



## Public Hearing

The City Clerk has scheduled a public hearing to receive comments on the City's estimate of resources and expenses contained in the City's Proposed 2019 Tax Budget that must be submitted to Portage County.

## Special Council Meeting

### 1. Proposed 2019 County Tax Budget

Dave Coffee prepared the draft 2019 Tax Budget for Council's approval. This budget document is required by the County for notification of any changes to the tax rate in the next budget. Our draft County Tax Budget proposes no changes to the tax rates in the City. (attachment)

#### *Administration Recommendation*

With no proposed changes to the tax rates, approval of the County tax budget is primarily procedural and I encourage Council's authorization of the tax budget. We will get into our annual City budget deliberations in greater detail in October.

#### *Council Action*

**Authorize submission of the City's 2019 Tax Budget to the County.**

## Committee of the Whole

### 2. Consideration of Charter Review Committee Recommendation for Council Recall Procedures

Council referred to Committee the consideration of the recommendation of the last Charter Review Committee to amend the procedures for Council member recall. If Council wishes to place the Charter Review Committee recommendation on the fall ballot, it would need to be approved by Council in July and forwarded to the County Board of Elections by August 8, 2018.

#### *Administration Recommendation*

Review the Charter Committee recommendation and direct staff accordingly.

#### *Council Action*

**Review the Charter Committee recommendation and direct staff accordingly.**

## Streets, Sidewalks & Utilities Committee

### 3. Proposed City Code Updates for Small Cell Wireless Antennas

Hope, Melanie and Bridget have requested Committee time to review the changes that need to be made to City Code in order to conform to the recent passage of new legislation in Ohio (Senate Bill 221) concerning the installation of small cell wireless antennas. (attachment)

#### *Administration Recommendation*

We need to update our Code to comply with the new State law and I recommend Council authorize the proposed Code revisions as presented.

#### *Council Actions*

**Receive the staff report and authorize the proposed Code changes as presented.**





## Streets, Sidewalks & Utilities Committee (continued)

### 4. Proposed ODOT Sign Replacement Project Consent Legislation

Jim Bowling has requested Committee time to seek Council's authorization for consent legislation required by ODOT before ODOT can proceed with a sign update and replacement project along SR43 and SR59 in Kent. (attachment)

#### *Administration Recommendation*

Jim indicates that this project is a good opportunity to work with ODOT to improve the traffic signs along State Routes 43 and 59, and I recommend Council's support.

#### *Council Action*

**Authorize the ODOT consent legislation as presented.**

### 5. Consideration of a Request to Waive Driveway Bond

Council referred to Committee a request from the resident at 496 S. Frances Street for the City to waive the bond required for pulling a permit for driveway/curb/apron work at his property. The bond is in the amount of \$1,000. (attachment)

#### *Administration Recommendation*

Although we understand the resident's financial constraints, the staff does not recommend waiving the fee in order to be consistent in the application of City policy.

#### *Council Action*

**Receive the staff report and direct staff accordingly.**



## Public Health & Safety Committee

### 6. Recommendation of the Health Board for T-21 Legislation

Jeff Niestadt has asked for Committee time to present the recommendation of the Kent Health Board for the City to adopt T-21 legislation that would raise the legal age for purchasing tobacco products in Kent from 18 to 21 years old. The new law would apply to cigarettes, e-cigarettes, vaping oils and tobacco paraphernalia. Locally, the cities of Akron and Cleveland have recently enacted T-21 legislation, and Kent State University is a "smoke-free" campus. (attachment)

#### *Administration Recommendation*

In light of the public health concerns for teen smoking and the findings of medical research, I recommend Council accept the recommendation of the Kent Health Board and adopt the T-21 legislation.

#### *Council Action*

**Receive the staff report and consider adoption of the proposed T-21 legislation.**

### 7. Receive a Staff Report on "Downtown Cycle Tours"

Tom has requested Committee time to provide Council with a preview of a prospective new business service that is looking to operate in Kent. The business provides a group bike service for downtown business patrons that are interested in a unique way of experiencing downtown Kent. The business has had success operating in Cleveland, Ohio City and Tremont, and they are interested in expanding into the Kent market. (attachment)

#### *Administration Recommendation*

The business owners wanted to present their concept plan to Council to ensure community support before investing in the service equipment and storage rentals. I recommend Council receive the report and direct staff accordingly.

#### *Council Action*

**Receive the staff report, and direct staff accordingly.**

TOBACCO  
~~eighteen~~ twenty-one



## Finance Committee

### 8. City Tax Code Update

Dave Coffee and Hope have been working with RITA to update the City's tax code in order to conform with changes in the State Tax Code and they have requested Committee time to present the necessary updates for Council's approval. (attachments)



#### *Administration Recommendation*

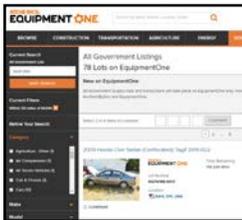
I recommend Council's authorization of the proposed City tax code updates that are required to comply with recent changes in State tax laws.

#### *Council Actions*

**Approve the proposed tax code updates as presented.**

### 9. Authorization of City Surplus Property Auction

Melanie is requesting Council time to authorize the annual City surplus property auction. Melanie has provided a list of the items (attached) that are proposed for sale. Due to the amount of surplus coming out of the former Police Station we plan to use a live auctioneer service. (attachment)



#### *Administration Recommendation*

I recommend Council's authorization to proceed with the surplus City property sale as presented.

#### *Council Action*

**Authorize the surplus City property sale.**

### 10. City Bond Anticipation Notes Renewal

Dave Coffee has requested Committee time for Council's consideration of the City's debt team recommendations to renew and re-fund \$5,145,000 of the City's outstanding debt. Dave is recommending to continue the City's short term debt strategy to take advantage of the competitive short term note rates (attachment)



#### *Administration Recommendation*

I recommend Council's support for the proposed short term debt issuance.

#### *Council Action*

**Authorize the debt ordinances as presented.**

## Information Items

### 1. Fire Incident Report

Chief Tosko has provided a copy of the fire and emergency medical services report for May 2018. In 2018 calls for fire service are up 9% (34 calls); fire mutual aid assistance is up 1 event from 2017; and EMS responses are up 2% (35 calls). (attachment)

### 2. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of May 2018. Overall the City income tax collections are down 1.21% (\$75,371) from May 2017. Kent State University's collections thru the end of May are up 0.95% (\$20,610). (attachment)

### 3. Monthly Permit and Zoning Report

Bridget Susel has enclosed a copy of the monthly zoning and permit violations report for May 2018. Permit revenues were \$45,979.06 for May with the most permits being issued for HVAC Residential (36 permits). There were 33 code enforcement items in May. (attachment)