

CITY OF KENT  
HEALTH BOARD MEETING  
June 14, 2011 5:30 PM.  
KENT CITY HEALTH DEPARTMENT OFFICES  
325 S. DEPEYSTER STREET  
KENT, OH 44240  
Phone (330) 678-8109 Fax (330) 678-2082

AGENDA

- I. MINUTES May 12, 2011 Meeting
  
- II. OPEN COMMENTS
  
- III. REPORTS
  - A. Statistical Report for May 2011
  - B. Expenditures & Encumbrances May 2011
  - C. Commissioner's Report for May 2011
  
- IV. OLD BUSINESS
  
- V. NEW BUSINESS
  - A. Proposed Health Department Budget for 2012
  - B. Draft of Kent City Health Department Annual Newsletter for 2011
  
- VI. EXECUTIVE SESSION
  - A. Personnel Matters - Health Commissioners Position
  
- VII. ADJOURN MEETING

If you require assistance to attend this meeting, please contact the Health Department at (330) 678-8109.

JBF/trr

cc: Health Board  
City Manager  
Clerk of Council  
Health Staff  
Mayor  
News Media  
Post  
File

Kent City Health Department  
 325 S. Depeyster Street  
 Kent, Ohio 44240  
**HEALTH BOARD MINUTES**  
 May 12, 2011

Members Present

Doug Wagener  
 Susan Roxburgh  
 John Gwinn  
 Pam Freeman  
 Jack Amrhein

Absent

Chris Woolverton

Others Present

John Ferlito  
 Anthony Bartholomew D.O.  
 John Bradshaw  
 Liz Zorc

Health Board meeting of May 12, 2011 was called to order.

The minutes from the April 5, 2011 meeting were distributed and reviewed by the Health Board members prior to the meeting.

**Motion:** A motion was made by Susan Roxburgh and seconded by Jack Amrhein to approve the April 5, 2011 minutes. No objections. The motion passed.

Open Comments

Statistical Report for April 2011:

Expenditures and Encumbrances for April 2011:

<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>AMOUNT</u>
Treasurer State of Ohio	Fee transmittal for RFE licenses for the month of March 2011	\$252.00
Treasurer State of Ohio	Fee transmittal for Child Abuse and Family Violence Prevention For the month of March 2011	\$1331.34
Ohio Div. of Real Estate	Burial Permit Fee transmittal for March	\$92.50
Bissler & Sons	Cremation services for Robert Paulick, indigent Kent Resident	\$1000.00
Ace Plastics	Year Stickers for 2011, 2012, 2013 for solid waste trucks	\$156.00
Treasurer State of Ohio	Vital Records Qrtly report and transmittal fees for Jan – Mar 2011	\$7848.00
	<b>TOTAL</b>	<b>\$10679.84</b>

<u>Travel &amp; Reimbursements</u>		
PHCC	Registration fees for Public Health Combined Conference For John Ferlito \$175.00 and Anthony Bartholomew \$220	\$395.00
Trevor Jones	Reimbursement for safety shoes	100.00
		<b>\$495.00</b>

**Motion:** A motion was made by Pam Freeman and seconded by Doug Wagener to approve the Expenditures and Encumbrances for the month of April 2011. The motion passed.

### **Commissioner's Report**

Enclosed from Liz Zorc are sample copies of the job Listings for Health Commissioner in OPHA, NACCHO and Akron City for your review. A proposed time line for recruitment. A proposed wording of an Ad for Kent City Health Commissioner position.

I have enclosed a News Release & Impact Study from Ohio Department of Health on how H1N1 vaccination efforts prevented deaths, hospitalizations and illness.

### **Old Business**

John Gwinn stated that the board has been discussing options for becoming an Academic Health Department. Mr. Gwinn stated that he had collected several names for Board Members to contact and interview regarding their experience with an Academic Health Department.

Doug Wagener stated that he spoke with Mrs. Kent from Northern Kentucky. They officially became an Academic Health Department in January 2011, even though they had already been functioning in that capacity since the beginning.

John Gwinn stated that he contacted Eric Gatz from Madison, WI who is the Public Health Research and Policy Director for the Health Department in Milwaukee and Assistant Adjunct Professor at the School of Public Health. There were discussions early on, of the University starting a School of Public Health and putting a branch campus in Milwaukee. However, the population being 600,000 people and having 18 Health Departments in that jurisdiction, they all wanted to do their own thing. There was an opening in the local Health Department and they hired someone to work 30% of the time with the University but his salary was paid by the Health Department. His 30% of time with the University was spent on developing linkages and creating liaisons between the Health Departments and the School of Public Health. Now that several years have passed things are smoothing out, his role now is increasingly involved with the School of Public Health. He said basically it has worked out very well. The point was, that he was not the Health Officer/Commissioner he was in Public Health Policy and Research. So the actual connection with the College of Public Health doesn't necessarily need to be the Health Officer, but someone who has the ability to make personal connections.

Pam Freeman stated she had spoke to Brin Mansella she is out of Jackson County, Alabama, and they had a similar situation. They had a gradual transition as well, they had realized that they were establishing these collaborations the University had, a lot of which

were internships. They had students that needed to be placed in the community and so it developed from there. Jackson has a School of Public Health and they also have a Health Department Director who has a place in the University. Other positions have also crossed over. Ms. Mansella stated that she would respond to our questions in writing. Alabama has a Community Health Plan and it focuses around the Academic Health Department as the core and then they pulled in all these other community entities. This document is posted on line.

John Gwinn stated that with the information gathered by this exercise, there are a lot of different approaches that could be taken towards becoming an Academic Health Department.

John Gwinn asked Liz Zorc to update the Board Members on the timeline of where for hiring a new Health Officer. Liz Zorc stated that the timeline is on hold, because she was not sure what the Board wanted to do regarding the requirements of Academic Health Department Officer and what the Board will expect of the new Health Commissioner. She stated that she had ads out for one day and they were pulled.

John Gwinn stated that he posted a question on a website forum to see what kind of responses he would get. The question he posted was: "What does your model Academic Health Department Health Officer look like?" There were a couple responses. The best response stated: "For the most part, the same standards for hiring a Local Public Health Director should apply when hiring a Director for Academic Health Department. Primary consideration should include: Education, experience, skills, administrative communication, community relations, and knowledge of Public Health, including and understanding the commitment to the National Voluntary health Department Accreditation Program, the National Public Health Performance Standards Program and Academic Health Department should eventually be accredited. This would require the Department and Board of Health to consider if they have the resources to meet the standards. In addition, the Director of an Academic Health Department should have an interest in academic education, and mentoring students. They should have the type of education or allow for the academic institution to provide them with an appropriate faculty appointment."

There were discussions regarding the Health Commissioner Job Description. Liz Zorc stated that she would finish the Job Description and forward it to the Health Board Members for approval before advertising.

### **New Business**

John Ferlito stated that the USEPA would be coming in to perform testing on the soil on the property of Jerry's Cleaners.

John Ferlito also gave highlights of the Public Health Combined Conference.

**Motion:** A motion was made Jack Amrhein and seconded by Pam Freeman to adjourn the May 12, 2011, meeting. There was no objection. The meeting was adjourned.

