistance in resolution. Will follow up with the Law Department to monitor the progress of legal action on this complaint.
1/27/2011	164 Main, East	Property Maintenance	RLB Phoenix	5	Received e-mail regarding ice damage to exterior light and electric meters. According to the e-mail, the management is aware of the problem and are working on a resolution. Will monitor situation for completion.
1/31/2011	0 Main, East	Snow Violations		5	Received telephone message from Paul Braden of Woodsy's Music Shop. Returned his call and he was asking to have the snow ordinance enforced in the downtown area for natural accumulation. I advised his the City was only enforcing the man-made accumulations and he understood. I offered to speak with the business owners in the area, but my actions would be a request only and no further enforcement could be taken. Issue resolved.