



Special Regular Council Meeting

The City Clerk has scheduled time (6:50 pm) for Council to authorize the terms of the negotiated Fire union (IAFF) contract for 2021-23 as discussed in executive session.

Committee of the Whole

1. Board and Commission Vacancy Applications (Amy)

Amy has requested Committee of the Whole time for Council to review the applications for candidates interested in vacancies on City Boards.

Administration Recommendation

Review the candidates.

Council Actions

Review the candidates, no further action is required.

2. City/KSU Town Gown Update (Dana)

I have invited Dana Lawless Andrick from KSU to provide an update on the status of town gown projects and activities for Council's information. (attachment)

Administration Recommendation

Receive the town gown update.

Council Actions

Receive the town gown update, no action is required.

3. New City Hall Project Bid Update (Melanie)

Melanie has requested Committee time to present an update on the status of the bids for the new City Hall project. (attachment)

Administration Recommendation

Receive the City Hall project update.

Council Actions

Receive the staff report and direct staff accordingly.

Community Development Committee

1. Collegiate Passion Brands (dba Kent Sportwear) Appeal of the Architectural Review Board Ruling (Bridget)

Bridget has requested Committee time to present a request from the owner of Collegiate Passion Brands 125 S. Water Street, to appeal the ARB's decision to deny the use of the yellow and blue accent/trim colors on the building. (attachment)

Administrative Recommendation

The City's design guidelines do not specify exact color palates and the trim colors were selected by the owner to match Kent State's blue and gold colors but the ARB denied those colors. I recommend Council consider the request.

Council Action

Consider the ARB appeal request and direct staff accordingly.



Community Development Committee (continued)



2. Request for Local Historic Grant Administration (Bridget)

Bridget has requested Committee time to present a request for the City (as a State designated Certified Local Government) to administer a grant being submitted to document the history of the Liquid Crystal Institute. (attachment)

Administrative Recommendation

I recommend Council's support for the City to serve as the administrative agent for this local historic grant application.

Council Action

Authorize the City administration and acceptance of the grant (if approved) as presented, with the emergency clause.

3. Main Street Kent Contract Renewal (Bridget)

Bridget has requested Committee time to present the staff recommendation to renew the Main Street Kent contract for another 3 year cycle. Due to financial pressures, the 2022 contribution has been reduced by 5% (\$3,500) but we are planning to resume existing funding levels in 2023 and 2024. (attachment)

Administrative Recommendation

Main Street Kent continues to be one of the City's greatest assets in differentiating Kent from neighboring downtowns, supporting Kent businesses and amplifying the Kent brand. I urge Council's support to renew the Main Street contract as presented.

Council Action

Authorize the renewal of the Main Street Kent contract as presented for 2022-24, with the emergency clause.



Streets, Sidewalks & Utilities Committee

1. Curbside Recycling Contract Status Report (Melanie)

Melanie has requested Committee time to provide Council with an update on the status of the County curbside recycling service contract. After the County advised the City in late summer that they would not be able to honor their weekly curbside recycling service contract, the City agreed to a temporary extension of the curbside service on an every other week basis at a reduced price. The County is requesting the every other week service continue heading into 2022 but they are asking that the price be increased from \$2.92/month to \$5.50/month. (attachment)

Administration Recommendation

Receive the staff report and direct staff accordingly.

Council Action

Receive the staff report and direct staff accordingly.

2. Authorization of Grant Funding Request for E. Main Street (Jim)

Jim Bowling has requested Committee time to ask for Council's authorization to submit a TASA grant funding request in the amount of \$700,000 for the East Main Street Improvement Project. (attachment)

Administration Recommendation

Jim has identified an opportunity to secure additional grant funding for the E. Main Street Improvement project, with the City share included in the City's Capital Plan. I recommend Council's approval.

Council Action

Authorize the proposed grant funding request and acceptance if approved in the amount of \$700,000 as presented, with the emergency clause.



Streets, Sidewalks & Utilities Committee (continued)

3. Authorization of Grant Funding Request for Hike & Bike Trail (Jim)

Jim Bowling and Angela have requested Committee time to ask for Council's authorization to submit an AMATS grant funding request in the amount of \$483,100 to begin the planning, design and engineering work for the final phase of the Portage Hike & Bike Trail that will provide a new connection between Main Street and Stow Street. (attachment, same as TASA grant memo)

Administration Recommendation

Jim has identified an opportunity to secure grant funding for the last, and most expensive phase of the Portage Hike & Bike Trail running through downtown Kent. I recommend Council's authorization to begin securing funding for the final phase of the popular Hike & Bike Trail project.

Council Action

Authorize the proposed grant funding request and acceptance if approved in the amount of \$483,100 as presented, with the emergency clause.

Finance Committee

1. Resolution Requesting the Transfer of Taxes from Portage County (Rhonda)

Rhonda has requested Committee time for Council's consideration of a resolution requesting the County Auditor to transfer the tax proceeds for 2021 to the City in 2022. (attachment)

Administration Recommendation

Council must adopt an ordinance authorizing the transfer to be made from the County and I recommend Council's support for the proposed resolution.

Council Action

Adopt the resolution authorizing the transfer of County tax proceeds as presented.

Information Items

1. Income Tax Report

Rhonda Hall has provided a summary of income tax collections for the September of 2021. Overall the City income tax collections YTD are down .49 % (\$54,466) compared to September 2020. For the month of September the City income tax collections are down 2.8% (\$36,115) compared to September 2020. (attachment)

2. Kent Police Statistics

Chief Shearer has provided a copy of the police statistics report for September 2021. In 2021 calls for service are down 3.2% (62 calls); traffic citations are up 75% (92 tickets); accident incidents are up by 1 incident and serious crimes are up from zero to one incident compared to September of 2020. (attachment)