Approved:

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John Gwinn, President

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John Ferlito, Secretary

# KENT HEALTH DEPARTMENT STATISTICAL REPORT 2011

	May 2011	YTD 2011	May 2010	YTD 2010
<b>HEALTH DEPT. \$ COLLECTED</b>				
FamAbuse fund	\$ 370.50	\$ 2,137.50	\$ 324.00	\$ 1,938.00
Vital Stats	\$ 2,099.50	\$ 12,112.50	\$ 1,836.00	\$ 10,982.00
Child Abuse	\$ 741.00	\$ 4,275.00	\$ 648.00	\$ 3,876.00
State VS	\$ 2,223.00	\$ 12,825.00	\$ 1,944.00	\$ 11,628.00
B Perm Rev	\$ 16.00	\$ 80.50	\$ 11.00	\$ 70.50
B Perm State	\$ 80.00	\$ 402.50	\$ 55.00	\$ 352.50
Food Estab.	\$ 76.00	\$ 11,462.00	\$ 159.00	\$ 10,187.25
Food Service	\$ 0.00	\$ 40,319.00	\$ 525.00	\$ 38,372.90
FSO Vending	\$ 0.00	\$ 649.50	\$ 0.00	\$ 655.00
Home Sewage	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Housing	\$ 3,595.00	\$ 21,235.00	\$ 1,480.00	\$ 20,325.00
Swim Pools	\$ 0.00	\$ 3,280.00	\$ 252.50	\$ 3,262.50
SolWst(Trks)	\$ 450.00	\$ 585.00	\$ 225.00	\$ 570.00
Tattoo Parlors	\$ 0.00	\$ 300.00	\$ 100.00	\$ 300.00
*Misc(Xerox, etc.)	\$ 0.00	\$ 53.00	\$ 1.70	\$ 34.70
	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
**ST Subsidy	\$ 0.00	\$ 624.00	\$ 4,886.82	\$ 4,886.82
<b>TOTAL COLLECTED</b>	<b>\$ 9,651.00</b>	<b>\$ 110,340.50</b>	<b>\$ 12,448.02</b>	<b>\$ 107,441.17</b>
<b>TO STATE</b>				
FamAbuse fund	\$ 359.40	\$ 2,073.45	\$ 314.28	\$ 1,879.78
Food Estabs	\$ 0.00	\$ 1,036.00	\$ 28.00	\$ 980.00
Bur.Permits	\$ 80.00	\$ 342.50	\$ 55.00	\$ 352.50
Child Abuse	\$ 718.77	\$ 4,146.75	\$ 628.56	\$ 3,759.72
State VS QTRLY	\$ 2,223.00	\$ 12,825.00	\$ 1,944.00	\$ 11,628.00
Food Service	\$ 0.00	\$ 3,384.00	\$ 28.00	\$ 3,332.00
Food Vendors*	\$ 0.00	\$ 138.00	\$ 0.00	\$ 138.00
Swim Pools	\$ 0.00	\$ 1,030.00	\$ 925.00	\$ 925.00
Wells	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL</b>	<b>\$ 3,381.17</b>	<b>\$ 24,975.70</b>	<b>\$ 3,922.84</b>	<b>\$ 22,995.00</b>
<b>TOTAL ASSETS</b>	<b>\$ 6,269.83</b>	<b>\$ 85,364.80</b>	<b>\$ 8,525.18</b>	<b>\$ 84,446.17</b>
+Admin fee to Vital Stats	\$ 33.33	\$ 192.30	\$ 29.16	\$ 174.45
-3% FamAbuse	\$ 11.10	\$ 64.05	\$ 9.72	\$ 58.17
-3% ChildAbuse	\$ 22.23	\$ 128.25	\$ 19.44	\$ 116.28

## STATISTICAL REPORT Cont.

May 2011

YTD 2011

May 2010

YTD 2010

**INSPECTIONS**

Animal Bites( 2 )	3	22	4	38
Complaints	27	181	53	229
Food Estabs	11	93	13	89
Food Service	53	290	50	314
FSO Vending	0	36	4	30
Home Sewage	0	0	0	0
Housing	108	540	128	547
Schools	12	34	12	31
Solid Waste	30	30	23	26
Swimming PIs	11	33	29	54
Septic Haul.	0	0	0	0
Tattoo Parlors	0	6	1	3
Other	0	0	0	0
<b>TOTAL</b>	<b>255</b>	<b>1,265</b>	<b>317</b>	<b>1,361</b>

**PERMIT/lic.**

Food Estabs	0	37	1	35
Food Service (temps)	2	122	1	123
FS Vending	0	23	0	23
Home Sewage	0	0	0	0
Housing	35	162	15	155
Solid Waste	0	0	29	31
Swim Pools	0	15	0	14
Septic Haul.	0	0	0	0
Tattoo Parlors	0	3	1	3
Other	0	0	0	0
<b>TOTAL</b>	<b>37</b>	<b>362</b>	<b>47</b>	<b>384</b>

**MOSQ.CONT.**

Sites Treat.	33	33	0	30
Adulticide	1	1	0	0
Tot Man Hrs	29.0	31.0	11.0	31

**COMPLAINTS**

Received	18	85	19	87
Abated	15	76	21	87

**LEGAL.COMPL.**

Filed	0	1	0	2
Pre-trials	0	0	0	0
Trials	0	0	0	0

**COMM.DISEASE**

	17	327	26	217
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**VNA CLINICS IMMUNIZATIONS**

	24	30	12	25
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8 Births / 239 Deaths

4 Bir / 212

**BIRTHS / DEATH CERTS. ISSUED**

	247	1421	216	1292
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# CITY OF KENT, OHIO

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## DEPARTMENT OF COMMUNITY DEVELOPMENT Building Services Division

To: Dave Ruller  
City Manager

From: Gary Locke  
Community Development Director 

Date: June 21, 2011

RE: Monthly Permit and Zoning Complaint Report – May 2011

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Attached are the monthly reports per council's request. If you have questions or require further information, please let us know.



**BUILDING PERMIT REPORT SUMMARY (KCO 147-04) - MAY 2011**

<u>Permit Type</u>	<u># Approved</u>	<u>Current YTD</u>	<u>Previous YTD</u>
Building		43	54
Electric		38	42
HVAC		34	28
Plumbing		23	30
Engineering		9	18
Subdivisions		2	6
Zoning		18	40
<b>Total:</b>	<b>0</b>	<b>167</b>	<b>218</b>

<u>Permit Type</u>	<u>Account Code</u>	<u>Fees Collected</u>	<u>Current YTD</u>	<u>Previous YTD</u>
Park Fee	10633513	0.00	0.00	1,054.00
Building Reviews	00135201	3,852.75	6,219.00	3,637.50
Building	00135201	1,618.25	5,281.90	3,167.45
Electric	00135202	874.75	2,112.25	1,592.00
HVAC	00135204	75.00	1,300.00	1,360.00
Plumbing	20235203	376.00	1,441.00	1,420.01
<b>Subtotal:</b>		<b>6,796.75</b>	<b>\$16,354.15</b>	<b>\$12,230.96</b>

