

July 2, 2013



Public Hearing

Council will hold a public hearing on the 2014 Tax Budget.

Special Council Meeting

Council will hold a special Council meeting to authorize the 2014 Tax Budget for submission to the County.

Interviews

Council will hold interviews for vacancies on City Boards and Commissions.

Streets, Sidewalks & Utilities Committee

1. City Water Resource Protection Measures

At Council's request, Gene Roberts has asked for Committee time to provide an update on the measures used by the City staff to preserve and protect the City's water resources. Specifically, Gene will try to address the water quality issues that were raised during the City's recent discussions on fracking.

Administration Recommendation
Receive the staff report.

Council Actions

No action required

2. Stormwater Area Q, Phase V, Project Update

Jim Bowling has requested Committee time for Council to consider a proposed agreement between the City of Stow and the City of Kent that is necessary in order to proceed with the Phase V of the Area Q stormwater improvement project. Phase V includes streets that cross jurisdictional boundaries and Jim has been working with the staff from Stow to develop the legal terms for the next phases of the project. Like Phases I-IV, Phase V is an assessment project and pending Council's approval staff will proceed to develop the assessment fees necessary to proceed with the construction of Phase V. (attachment)

Administration Recommendation

I recommend Council receive the staff report, approve the agreement and authorize staff to proceed with executing the agreement for Phase V of Area Q.

Council Actions

Receive the staff report, approve the agreement and authorize staff to proceed with Phase V of the Area Q stormwater improvement project.





Finance Committee

3. 2013 Appropriations Amendments

Dave Coffee has been working with the department heads to reconcile the approved 2013 budget line items and he has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

Administration Recommendation

I recommend Council's authorization of the appropriations amendments.

Council Actions

Approve the appropriations amendments as presented.

4. Citywide Garbage Service Contract Re-Authorization

Gene Roberts has requested Committee time to ask for Council's re-authorization of the City's garbage collection contract with Republic Services as they have recently purchased R&R. We have 3 years remaining on our citywide garbage contract with R&R and Republic has agreed to honor the terms of our R&R contract as written and hire the R&R employees. From the customer/resident perspective, the price of the service will not change, the collection crews will not change and the collection equipment will be new -- so we're anticipating a smooth and successful transition.

Administrative Recommendation

Re-authorize the terms of the City's garbage contract with Republic Services.

Council Action

Approve the assignment of the terms of the R&R contract with Republic Services.



Public Health & Safety Committee

5. Update to City Gun Regulations

Jim Silver has requested Committee time to update the City's gun regulations which he reports are no longer in conformance with the State of Ohio's gun regulations. The State legislature has decided that only the State can regulate licenses to make and sell weapons so sections 549.13, 549.14, 549.15, 549.16, 549.17 and 549.18 of the City Code should be deleted.

Administration Recommendation

The proposed changes are administrative in nature and ensure conformance to State of Ohio regulations so I recommend support of the Code modifications as presented.

Council Actions

Approve and adopt the proposed update to the City's gun regulations.



6. PARTA Transit Center Street Closure Request

PARTA has requested the closure of Erie Street on August 5th, 2013, from 11 am to 2 pm. for their official grand opening of the Kent Gateway Transit Center. Congressman Ryan, City Council, Kent State University representatives and other local and state dignitaries will be in attendance to celebrate this milestone moment. (attachment)

Administration Recommendation

The staff and I recommend Council's approval of this street closure request.

Council Actions

Authorize the street closure request as presented for the grand opening of the Kent Central Gateway.



Public Health & Safety Committee (continued)

7. Robinson Gala Street Closure Request



Bridget Susel and the City's Public Safety staff have been working with the organizers of the Robinson Memorial Gala to hold the 2013 Gala in downtown Kent. In support of the event, the organizers have requested the City's permission to close Erie Street on October 11th and 12th in order to construct a tent in Erie street for the Gala to be held on the evening of October 12th. (attachment)

Administration Recommendation

The staff and I recommend Council's approval of this street closure request for this high profile event in downtown Kent.

Council Actions

Authorize the street closure request as presented for the 2013 Robinson Gala.

Community Development Committee

8. Semi-Annual EDA Revolving Loan Fund Certification

Each year the City is required to submit a semi-annual report of the activities performed with the revolving loan fund that were capitalized with EDA funds. City Council is being asked to pass a resolution certifying the current report. (attachment)



Administrative Recommendation

The City has effectively used EDA revolving loan funds to retain and attract new business investment in Kent. Council certification of the City's Loan Fund Plan is a semi-annual procedure and I would urge Council's adoption.

Council Action

Approve and certify the EDA Revolving Loan Fund report for FY 2013.

9. Main Street Kent Update

Bridget Susel and Dave Coffee have requested Committee time to update City Council on the year-end financials for Main Street Kent in 2012 and to receive a Main Street programs update from the Main Street staff. (attachment)



Administration Recommendation

I recommend Council receive the staff report.

Council Actions

No actions necessary.

10. Neighborhood Grant Program Details

Bridget Susel and Dan Morganti have requested Committee time to review the details of the proposed new neighborhood grant program that Council authorized as part of the Community Development budget. Council re-directed \$30,000 of Social Service funding in the 2013 Community Development budget to be available for neighborhood grants and the staff are recommending awarding two categories of grant funds:

1. Neighborhood Engagement Grants (\$10,000 total, \$2,000 individual maximum);
2. Neighborhood Enhancement Grants (\$20,000 total, \$5,000 individual maximum).

Administration Recommendation

I recommend Council's support for this new program to promote greater resident investment, engagement and pride in City neighborhoods.

Council Actions

Approve the new Neighborhood Grant Program as presented.



Information Items

1. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of May 2013. Overall the City income tax collections are up 3.91% (\$194,194) from May 2012. Kent State University's collections thru the end of May are up 4.16% (\$75,731). (attachment)

2. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for May 2013. The total number of permits issued thru the end of May was down 8% from last year and the corresponding revenues were up 25% (\$48,122). Troy had 86 action items in May, most of which were related to overgrown vegetation notices. (attachment)