



Public Hearing

The City Clerk has arranged for a Public Hearing to receive comments on the proposed Zoning Code text amendments recommended for the regulation of medical marijuana facilities in Kent.

Health & Safety Committee

1. Authorize the PulsePoint CPR Program

Chief Tosko has requested Committee time to provide Council with an overview of a new CPR "PulsePoint" project that University Hospitals and the Kent Fire Department would like to implement in Kent. PulsePoint provides an opportunity to use mobile communications technology (cell phones) to alert CPR-trained bystanders about a cardiac event through the free PulsePoint Respond mobile app. The app identifies the location of the victim and the closest AED so that a trained bystander could begin lifesaving efforts while the ambulance is in route to the scene. (attachment)

Administration Recommendation

The ability to initiate cardiac intervention faster has proven to save lives and this technology appears to achieve that with no real cost to the City so I recommend Council's support.

Council Action

Receive the staff report, and authorize the Fire Department to proceed with the PulsePoint CPR program in Kent.

2. Authorize the Acceptance of Donation from University Hospitals

Chief Tosko has requested Committee time to request Council's authorization to accept 4 protective cases to house 4 of the City's Lucas chest compression and automatic CPR devices. Chief Tosko reports that University Hospitals has offered to donate the cases at a value of \$1,250. (attachment)

Administration Recommendation

The cases will better protect expensive lifesaving equipment used by the Kent Fire Department and I recommend Council's support to accept the donation.

Council Action

Authorize the acceptance of the Lucas equipment cases, valued at \$1,250, and donated by University Hospitals.

Committee of the Whole

3. Candidate Interviews for City Boards & Commissions

The City Clerk has scheduled interviews of prospective candidates for vacancies on City Boards and Commissions.



Committee of the Whole (continued)

4. Review of City Records & Retention Policy

At Council's request, the City Clerk has requested Committee time to review the City's Records and Retention policy. The staff will provide an overview, offer comments and answer questions regarding the City's records policies and procedures. (attachment)

Administrative Recommendation

Receive the staff report and direct staff accordingly.

Council Action

Receive the staff report and direct staff accordingly.



Community Development Committee

5. Celebrate Kent Funding

Tom and Bridget have requested Committee time for Council's consideration of the 2018 Celebrate Kent grant funding awards. Tom reports that applications were received from 4 organizations to promote 12 events in Kent. The total funding requests amounted to \$14,518 and the budget is \$15,000 – so Tom is able to recommend fully funding the requests. (attachment)

Administrative Recommendation

Special events continue to be critically important to supporting Kent businesses and I recommend Council accept and authorize the Celebrate Kent funding allocation.

Council Action

Authorize and allocate the Celebrate Kent funding as presented.



6. Haymaker Farmer's Sub-Lease Renewal

Bridget has requested Committee time to request Council's authorization to renew the sub-lease between the City and the Haymaker Farmer's Market to use the land that the City leases from the ABC Railroad for the outdoor season of the 2018 Farmer's Market. The City has provided this sub-lease for \$1 a year since 2012. (attachment)

Administration Recommendation

The Haymaker Farmer's Market is a valued part of the natural, local, and healthy food offerings in downtown Kent and I recommend Council's support.

Council Actions

Authorize the sub-lease renewal for the Haymaker Farmer's Market as presented.



Land Use Committee

7. Proposed Zoning Text Amendment

Bridget has requested Committee time to review the proposed Zoning Code Text Amendments that have been recommended by the Planning Commission for Council's adoption in the regulation of medical marijuana facilities in Kent. Bridget reports that public meetings were held on the amendments in December, January, and February before the Planning Commission voted 5-0 to recommend these text changes to Council. (attachment)

Administration Recommendation

The staff and I believe these proposed changes provide appropriate precautions for the location of medical marijuana facilities in Kent and I recommend Council's support.

Council Action

Adopt the proposed Zoning Text Amendments as presented.



Streets, Sidewalks & Utilities Committee

8. New Special Event Temporary Street Closure



Harrison and Chief Lee have requested Committee time for Council's consideration of a new special events street closure request. The sponsors for the "Hammy 5K" have asked for Council's approval to include a portion of Summit Street in their race route. The race is scheduled for May 19, 2018, with prospective temporary street closures on Summit Street between Whitehall Terrace and SR261 from 6:30 am to 9:15 am. (attachment)

Administration Recommendation

The staff have reviewed the street closure request and believe that the proposed traffic management plan will have a minimal impact on the public. I recommend Council's support.

Council Action

Authorize the temporary street closure for the Hammy 5K as presented.

9. Proposed Renewal/Extension of the Utility Box Public Art MOU



Jim Bowling has requested Committee time for Council's consideration of an updated version of the MOU between the City and Kent State's Wick Poetry Center for the expansion of public art (visual, audio, and poetry) on select utility boxes around downtown Kent. (attachment)

Administration Recommendation

The financial and creative capital costs are shared between the respective organizations out of existing budgets, the program enriches the community culture and showcases the arts talent in Kent, and the program has deterred graffiti so I recommend Council's support for the updated MOU.

Council Actions

Approve the utility box public arts MOU as presented.

Finance Committee

10. 2018 Budget Appropriations Amendment



Dave Coffee has been working with the department heads to reconcile the approved 2018 budget line items and he has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachment)

Administration Recommendation

I recommend Council's authorization of the appropriations amendments.

Council Actions

Approve the proposed 2018 appropriations amendments as presented.

Information Items

1. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of February 2018. Overall the City income tax collections are down 3.70% (\$85,175) from February 2017. Kent State University's collections thru the end of February are up 1.81% (\$15,115). (attachment)

2. Fire Incident Report

Chief Tosko has provided a copy of the fire and emergency medical services report for January 2018. In 2018 calls for fire service are up 14% (9 calls); fire mutual aid assistance is equal to this time in 2017 (2 events); and EMS responses are down 9% (27 calls). (attachment)