State 1% Fee	80436362	9.92	51.91	48.83
State 3% Fee	80436362	55.86	145.74	79.78
Demolition Bond	80436313	1,225.00	1,425.00	205.00
Electrical Registration	00135206	200.00	550.00	575.00
Plumbing Registration	00135207	150.00	1,187.50	825.00
HVAC Registration	00135208	0.00	687.50	675.00
Zoning	00135301	545.00	1,407.50	1,476.14
Fence Permits	00135301	125.00	788.28	170.00
Signs	00135313	385.00	435.00	540.00
Civil Infraction Fines	00135106	100.00	300.00	200.00
Board Applications	00135302	550.00	1,500.00	1,050.00
Postage	10405400132	293.04	1,285.96	1,108.32
Miscellaneous	00135406	0.69	312.62	358.47
Sewer Permits	20235316	175.00	568.34	175.00
Sewer Utilization	20233604	0.00	175.00	8,384.00
Sewer Disconnect	20235406	0.00	17,303.00	0.00
Storm Sewer	20833604	100.00	100.00	225.00
Street Excavation	00135317	140.00	300.00	400.00
Water Meters	20133604	500.00	1,286.00	2,307.00
Water Permit	20133604	25.00	706.25	175.00
Water Utilization	20133604	0.00	87.50	3,520.00
Water Disconnect	20135406	0.00	7,990.00	0.00
Chlorination	20133604	0.00	0.00	690.00
Waterline Const/Frontage	20133604	0.00	4,739.26	0.00
Street Exc. Bond	80436341	6,000.00	7,921.61	5,000.00
Subdivision Bond	80436312	10,000.00	11,456.40	9,737.35
Fire Escrow Deposit	80436331	0.00	10,000.00	10,000.00
Site Plan Construction	00135317	2,904.94	3,050.58	2,191.76
Plan Review	00135317	2,904.94	3,050.58	2,191.76
Improvement Inspection	00135317	0.00	0.00	0.00
Grading Permits	00135317	0.00	0.00	0.00
Plat Review/Lot Split	00135317	0.00	25.00	135.00
<b>Subtotal:</b>		<b>26,389.39</b>	<b>\$78,836.53</b>	<b>\$52,443.41</b>
<b>Grand Total:</b>		<b>33,186.14</b>	<b>\$95,190.68</b>	<b>\$64,674.37</b>

# Permit Payments Listing by Jurisdiction

From: 4/29/11 To: 5/30/11

			Value	Fee	BBS	Total
<b>Existing Commercial</b>						
<b>Kent</b>						
EC-2011-03-5	FIRE ALARM	5/23/2011				
	INSTALL FIRE ALARM SYSTEM		\$8,000.00	\$207.75	\$0.00	\$208.65
	237 E MAIN ST					
EC-2011-04-5	PORTAGE AUTO & TRUCK - OCC	5/16/2011				
			\$0.00	\$0.00	\$0.00	\$0.00
	1610 S WATER ST					
EC-2011-05-1	PORCH REPAIR	5/11/2011				
	REPAIR BLOCK PORCH		\$3,200.00	\$54.40	\$0.00	\$56.03
	923 VINE ST					
EC-2011-05-2	OVERHEAD DOOR INSTALLATION	5/16/2011				
	INSTALL OVERHEAD DOOR ON WEST SIDE OF		\$4,000.00	\$50.00	\$0.00	\$51.50
	1700 S WATER ST					
EC-2011-05-3	GARAGE DEMOLITION	5/16/2011				
	DEMOLISH DETACHED 2 CAR GARAGE		\$0.00	\$110.00	\$0.00	\$110.30
	230 GOUGLER					
EC-2011-05-5	REPLACEMENT SIGNAGE	5/26/2011				
	INSTALL REPLACEMENT SIGNAGE		\$0.00	\$177.25	\$0.00	\$178.75
	1500 E MAIN ST					
EC-2011-05-6	REPLACEMENT SIGNAGE	5/26/2011				
	REPLACE SIGNS		\$0.00	\$202.25	\$0.00	\$203.75
	101 E MAIN ST					
EC-2011-06-11	inspection fees	5/5/2011				
			\$0.00	\$90.00	\$0.00	\$90.00
	1225 E MAIN ST					
EC-2011-1-2	POLE SIGN	5/18/2011				
	INSTALL POLE SIGN		\$0.00	\$168.75	\$0.00	\$170.25
	1035 W MAIN ST					
	<u>Total for Kent</u>		\$15,200.00	\$1,060.40		\$1,069.23
	<u>Total for Existing Commercial Permits</u>		\$15,200.00	\$1,060.40		\$1,069.23

## Electric, Commercial

### Kent

ELC-2011-04-2	ELECT, REINSTALL ELECTRIC IN	5/3/2011				
	REINSTALL ELECTRIC IN CEILING		\$0.00	\$57.50	\$0.00	\$59.23
	211 FRANKLIN AVE					
ELC-2011-04-3	ELECT, METER RESET	5/3/2011				
	INSPECT ELECTRICAL METER		\$0.00	\$50.00	\$0.00	\$51.50
	634 WALTER ST					
	618 WALTER ST					

# Permit Payments Listing by Jurisdiction

From: 4/29/11 To: 5/30/11

Value Fee BBS Total

## Electric, Commercial

### Kent

ELC-2011-04-4	ELECT, REPAIR/REPLACE SIGN	5/9/2011				
REPAIR OR REPLACE SIGN UNDERGROUND			\$ .00	\$50.00	\$ .00	\$51.50
901 E MAIN ST						
ELC-2011-05-1	ELECT, DIVIDING WALL	5/9/2011				
INSTALL ELECTRIC FOR DIVIDING WALL PROJECT			\$ .00	\$55.00	\$ .00	\$56.65
1338 W MAIN ST						
ELC-2011-05-2	ELECT, TEMPORARY SERVICE	5/10/2011				
INSTALL TEMPORARY ELECTRIC			\$ .00	\$25.00	\$ .00	\$25.75
195 E ERIE ST						
175 E ERIE ST						
135 E ERIE ST						
ELC-2011-05-3	ELECT, SERVICE REPLACEMENT	5/11/2011				
REPLACE SERVICES FOR 419, 421, 423, 425, 427, 429,			\$ .00	\$250.00	\$ .00	\$257.50
419 GARRETT						
ELC-2011-05-5	ELECT, SIGNS	5/25/2011				
INSTALL ELECTRIC FOR SIGNS			\$ .00	\$50.00	\$ .00	\$51.50
1035 W MAIN ST						
ELC-2011-05-6	ELECT, A.C. CIRCUITS	5/25/2011				
INSTALL 2 A.C. CIRCUITS			\$ .00	\$51.00	\$ .00	\$52.53
118 E MAIN ST						
	<u>Total for Kent</u>		\$ .00	\$588.50		\$606.16
	<u>Total for Electric, Commercial Permits</u>		\$ .00	\$588.50		\$606.16

