



**Zoning
Code**

Land Use Committee

1. Land Use Code Update

Bridget Susel has requested Committee time for Council to consider proposed modifications to the City's Land Use Code. Bridget has been working with the Assistant City Law Director to propose amendments to the Zoning Code related to the use and placement of temporary structures. (attachment)

Administration Recommendation

The staff had led a significant initiative to update the Zoning Code a couple of years ago and in implementing those changes the staff have identified sections that could benefit from revision and I recommend Council's support for this amendment.

Council Actions

Adopt the proposed changes to the Land Use Code as presented.

Health & Safety Committee

2. Special Event Permit, Veterans Memorial Dedication

Representatives from PARTA are planning a ceremonial dedication for the unveiling of the new Veterans Memorial art sculpture on Veteran's Day next month. As part of the ceremony, PARTA has requested Council's consideration of a temporary street closure on Erie Street adjacent to the location of the new artwork from 12 to 5 pm. (attachment)

Administration Recommendation

The Veteran's Memorial sculpture was an initiative that Council strongly supported and I would recommend Council's approval of the temporary closure of Erie Street to ensure the safety of pedestrians attending the event.

Council Actions

Authorize the proposed Erie street closing as presented.

3. Special Event Permit, Kent Fall Fest College Town Kent

Fairmount Properties, under the auspices of College Town Kent, is planning a grand opening event for the downtown retail stores and restaurants in the redevelopment block for October 19th, 2013. This event will feature business specials to highlight the new businesses and a portion of the proceeds will be provided to support the Ben Curtis Family Foundation. This will be a community and campus wide event with residents and students welcomed. Fairmount has requested the City to consider closing Erie Street from 9 a.m. to 9 p.m. in support of the event. (attachment)

Administration Recommendation

Fairmount had originally planned for this event to be held last Spring but they rescheduled it at the staff request in order to avoid overlapping with the Spring off-campus parties. I recommend Council's support for the proposed street closure.

Council Actions

Authorize the proposed street closure as presented.



Streets, Sidewalks Committee

4. Proposed Utility Path for Maplebrook Senior Housing Complex

Bridget Susel has requested Committee time for Council to consider the proposed utility path at the new senior housing project on Sunnybrook Road. The approved site plan included a sidewalk/trail serving the new property. Jen and Bridget have been working with the developer to finalize the layout and design of the proposed path that they are classifying as a utility path. (attachment)

Administration Recommendation

The staff have reached agreement with the developer for the design, installation and maintenance of the proposed utility path and I recommend Council's support.

Council Actions

Authorize the terms of the agreement for the proposed new utility path at the new senior housing project.

5. Amendments to the City Water Resources Code

Jen Barone has requested Committee time to finalize the necessary changes to the City's Water Resources Code to conform with State requirements. Jen had presented changes to the Water Resource Section of the Code a couple of months ago (July) that Council subsequently adopted but she has since finalized the remaining changes for Council approval. (attachments)

Administration Recommendation

The proposed changes are necessary to meet State requirements and I urge Council's support.

Council Actions

Adopt the proposed modifications to the City's Water Resources Code.

Finance Committee

6. 2013 Appropriations Amendments

Dave Coffee has been working with the department heads to reconcile the approved 2013 budget line items and he has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

Administration Recommendation

I recommend Council's authorization of the appropriations amendments.

Council Actions

Approve the appropriations amendments as presented.

7. Cell Tower Lease Proposal

Gene Roberts and Jim Silver are drafting a new tower lease agreement for a proposed tower on Hodgeman Lane.

The draft was not finalized in time for presentation at the October Committee meeting so this item has been deferred to the next Committee meeting.



Deferral



8. MAC Trailer Job Tax Creation Credit

Bridget Susel has received the final terms of the Job Tax Creation for MAC Trailer from the Ohio Department of Development and she has requested Committee time for Council to incorporate and adopt the State terms in our local Job Tax Creation Credit agreement with MAC Trailer. Council has previously approved the use of the Job Tax Creation Credit as an incentive for the expansion of MAC Trailer into Kent. (attachment)

Administration Recommendation

The staff and I recommend Council's approval of the revised agreement request.

Council Actions

Authorize the revisions to the City Job Tax Creation Credit Agreement with MAC Trailer.



9. 2014-18 Draft 5 Year Capital Improvement Plan

Staff has prepared the draft 2014 Capital Improvement Plan for Council review. The capital plan provides a schedule of projects and financing for 2014 through 2018 based on a prioritization of most critical needs. It is important to remember that the project list is constrained in order to stay within available funding levels.

(distributed at Council's September Regular Council meeting)

Administrative Recommendation

Review and approve the 5 Year Capital Improvement Plan.

Council Action

Approve the Capital Improvement Plan.

Information Items

1. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of August 2013. Overall the City income tax collections are up 5.02% (\$390,346) from August 2012. Kent State University's collections thru the end of May are up 4.21% (\$123,068). (attachment)

2. New Kent State Frisbee Golf Course

Tom Euclide advised City staff that KSU is in the process of constructing a new frisbee golf course on the Kent State campus adjacent to the Recreation Center. The course uses the natural area around the Rec Center some of which backs up to residential properties in Kent neighborhoods. Tom wanted the City to be aware that when completed this course will be free and open to the public. If you or your residents have any questions about the course, he said that he'd be happy to provide more details. Tom is hoping to have the course ready for use this Fall.