



## K-9 Aiko Retirement

At Council's request, the Police Department has arranged for Aiko (the Police K-9) to attend the Council Committee meeting with his handler Sergeant Jim Ennemoser before he is officially retired.



## Council Organizational Meeting

The City Clerk has scheduled time for Council to make the Council Committee assignments for 2018-19.



## Committee of the Whole

### 1. Update Council Standing Rules

The City Clerk has requested Committee time for Council to update the Standing Rules of Kent City Council.

#### *Administration Recommendation*

I recommend City Council receive the Clerk's report and authorize the proposed update of the Standing Rules.

#### *Council Action*

**Authorize the proposed update to the Standing Rules of Kent City Council.**



## Community Development Committee

### 2. Receive and Update on the City Administration Building Project

Melanie Baker has requested Committee time to provide Council with the outcome of the architectural firm evaluations and to update Council on the next steps for the project.

#### *Administration Recommendation*

Receive the staff report, no action is necessary.

#### *Council Actions*

**Receive the staff report, no action is necessary.**

### 3. Receive the 2017 Annual Report from Main Street Kent

Tom Wilke has requested Committee time for Main Street Kent representatives to present their annual report for 2017 to Kent City Council.

#### *Administration Recommendation*

Receive the Main Street report, no action is necessary.

#### *Council Actions*

**Receive the Main Street report, no action is necessary.**



## Community Development Committee

### 4. Lawrence Court Proposed Median Maintenance Agreement



Jen Barone and Bridget have requested Council time for consideration of a request from the developer of the Villages of Franklin Crossing (former Silver Meadows) to authorize a proposed maintenance agreement with the City for a new landscape median on Lawrence Court. Under the terms of the proposed agreement, the developer/owner agrees to maintain the landscaping in the median. (attachment)

#### *Administration Recommendation*

The developer is making a substantial investment to renovate the former Silver Meadows property, including enhanced landscaping and streetscape. The staff supports the proposed landscaped median on Lawrence Court and recommends Council's support for the corresponding maintenance agreement.

#### *Council Actions*

**Authorize the proposed maintenance agreement as presented.**

### 5. City-County Landbank Agreement



Bridget has requested Committee time for Council's consideration of an agreement with the Portage County landbank that would authorize County landbank funding to be used to demolish 2 blighted properties (26 Harris Street, 249 ½ Lake Street). Bridget reports that the property owners support the demo of the structures. (attachment)

#### *Administration Recommendation*

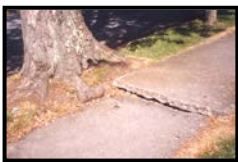
We have been able to use landbank funding to demo blighted structures that have become public nuisance properties and I recommend Council's support for this Agreement.

#### *Council Action*

**Authorize the proposed City-County Landbank Agreement for the demolition of 2 blighted properties in Kent as presented.**

## Streets, Sidewalks & Utilities Committee

### 6. Sidewalk Repair and Replacement Update



Melanie and Jim Bowling have requested Committee time to review the services, costs and options available for the repair and replacement of sidewalks in Kent. (attachment to be provided at the meeting)

#### *Administration Recommendation*

Receive the staff report and direct staff accordingly.

#### *Council Action*

**Receive the staff report.**

### 7. Request to Add Parking Meters on College Street



Tom Wilke has requested Committee time for Council's consideration of a recommendation from the Parking Action Committee to install parking meters along College Street between Water Street and Franklin Avenue. College Street was not included in the original allocation of parking meters but businesses in that area have asked about the possibility of adding meters in order to provide more turnover of parking spots in that area of downtown. (attachment)

#### *Administration Recommendation*

The Parking Action Committee recommended in favor of adding new meters. Tom and I recommend Council's support.

#### *Council Action*

**Receive the staff report and authorize the installation of parking meters on College Street between Franklin Avenue and Water Street.**

## Finance Committee

### 8. Parks and Recreation Property Rental Request



John Idone has requested Committee time to ask for Council's approval to lease-out the property recently purchased by Kent Parks and Recreation at 500 Middlebury Road. The property was purchased as part of the assemblage of land for a possible future Community Recreation Facility proposed for that site. (attachment)

#### *Administrative Recommendation*

In preparation for the possibility of a Kent Parks and Recreation Community Recreation Center, Council authorized Parks and Recreation to purchase the property at 500 Middlebury Road. With the property acquisition completed, John Idone is seeking Council's approval to allow him to lease the property until such time as that property is required for a recreation center. With no imminent use for the property, I would recommend Council's support to lease the property to help offset the costs of the purchase.

#### *Council Action*

**Consider the request and direct staff accordingly.**

## Information Items

### 1. Kent Police Statistics

Chief Lee has provided a copy of the police statistics report for November 2017. In 2017 calls for service are down 10% (2,521 calls); traffic citations are down 19% (616 tickets); accident incidents are down 27% (254 incidents) and serious crimes are down 13% (92 cases). (attachment)

### 2. Fire Incident Report

Chief Tosko has provided a copy of the fire and emergency medical services report for October 2017. In 2017 calls for fire service are up 7% (54 calls); fire mutual aid assistance is down 8 events in 2017; and EMS responses are up 5% (148 calls). (attachment)

### 3. Health Department Statistics

Jeff Neistadt has provided a copy of the statistical report for November 2017. Health Department revenues are up 11% (\$65,065.50) and permits are down 6% (36 permits) in 2017 from 2016. (attachment)

### 4. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for November 2017. Permit revenues were \$9,668.31 for November with the most permits being issued for HVAC Residential (24 permits). There were 58 code enforcement items in November. (attachment)