## Electric, Residential

### Kent

ELR-2011-04-10	ELECT, SERVICE	5/3/2011				
REPLACE SERVICE PANEL			\$ .00	\$25.00	\$ .00	\$25.25
1257 OVERBROOK RD						
ELR-2011-04-11	ELECT, SERVICE CHANGE	5/4/2011				
CHANGE SERVICE			\$ .00	\$25.00	\$ .00	\$25.25
1213 GARTH						
ELR-2011-04-12	ELECT, REPAIRS	5/4/2011				
MAKE ELECTRICAL REPAIRS DUE TO TREE DAMAGE			\$ .00	\$31.25	\$ .00	\$31.56
238 E OAK ST						
ELR-2011-04-9	ELECT, METER BASE & MAST	5/3/2011				
REPLACE METER BASE & 2" GALVANIZED MAST			\$ .00	\$25.00	\$ .00	\$25.25
228 HIGHLAND AVE						
ELR-2011-05-1	ELECT, FINISH BASEMENT	5/11/2011				
INSTALL ELECTRIC FOR BASEMENT FINISH			\$ .00	\$30.00	\$ .00	\$30.30

## Permit Payments Listing by Jurisdiction

From: 4/29/11 To: 5/30/11

			Value	Fee	BBS	Total
<b>Electric, Residential</b>						
<b>Kent</b>						
983 EDGEWATER CIR						
ELR-2011-05-2	ELECT, POOL HOUSE	5/23/2011				
INSTALL ELECTRIC FOR POOL HOUSE			\$ .00	\$35.00	\$ .00	\$35.35
650 BEECHMONT						
ELR-2011-05-3	ELECT, SWIMMING POOL	5/26/2011				
INSTALL ELECTRIC FOR SWIMMING POOL			\$ .00	\$25.00	\$ .00	\$25.25
980 FIELDSTONE DR						
<u>Total for Kent</u>			\$ .00	\$196.25		\$198.21
<u>Total for Electric, Residential Permits</u>			\$ .00	\$196.25		\$198.21

## Engineering, Commercial

<b>Kent</b>						
ENGC-2011-04-3 SANITARY SEWER LATERAL REPAIR 5/2/2011						
SANITARY LATERAL REPAIR			\$1,200.00	\$95.00	\$ .00	\$95.00
1218 W MAIN ST						
ENGC-2011-05-1 PARKING LOT EXPANSION 5/19/2011						
EXTEND PARKING AREA AND CONNECT WITH LOT AT			\$ .00	\$1,070.00	\$ .00	\$1,070.00
1422 MOGADORE RD						
<u>Total for Kent</u>			\$1,200.00	\$1,165.00		\$1,165.00
<u>Total for Engineering, Commercial Permits</u>			\$1,200.00	\$1,165.00		\$1,165.00

## Engineering, Residential

<b>Kent</b>						
ENGR-2011-05-1 DRIVEWAY WIDENING 5/16/2011						
WIDEN DRIVEWAY AND INSTALL TRECH DRAIN			\$ .00	\$1,020.00	\$ .00	\$1,020.00
737 FAIRCHILD AVE						
ENGR-2011-05-2 SANITARY LATERAL REPAIR 5/17/2011						
SANITARY LATERAL REPAIR			\$2,000.00	\$45.00	\$ .00	\$45.00
232 VALLEY VIEW ST						
ENGR-2011-05-3 SIDEWALK REPLACEMENT 5/26/2011						
REPLACE SIDEWALK (ALL)			\$ .00	\$20.00	\$ .00	\$20.00
725 MAE ST						
<u>Total for Kent</u>			\$2,000.00	\$1,085.00		\$1,085.00
<u>Total for Engineering, Residential Permits</u>			\$2,000.00	\$1,085.00		\$1,085.00

## Existing Residential

### Kent

# Permit Payments Listing by Jurisdiction

From: 4/29/11 To: 5/30/11

		Value	Fee	BBS	Total
ER-2011-04-12	PERGOLA	4/29/2011			
CONSTRUCT 15'x15'x9' FREE STANDING PERGOLA 1530 ELIZABETH CT		\$0.00	\$61.25	\$0.00	\$61.61
ER-2011-04-14	GARAGE DEMOLITION	4/29/2011			
DEMOLISH GARAGE 238 E OAK ST		\$0.00	\$110.00	\$0.00	\$110.10
ER-2011-04-15	HOUSE DEMOLITION	5/6/2011			
DEMOLISH HOUSE 149 S MANTUA ST		\$0.00	\$315.00	\$0.00	\$315.40
ER-2011-04-8	ADDITION & REMODEL	5/2/2011			
CONSTRUCT A 16' x 16' BATHROOM ADDITION ON 323 MILLER RD		\$25,000.00	\$62.80	\$0.00	\$63.18
ER-2011-05-1	FINISH BASEMENT	5/11/2011			
FINISH BASEMENT 983 EDGEWATER CIR		\$0.00	\$55.00	\$0.00	\$55.55
ER-2011-05-11	DECK AND PORCH REPAIR	5/23/2011			
REPAIR AND REBUILD DECK AND FRONT STEPS 281 ROLLINS CIR		\$0.00	\$50.00	\$0.00	\$50.50
ER-2011-05-13	DECK ALTERATIONS	5/26/2011			
MAKE CHANGES TO EXISTING DECK AS PER PLAN 995 WRENS HOLLOW CIR		\$0.00	\$50.00	\$0.00	\$50.50
ER-2011-05-4	DECK & SLIDING DOOR	5/11/2011			
CONSTRUCT 8' x 8' DECK AND SLIDING DOOR AS PER 245 DODGE ST		\$650.00	\$75.00	\$0.00	\$75.50
ER-2011-05-5	PRE-ENGINEERED BEAM FOR NEW	5/17/2011			
INSTALL PRE-ENGINEERED BEAM TO REPLACE 515 NEEDHAM AVE		\$15,000.00	\$44.80	\$0.00	\$45.25
ER-2011-05-6	DECK	5/18/2011			
CONSTRUCT 16' x 16' DECK 847 ADMORE DR		\$3,000.00	\$75.00	\$0.00	\$75.50
ER-2011-05-7	DECK	5/18/2011			
CONSTRUCT 4' x 26' DECK ON REAR OF HOUSE 468 SUNRISE DR		\$1,200.00	\$75.00	\$0.00	\$75.50
ER-2011-05-8	DEMOLISH STRUCTURES	5/19/2011			
DEMOLISH STRUCTURES, REMOVE ALL CONCRETE, 202 N LINCOLN ST		\$0.00	\$4,870.00	\$0.00	\$4,871.00
ER-2011-05-9	DECK	5/20/2011			
CONSTRUCT DECK ON REAR OF PROPERTY PER 1288 GALE DR		\$0.00	\$75.00	\$0.00	\$75.50
<u>Total for Kent</u>		\$44,850.00	\$5,918.85		\$5,925.09
<u>Total for Existing Residential Permits</u>		\$44,850.00	\$5,918.85		\$5,925.09

# Permit Payments Listing by Jurisdiction

From: 4/29/11 To: 5/30/11

			Value	Fee	BBS	Total
<b>Heating, Commercial</b>						
<b>Kent</b>						
HVACC-2011-05-1	HVAC, A.C. REPLACEMENT	5/16/2011				
	REPLACE A.C. UNIT		\$ .00	\$25.00	\$ .00	\$25.75
	275 MARTINEL DR					
HVACC-2011-05-2	A.C. REPLACEMENT	5/18/2011				
	REPLACE EXISTING WATER COOLED A.C. WITH 2 5-		\$ .00	\$50.00	\$ .00	\$51.50
	118 E MAIN ST					
	<u>Total for Kent</u>		\$ .00	\$75.00		\$77.25
	<u>Total for Heating, Commercial Permits</u>		\$ .00	\$75.00		\$77.25

