



Finance Committee

1. Quality IP Technology Services Contract



Gary Bishop and Dave Coffee have requested Committee time for Council to consider the approval of a technology management services contract with Quality IP. Rather than submitting a request to hire additional staff in the City's IT Division as part of the 2019 Operating Budget, we chose to solicit an IT management services contract that will provide a full range of critical technology services (cyber security, help desk, technology installation and updates, recovery, etc.) that can occur under the direction of Gary. (attachment)

Administrative Recommendation

We believe that a multi-year contract to outsource the City's technology support services will provide the most effective and productive way to ensure the highest standards possible for City IT operations. I recommend Council's support.

Council Action

Authorize the Quality IP contract and sole source award as presented.

2. Amend City Trash Service Contract to Remove Recycling



Melanie has requested Committee time for Council to consider amending the City's trash service contract with Republic Services in order to enter a new contract directly with Portage Recycling for curbside recycling services in Kent. Republic Services has agreed to step out as the billing administrator for the City's recycling programs in order for Kent residents to save \$1/month on their recycling bill (going from \$6.50 to \$5.50 per month) by contracting directly with Portage County. (attachment)

Administration Recommendation

In order to save residents money with no disruption to recycling services, I recommend Council's support.

Council Action

Authorize the staff to amend the City's Trash Service contract with Republic to remove recycling.

3. Authorize a New Contract with Portage County for Recycling



Melanie has requested Committee time for Council to consider authorizing the staff to enter into a new contract directly with Portage County for curbside recycling services at a savings of \$1/month per household. The proposed contract term is through February 2024. Portage County proposes to handle billing through their property tax bills. (attachment)

Administration Recommendation

In order to save residents money with no disruption to recycling services, I recommend Council's support.

Council Action

Authorize the staff to enter into a new contract with Portage County for citywide recycling services as presented.

Community Development Committee



1. Consideration of County Solid Waste Plan Update

Melanie has requested Committee time to present the changes proposed by Portage County in the update of the Portage County Solid Waste Plan.

Administration Recommendation

Receive the staff report and approve the updated Portage County Solid Waste Plan.

Council Action

Receive the staff report and approve the updated Portage County Solid Waste Plan.

2. New TRES Liquor Transfer Request for 257 N. Water Street

Bridget and Tom have requested Committee time to present Council with a request from the owners of 257 N. Water Street to transfer a liquor license into Kent under the terms established by Council for TRES liquor licenses. The request is for a new D1 license which would allow for the sale of beer on the premises. (attachment)

Administration Recommendation

Bridget has reviewed the TRES request and she reports that the applicant has met the criteria established by City Council and the staff recommends Council's support.

Council Action

Authorize the TRES liquor license transfer request for 257 N. Water Street as presented.



3. New TRES Liquor Transfer Request for 911 N. Mantua Street

Bridget and Tom have requested Committee time to present Council with a request from the owners of the former Riverside Wines on N. Mantua Street to transfer a liquor license into Kent under the terms established by Council for TRES liquor licenses. The request is for a new D3 license which would allow for full liquor service on the premises. (attachment)

Administration Recommendation

Bridget has reviewed the TRES request and she reports that the applicant has met most of the criteria (4 out of 5) established by City Council and she recommends Council's support.

Council Action

Authorize the TRES liquor license transfer for 911 N. Mantua Street as presented.



4. Kent JC's New Event Street Closure Request

Harrison and Chief Lee have requested Committee time to present a request from the Kent JC's to host a new event in downtown Kent with designated street closures. The proposed new event is a Craft Beer fest that would invite craft beer makers to set up beer tasting stations in downtown Kent. The event is proposed for May 18, 2019 and the JC's have asked for Council's permission to close certain City streets during the event. (attachment)

Administration Recommendation

Downtown events continue to be beneficial for Kent's economy and the staff and I recommend Council's support for the new event street closure.

Council Action

Authorize the proposed street closure for the new JC Craft Beer event as presented.