## New Commercial

<b>Kent</b>						
NC-2010-12-1	FAMILY DOLLAR	5/3/2011				
	CONSTRUCT NEW STRUCTURE FOR FAMILY DOLLAR		\$393,000.00	\$18,371.13	\$ .00	\$18,386.13
	1316 S WATER ST					
NC-2011-04-1	SIGN	5/12/2011				
	ERECT SIGN		\$ .00	\$262.50	\$ .00	\$264.00
	1316 S WATER ST					
NC-2011-1-2	SHELL FOR ACORN ALLEY II, PHASE	5/17/2011				
	CONSTRUCT SHELL FOR ACORN ALLEY II		\$ .00	\$2,512.50	\$ .00	\$2,512.50
	195 E ERIE ST					
	175 E ERIE ST					
	135 E ERIE ST					
	<u>Total for Kent</u>		\$393,000.00	\$21,146.13		\$21,162.63
	<u>Total for New Commercial Permits</u>		\$393,000.00	\$21,146.13		\$21,162.63

## Plumbing, Commercial

<b>Kent</b>						
PC-2011-04-2	PLUMB, WATER HEATER	5/3/2011				
	REPLUMB WATER HEATER		\$ .00	\$54.00	\$ .00	\$55.62
	166 CURRIE HALL PKWY					
PC-2011-05-1	PLUMB, SHELL FOR ACORN ALLEY II	5/25/2011				
	PLUMB SHELL FOR ACORN ALLEY II		\$ .00	\$150.00	\$ .00	\$154.50
	195 E ERIE ST					
	175 E ERIE ST					
	135 E ERIE ST					
	<u>Total for Kent</u>		\$ .00	\$204.00		\$210.12
	<u>Total for Plumbing, Commercial Permits</u>		\$ .00	\$204.00		\$210.12

## Planning Commission

# Permit Payments Listing by Jurisdiction

From: 4/29/11 To: 5/30/11

			Value	Fee	BBS	Total
<b>Kent</b>						
PL-2011-05-1	CVS	5/3/2011				
			\$ .00	\$100.00	\$ .00	\$100.00
500 S WATER ST						
	<u>Total for Kent</u>		\$ .00	\$100.00		\$100.00
	<u>Total for Planning Commission Permits</u>		\$ .00	\$100.00		\$100.00

## Plumbing, Residential

<b>Kent</b>						
PR-2011-04-8	PLUMB, WATER HEATER	5/3/2011				
PLUMB NEW WATER HEATER						
			\$ .00	\$39.00	\$ .00	\$39.39
962 MIDDLEBURY RD						
PR-2011-04-9	PLUMB, ADDITION & REPAIRS	5/9/2011				
PLUMB ADDITIONS & REPAIRS						
			\$ .00	\$55.00	\$ .00	\$55.55
323 MILLER RD						
PR-2011-05-1	PLUMB, WATER HEATER	5/25/2011				
REPLACE WATER HEATERS						
			\$ .00	\$78.00	\$ .00	\$78.78
447.5 FAIRCHILD AVE						
447 FAIRCHILD AVE						
	<u>Total for Kent</u>		\$ .00	\$172.00		\$173.72
	<u>Total for Plumbing, Residential Permits</u>		\$ .00	\$172.00		\$173.72

## Zoning

<b>Kent</b>						
Z-2011-04-5	SHED	4/29/2011				
INSTALL 14' X 14' SHED IN REAR YARD PER PLAN						
			\$ .00	\$25.00	\$ .00	\$25.00
331 SILVER MEADOWS BLVD						
Z-2011-04-6	TREEHOUSE	5/4/2011				
CONSTRUCT TREE HOUSE IN REAR YARD						
			\$ .00	\$25.00	\$ .00	\$25.00
632 W GRANT ST						
Z-2011-04-8	FENCE	5/9/2011				
INSTALL FENCE PER PLAN						
			\$ .00	\$25.00	\$ .00	\$25.00
233 COLUMBUS ST						
Z-2011-05-1	TEMPORARY SIGN PERMIT	5/10/2011				
INSTALL TEMPORARY SIGN FROM 5/11/10 UNTIL						
			\$ .00	\$10.00	\$ .00	\$10.00
705 S WATER ST						
Z-2011-05-2	FENCE	5/10/2011				
INSTALL 4' FENCE PER PLAN						
			\$ .00	\$25.00	\$ .00	\$25.00
491 WOLCOTT AVE						
Z-2011-05-3	FENCE	5/11/2011				
INSTALL 4' FENCE IN REAR YARD PER PLAN						
			\$ .00	\$25.00	\$ .00	\$25.00

# Permit Payments Listing by Jurisdiction

From: 4/29/11 To: 5/30/11

		Value	Fee	BBS	Total
<b>Zoning</b>					
<b>Kent</b>					
434 BOWMAN DR					
Z-2011-05-4	TEMPORARY SIGN PERMIT	5/12/2011			
	INSTALL TEMPORARY SIGN UNTIL 6/12/11.		\$0.00	\$10.00	\$0.00
	1181 W MAIN ST				
Z-2011-05-5	REPLACE MONUMENT SIGN	5/17/2011			
	INSTALL NEW 30 SQ. FT. MONUMENT SIGN		\$0.00	\$25.00	\$0.00
	1290 FAIRCHILD AVE				
Z-2011-05-6	10' X 12' SHED	5/18/2011			
	INSTALL 10' X 12' SHED IN REAR YARD PER PLAN		\$0.00	\$25.00	\$0.00
	1070 HOLLISTER DR				
Z-2011-05-8	FENCE	5/25/2011			
	INSTALL 4' FENCE PER PLAN		\$0.00	\$25.00	\$0.00
	1076 VERONA DR				
	<u>Total for Kent</u>		\$0.00	\$220.00	\$0.00
	<u>Total for Zoning Permits</u>		\$0.00	\$220.00	\$0.00
	Total for all permit types:	\$456,250.00	\$31,931.13		\$31,992.41



# Monthly Report

5/1/11 to 5/31/11

<i>Date</i>	<i>Street</i>	<i>Complaint Type</i>	<i>Owner or Company</i>	<i>Ward</i>	<i>Comments/Outcome</i>
5/2/2011	0 Water, South	Zoning Code Violation		3	Removed one sign posted illegally in the public right of way.
5/6/2011	420 Elm, East	Other (see comments)		3	Mr. Andrews called to borrow lawn mower. Issue resolved on 5-6-2011.
5/9/2011	245 Dodge	Building Code Violation	KENT COOPERATIVE	3	Witnessed a deck being built to the front of this house. Stopped and spoke with the person doing the construction to see if he had obtained the proper permits, and the answer was no. The deck appeared to be built incorrectly, but it was referred to the City Chief Building Official to inspect. Will monitor.
5/9/2011	208 Elm, West	Other (see comments)		3	Ms. Lyons called to borrow lawn mower. Mower was returned on 05-10-2011.
5/9/2011	990 Fieldstone	Overgrown Vegetation	Rossi	2	Received an anonymous complaint regarding the height of the grass and weeds at this address. Upon investigation, it appears as though the property is in the process of foreclosure. Called the telephone number on the door lockbox. The property preservation company is Field Asset Services (FAS)(1-800-468-1743). They were called and advised of the high grass and weeds and also advised there are several torn roofing shingles around the yard. They stated the property will be cut within 72 hours, and will be cut every two weeks thereafter. Will monitor for compliance. Upon re-inspection on 5-18-2011, the grass/weeds have been cut. Issue resolved.

<i>Date</i>	<i>Street</i>	<i>Complaint Type</i>	<i>Owner or Company</i>	<i>Ward</i>	<i>Comments/Outcome</i>
5/9/2011	701 River Bend	Overgrown Vegetation	Powell	1	Received an anonymous complaint regarding the height of the grass and weeds at this address. Upon investigation, it appears as though the grass was cut this morning. Complaint is unfounded.
5/10/2011	551 Cherry	Overgrown Vegetation	Richardson (Executrix)	3	Received this complaint via Gov QA site. This property is a vacant house due to the owner, Ralph Surgen, being deceased. Through research on the Portage County website, the executrix of the estate was located. A grass and weeds violation notice was sent to the executrix via certified mail. Will monitor for compliance. Spoke with the executrix of Mr. Surgen's estate. She claims to have no control over this property. The mowing of the property has been referred to the City's grass cutting contractor. Will monitor for compliance. On 5-13-2011, the grass and weeds were cut by the City's grass/weeds contractor. Issue resolved.
5/10/2011	409 Dodge	Overgrown Vegetation	Sales	3	The grass and weeds at this vacant lot are grossly overgrown. According to the Law Department, we will cut this lot due to the owner of the property is deceased and the estate is being monitored by the City. Grass cutting was assigned to the City's contractor on 5-13-2011. Will monitor. On 5-13-2011, the grass and weeds were cut by the City's grass/weeds contractor. Issue resolved.

<i>Date</i>	<i>Street</i>	<i>Complaint Type</i>	<i>Owner or Company</i>	<i>Ward</i>	<i>Comments/Outcome</i>
5/10/2011	350 Harris	Overgrown Vegetation	Sales	3	The grass and weeds at this vacant lot are grossly overgrown. According to the Law Department, we will cut this lot due to the owner of the property is deceased and the estate is being monitored by the City. Grass cutting was assigned to the City's contractor on 5-13-2011. Will monitor. On 5-13-2011, the grass and weeds were cut by the City's grass/weeds contractor. Issue resolved.
5/10/2011	540 Harris	Overgrown Vegetation	Bachtel	3	Received this complaint via the Gov QA website for high grass and weeds. Upon inspection, the grass and weeds is in excess of 12". Just prior to sending a notice to the owners of the property, a telephone call was received from the tenants of this house inquiring into the use of the City's mower. We will hold off on the notice until the tenants are able to borrow the mower to get the property cut. Will monitor. The tenant at this property borrowed the City's mower and abated the nuisance. Issue resolved.
5/10/2011	1031 Pine	Overgrown Vegetation	Sales	3	The grass and weeds at this vacant lot are grossly overgrown. According to the Law Department, we will cut this lot due to the owner of the property is deceased and the estate is being monitored by the City. Grass cutting was assigned to the City's contractor on 5-13-2011. Will monitor. On 5-13-2011, the grass and weeds were cut by the City's grass/weeds contractor. Issue resolved.

<i>Date</i>	<i>Street</i>	<i>Complaint Type</i>	<i>Owner or Company</i>	<i>Ward</i>	<i>Comments/Outcome</i>
5/11/2011	578 Francis	Overgrown Vegetation	Moore	2	Received a long grass and weeds complaint from Councilperson Jack Amrhein. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger was placed on the front door and a notice was sent via certified mail. Will monitor for compliance. Upon re-inspection on 05-17-2011, the grass/weeds have not been cut. City contractor contacted to cut the lot. Will monitor for completion. Upon inspection on 5-23-2011, the cut was verified and the property owner will be billed for the mowing.
5/11/2011	335 Summit, East	Nuisance Material	Adams	5	Received this complaint via Gov QA website from an anonymous complainant. There is an upholstered couch on the front porch. I went to the property management agency and advised them of the problem. A letter was e-mailed to Dan Campbell from Kohl Property management to formally advise of the problem. Will monitor for compliance. Received an e-mail acknowledging the violation and proposed resolution.
5/11/2011	325 Summit, East	Nuisance Material	Adams	5	Received this complaint via Gov QA website from an anonymous complainant. There is an upholstered couch on the front porch. I went to the property management agency and advised them of the problem. A letter was e-mailed to Dan Campbell from Kohl Property management to formally advise of the problem. Will monitor for compliance. Received an e-mail acknowledging the violation and proposed resolution.

<i>Date</i>	<i>Street</i>	<i>Complaint Type</i>	<i>Owner or Company</i>	<i>Ward</i>	<i>Comments/Outcome</i>
5/11/2011	1079 Verona	Overgrown Vegetation	Smith	1	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger was placed on the front door and a notice was sent via certified mail. Also spoke with a neighbor who said he knows the owner of the property and he would advise the owner. According to the Portage County Court database, this property has not yet been foreclosed, so the owner should still be responsible for yard maintenance. Will monitor for compliance. Upon re-inspection on 5-17-2011, the grass/weeds have been cut. Issue resolved.
5/12/2011	509 Valleyview	Other (see comments)		3	Ms. Kelly called to borrow lawn mower.
5/13/2011	535 Bowman	Overgrown Vegetation	Rennecker	3	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger was placed on the front door and a notice was sent via certified mail. Upon re-inspection of 5-19-2011, the grass/weeds are still uncut. Mowing referred to City contractor. Issue resolved. Upon inspection on 5-23-2011, the cut was verified and the property owner will be billed for the mowing.
5/13/2011	511 Brentwood	Overgrown Vegetation	Mission Baptist Temple	2	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger was placed on the front door and a notice was sent via certified mail. Upon re-inspection on 5-18-2011, the grass/weeds have been cut. Issue resolved.

<i>Date</i>	<i>Street</i>	<i>Complaint Type</i>	<i>Owner or Company</i>	<i>Ward</i>	<i>Comments/Outcome</i>
5/13/2011	1185 Leonard	Overgrown Vegetation	Rockwood	2	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger was placed on the front door and a notice was sent via certified mail. Upon reinspection on 05-16-2011, the grass/weeds have been cut. Issue resolved.
5/13/2011	1179 Leonard	Overgrown Vegetation	Schmidlin	2	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger was placed on the front door and a notice was sent via certified mail. Upon reinspection on 05-16-2011, the grass/weeds have been cut. Issue resolved.
5/16/2011	563 Francis	Overgrown Vegetation	Rhoads	2	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger was placed on the front door and a notice was sent via certified mail. Upon re-inspection of 5-23-2011, the grass has been mowed. Issue resolved.
5/16/2011	559 Francis	Overgrown Vegetation	Kelly	2	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger was placed on the front door and a notice was sent via certified mail. Upon re-inspection on 05-20-2011, the grass has been cut. Issue resolved.