Community Development Committee (continued)

5. City/Wick Poetry/KSU River Project Agreement

**WICK
POETRY
CENTER**



Jim Bowling has requested Committee time for Council's consideration of a proposed new agreement between the City and the KSU Wick Poetry Center for a public engagement, public art, and Cuyahoga River celebration project. Under the terms of the agreement the City would partner with the Wick Poetry Center to install a static and a digital river celebration board that would allow residents to add their own personal stanzas to the development of a Cuyahoga River celebration poem. This project is part of the 50th anniversary of the burning river and will be featured as part of the regional celebration of the comeback of the river. The project would be centered along N. Water Street as part of the effort to continue the revitalization of this corridor that was highlighted in the Better Block event. The agreement caps the City's costs at \$20,000. (attachment)

Administration Recommendation

We continue to look for opportunities to promote public engagement, public art, and environmental preservation and I recommend Council's support for this new project.

Council Action

Authorize the proposed new Wick Poetry/River Project agreement as presented.

6. 2019 CHIP Grant Application Authorization



Bridget has requested Council's authorization to submit the proposed 2019 CHIP grant application to the Ohio Department of Development Services.

Administration Recommendation

Authorize the staff to submit the proposed 2019 CHIP grant application package.

Council Action

Authorize the staff to submit the proposed 2019 CHIP grant application package.

7. Proposed 2019 CDBG Action Plan



Dan and Bridget have requested Committee time to provide an overview of the proposed 2019 CDBG Action Plan. To date the City has not been advised of the exact allocation for HUD funding for Kent in 2019 but we anticipate receiving about the same amount as 2018 which was \$277,478. Seven project funding applications were received for 2019 requesting a total of \$338,000. (attachment)

Administration Recommendation

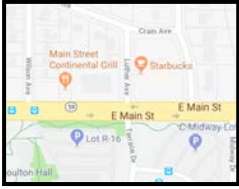
The staff will provide an overview of the CDBG projects proposed for 2019 but we are not asking for Council's motion for authorization until May after the final public hearings are held.

Council Action

Receive the staff report, no action at this time.

Streets, Sidewalks & Utilities Committee

1. E. Main Street Neighborhood Study Agreement Amendment



Jim Bowling has requested Committee time for Council to consider a proposed amendment to the original E. Main Street Neighborhood Study Agreement (between the City and KSU) which would extend the study into 2019. Jim's request allows for funding to continue into 2019 which will be used for further traffic analysis and neighborhood planning work. (attachment)

Administration Recommendation

Jim reports steady progress on this neighborhood based planning effort and Jim has funding in his budget to cover the costs so I recommend Council's support.

Council Action

Authorize the proposed amendment to the E. Main Street Neighborhood Agreement.

Committee of the Whole

1. Consideration of a Resolution on Ohio HB #393, Senate 165

At Council's request, Hope has prepared a draft Resolution opposing the proposed House Bill#393/Senate Bill#165 that allows the use of fracking water on roadways in Ohio as a deicing agent. (attachment)

Administrative Recommendation

Receive the staff report and direct staff accordingly.

Council Action

Receive the staff report and direct staff accordingly.

2. Update the Pending List for 2019

The staff have reviewed the pending list items and we would like Committee time to review the status of those items and request Council's consideration to remove completed items where appropriate. (attachment)

Administrative Recommendation

Review the pending list items and authorize the modifications as presented.

Council Action

Authorize and amend the pending list as appropriate.

Information Items

1. Kent Police Statistics

Chief Lee has provided a copy of the police statistics report for January 2019. In 2019 calls for service are up 23% (560 calls); traffic citations are up 19% (48 tickets); accident incidents are down 19% (15 incidents) and serious crimes are down 10% (5 cases). (attachment)

2. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of January 2019. Overall the City income tax collections are down 0.59% (\$6,771) from January 2018. Kent State University's collections thru the end of January are down 2.04% (\$9,004). (attachment)

3. Health Department Statistics

Jeff Neistadt has provided a copy of the statistical report for January 2019. Health Department revenues are up 22% (\$9,165.98) and permits are down 12% (3 permits) in 2019 from 2018. (attachment)