<i>Date</i>	<i>Street</i>	<i>Complaint Type</i>	<i>Owner or Company</i>	<i>Ward</i>	<i>Comments/Outcome</i>
5/16/2011	281 Rollins	Property Maintenance	Jenkins	1	Received this complaint from the current tenant. The tenant was concerned that her landlord (mother-in-law) has not fixed the front porch stoop and steps and she was concerned about the deck in the backyard. Upon investigating the complaint, the front stoop and steps are made of concrete which is crumbling. The deck is not built in a safe manner and the steps from the deck have no handrails. An exterior property maintenance violation letter was sent to the owner of the property via certified and regular U.S. Mail. Will monitor for compliance.
5/17/2011	1256 Denise	Overgrown Vegetation	Sakr	2	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger was placed on the front door and a notice was sent via certified mail. Also called the property preservation company whose sticker was on the door. They said they would have someone out to take a look at the property within 24 hours. Will monitor. Upon re-inspection of 5-23-2011, the grass has been mowed. Issue resolved.
5/17/2011	1248 Denise	Overgrown Vegetation	Williamson	2	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger was placed on the front door and a notice was sent via certified mail. Will monitor for compliance. Upon re-inspection on 05-20-2011, the grass has been cut. Issue resolved.

<i>Date</i>	<i>Street</i>	<i>Complaint Type</i>	<i>Owner or Company</i>	<i>Ward</i>	<i>Comments/Outcome</i>
5/17/2011	1393 Loop	Overgrown Vegetation	Kosco	3	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon re-inspection of 5-23-2011, the grass has been mowed. Issue resolved.
5/17/2011	821 Main, West	Overgrown Vegetation	Prairie Development Gr	2	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger was placed on the front door and a notice was sent via certified mail. Will monitor for compliance. Upon re-inspection of 5-23-2011, the grass has been mowed. Issue resolved.
5/17/2011	1050 Main, West	Overgrown Vegetation	Record Publishing Com	2	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger was placed on the front door and a notice was sent via certified mail. Will monitor for compliance. Upon re-inspection on 5-18-2011, the grass has been mowed. Issue resolved.
5/17/2011	631 Silver Meadows	Overgrown Vegetation	Boykin	2	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger was placed on the front door and a notice was sent via certified mail. Will monitor for compliance. Upon re-inspection of 5-23-2011, the grass has been mowed. Issue resolved.



<i>Date</i>	<i>Street</i>	<i>Complaint Type</i>	<i>Owner or Company</i>	<i>Ward</i>	<i>Comments/Outcome</i>
5/17/2011	1572 Summit, East	Overgrown Vegetation	Kosco	3	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon re-inspection of 5-23-2011, the grass has been mowed. Issue resolved.
5/18/2011	451 Francis	Overgrown Vegetation	Bowers	2	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon re-inspection of 5-23-2011, the grass has been mowed. Issue resolved.
5/18/2011	609 Franklin	Overgrown Vegetation	Kent Co-Operative Hou	3	Received a telephone message/complaint of long grass/weeds at this address. Upon investigation of the complaint, the grass/weeds have been recently cut. Complaint is unfounded.
5/18/2011	1320 Franklin	Overgrown Vegetation	Barone	3	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon re-inspection of 5-19-2011, the grass has been mowed. Issue resolved.
5/18/2011	1412 Franklin	Overgrown Vegetation	Trzaska	3	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon re-inspection of 5-23-2011, the grass has been mowed. Issue resolved.

<i>Date</i>	<i>Street</i>	<i>Complaint Type</i>	<i>Owner or Company</i>	<i>Ward</i>	<i>Comments/Outcome</i>
5/18/2011	614 Hudson	Overgrown Vegetation	Cadle	1	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon re-inspection of 5-23-2011, the grass has been mowed. Issue resolved.
5/18/2011	906 Hudson	Overgrown Vegetation	Lowry	1	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon re-inspection of 5-23-2011, the grass has been mowed. Issue resolved.
5/18/2011	550 Longmere	Overgrown Vegetation	Holt	2	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. The owner of this property called to report her lawnmower was broken. She was advised on our free tool loan program, she stated she will come down to borrow the City mower. Upon re-inspection of 5-23-2011, the grass has been mowed. Issue resolved.
5/19/2011	615 Crain	Overgrown Vegetation	Meduri	6	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon reinspection on 5-25-2011, the grass has been cut. Issue resolved.

<i>Date</i>	<i>Street</i>	<i>Complaint Type</i>	<i>Owner or Company</i>	<i>Ward</i>	<i>Comments/Outcome</i>
5/19/2011	1081 Roy Marsh	Overgrown Vegetation	Goncy	2	Received a complaint via e-mail regarding the overgrown grass at this address. Upon inspection, the grass was approximately 8-10", not high enough for enforcement. Contact was made with the listing real estate agent and she was advised that the grass was nearing the height for enforcement. The agent stated she will contact the owners to advise. Will monitor the height of the grass. Later in the day on 5-29-2011, the grass has been cut. Issue resolved.
5/19/2011	214 Sherman	Overgrown Vegetation	Carter	6	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon re-inspection of 5-24-2011, the grass has been mowed. Issue resolved.
5/19/2011	206 Sherman	Overgrown Vegetation	Firebird Properties, LLC	6	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon re-inspection of 5-24-2011, the grass has been mowed. Issue resolved.
5/19/2011	207 Sherman	Overgrown Vegetation	Airgood	6	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon re-inspection of 5-24-2011, the grass has been mowed. Issue resolved.

<i>Date</i>	<i>Street</i>	<i>Complaint Type</i>	<i>Owner or Company</i>	<i>Ward</i>	<i>Comments/Outcome</i>
5/19/2011	305 University	Overgrown Vegetation	DeGeorge	6	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon reinspection on 5-25-2011, the grass has not been cut and was assigned to the City's grass/weeds contractor for abatement. Will monitor for completion. Received digital photos of pre and post cut from AC Lawncare. Photos downloaded to digital file.
5/19/2011	222 University	Overgrown Vegetation	Sigma Alpha Epsilon	6	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon reinspection of 5-24-2011, the grass has been mowed. Issue resolved.
5/19/2011	136 University	Overgrown Vegetation	Carter	6	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon reinspection on 5-25-2011, the grass has been cut. Issue resolved.
5/19/2011	118 University	Overgrown Vegetation	DeGeorge	6	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon reinspection of 5-24-2011, the grass has been mowed. Issue resolved.

<i>Date</i>	<i>Street</i>	<i>Complaint Type</i>	<i>Owner or Company</i>	<i>Ward</i>	<i>Comments/Outcome</i>
5/20/2011	244 Cherry	Overgrown Vegetation	Sparks	3	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon reinspection on 05-31-2011, the grass/weeds have not been cut. Contractor was assigned to cut the grass/weeds. Will monitor for completion. Issue resolved. Received digital photos of pre and post cut from AC Lawncare. Photos downloaded to digital file.
5/20/2011	250 Cherry	Overgrown Vegetation	VonStein	3	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon reinspection of 5-23-2011, the grass has been mowed. Issue resolved.
5/20/2011	1253 Elno	Overgrown Vegetation	Dearth	2	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance.
5/20/2011	1045 Meredith	Overgrown Vegetation	Linkous	2	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon reinspection of 5-23-2011, the grass has been mowed. Issue resolved.

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5/20/2011	931 Middlebury	Overgrown Vegetation	Fannie Mae	2	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon reinspection on 05-31-2011, the grass/weeds have not been cut. Contractor was assigned to cut the grass/weeds. Will monitor for completion. Issue resolved. Received digital photos of pre and post cut from AC Lawncare. Photos downloaded to digital file.
5/20/2011	314 Rellim	Overgrown Vegetation	Zwolinski	3	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance.
5/20/2011	416 Suzanne	Overgrown Vegetation	Dunbar	2	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance.
5/23/2011	973 Bruce	Overgrown Vegetation	White Oak Hills Develop	1	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds were recently mowed. Complaint is unfounded.
5/23/2011	963 Bruce	Overgrown Vegetation	White Oak Hills Develop	1	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds were recently mowed. Complaint is unfounded.

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5/24/2011	416 College, East	Overgrown Vegetation	Kent State University Bo	5	Received a long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A violation warning letter was sent via e-mail to Tom Euclide at KSU. Will monitor for compliance. Received an e-mail response from KSU. They will take care of the problem immediately. Will continue to monitor. Upon re-inspection on 05-31-2011, the grass/weeds have been cut. Issue resolved.
5/24/2011	140 Crain	Overgrown Vegetation	Gruikowski	5	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger violation notice was placed on the front door and a notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon re-inspection on 05-31-2011, the grass/weeds have been cut. Issue resolved.
5/24/2011	118 Crain	Overgrown Vegetation	Ellis	5	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger violation notice was placed on the front door and a notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon re-inspection on 05-31-2011, the grass/weeds have been cut. Issue resolved.

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5/24/2011	114 Crain	Overgrown Vegetation	Thurman	5	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger violation notice was placed on the front door and a property via certified mail. Will monitor for compliance. Upon reinspection on 05-31-2011, the grass/weeds have not been cut. Contractor was assigned to cut the grass/weeds. Will monitor for completion. Issue resolved. Received digital photos of pre and post cut from AC Lawncare. Photos downloaded to digital file.
5/24/2011	141 Crain	Overgrown Vegetation	Lanier	6	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger violation notice was placed on the front door and a notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon re-inspection on 05-31-2011, the grass/weeds have been cut. Issue resolved.
5/24/2011	147 Crain	Overgrown Vegetation	Alexander	6	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger violation notice was placed on the front door and a notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon reinspection on 05-31-2011, the grass/weeds have not been cut. Contractor was assigned to cut the grass/weeds. Will monitor for completion. Issue resolved. Received digital photos of pre and post cut from AC Lawncare. Photos downloaded to digital file.



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5/24/2011	444 Cuyahoga	Overgrown Vegetation	Hribar	1	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger violation notice was placed on the front door and a notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon re-inspection on 05-31-2011, the grass/weeds have been cut. Issue resolved.
5/24/2011	506 Depeyster, North	Overgrown Vegetation	Goldstein	5	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger violation notice was placed on the front door and a notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon re-inspection on 05-31-2011, the grass/weeds have been cut. Issue resolved.
5/24/2011	500 Depeyster, North	Overgrown Vegetation	Cho-Oyu, Ltd.	5	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger violation notice was placed on the front door and a notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon re-inspection on 05-31-2011, the grass/weeds have been cut. Issue resolved.

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5/24/2011	1157 Hampton	Overgrown Vegetation	Kaczynski	2	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger violation notice was placed on the front door and a notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon reinspection on 05-31-2011, the grass/weeds have not been cut. Contractor was assigned to cut the grass/weeds. Will monitor for completion. Issue resolved.
5/24/2011	214 Highland	Overgrown Vegetation	Somerville	5	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon reinspection on 05-31-2011, the grass/weeds have been cut. Issue resolved.

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5/24/2011	261 McKinney	Overgrown Vegetation	Blunk	1	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A door hanger violation notice was placed on the front door and a property via certified mail. An attempt was made to contact the property preservation company regarding this vacant house. There was no answer at the number posted. Will continue to attempt contact with the property preservation company. Will monitor for compliance. Upon reinspection on 05-31-2011, the grass/weeds have not been cut. Contractor was assigned to cut the grass/weeds. Will monitor for completion. Issue resolved. Received digital photos of pre and post cut from AC Lawncare. Photos downloaded to digital file.
5/24/2011	549 Water, South	Overgrown Vegetation	Wong Cheng Wen	5	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon re-inspection on 05-31-2011, the grass/weeds have been cut. Issue resolved.
5/24/2011	634 Water, South	Overgrown Vegetation	Klimek	3	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon re-inspection on 05-31-2011, the grass/weeds have been cut. Issue resolved.

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5/24/2011	939 Water, South	Overgrown Vegetation	Groves	5	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. Will monitor for compliance. Upon re-inspection on 05-31-2011, the grass/weeds have been cut. Issue resolved.
5/25/2011	420 Elm, East	Other (see comments)		3	Mr. Andrews called to borrow lawn mower. Mr. Andrews returned the mower on 05-26-2011.
5/26/2011	1137 Erin	Property Maintenance	Gabella	1	Received a complaint via Gov QA about a collapsed deck. Upon inspection of the property, the deck on the back of the house has totally collapsed into a pile of debris. A violation door hanger was left at the residence along with my business card. An exterior property maintenance violation warning letter was sent to the listed owner of the property via certified mail. Will monitor for compliance.
5/26/2011	1674 Olympus	Other (see comments)		3	Ms. Williams called to borrow lawn mower. Ms. Williams returned the mower on 05-27-2011.
5/26/2011	939 Water, South	Property Maintenance	Groves	5	Received a complaint about the overall condition of this home. Upon investigation of the complaint, the roof is badly deteriorated and partially covered with plastic sheeting. The wood window and door trim paint is peeling and the exterior of the home is in overall poor condition. A Civil Infraction Warning letter was sent to the listed owner of the home via certified mail. Will monitor for compliance.
5/27/2011	5314 State Route 43	Other (see comments)		3	Ms. Evans called to borrow lawn mower. Mower returned on May 31, 2011.

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5/31/2011	1039 Davey	Overgrown Vegetation	Kierstead	6	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. A violation door hanger notice also placed on front door handle.
5/31/2011	328 Dodge	Overgrown Vegetation	Davis	3	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail.
5/31/2011	540 Harris	Overgrown Vegetation	Bachtel	3	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail. A violation door hanger notice also placed on front door handle.
5/31/2011	403 Harris	Overgrown Vegetation	Crichton	3	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail.
5/31/2011	234 Lake	Overgrown Vegetation	Richards	6	Received an anonymous long grass and weeds complaint. Upon inspection of the complaint, the grass and weeds are in excess of 12". A notice was sent to the owner of the property via certified mail.

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5/31/2011	335 Summit	Nuisance Material	Adams	5	Received this complaint via Gov QA website from an anonymous complainant. There is an upholstered couch on the front porch. I went to the property management agency and advised them of the problem. A letter was e-mailed to Dan Campbell from Kohl Property management to formally advise of the problem. Will monitor for compliance. This is the second violation for Nuisance Material.
5/31/2011	509 Valleyview	Other (see comments)		3	Ms. Kelly called to borrow lawn mower. Mower returned on May 31, 2011.