

CIVIL SERVICE COMMISSION REGULAR MEETING MINUTES
Monday, November 15, 2021
5:00 PM

Present: Christine Klein, Chair
Marilyn Sessions, Member

Also Present: Dawn Bishop, CSC Coordinator
Michael Lewis, City of Kent, Police Lieutenant
William Myers, City of Kent, Fire Chief

Call to Order

The regular meeting of the Civil Service Commission was called to order at 4:59 pm on Monday, November 15, 2021, by Christine Klein. Roll call was taken.

MOTION TO APPROVE THE MEETING MINUTES of September 20, 2021 made by Ms. Sessions, seconded by Ms. Klein, and CARRIED by a voice vote of 2-0.

Safety Administration

Kent Police Department
Personnel Changes Read.

Lt. Lewis said the police department is requesting a new detention officer list. The previous list is exhausted and they will be having an upcoming vacancy. After being asked, Lt. Lewis thought it may be best to test after the holidays and then the department could also use the time for recruiting while they are still recruiting for the police officer exam. He also said they are satisfied with the Ramsey and Associate exam and are not looking at testing this position through the National Testing Network.

MOTION TO ESTABLISH AN ELIGIBLE LIST FOR THE POSITION OF DETENTION OFFICER made by Ms. Klein, seconded by Ms. Sessions, and CARRIED by a voice vote of 2-0.

Kent Fire Department
Personnel Changes Read. Chief Myers introduced himself to the Commission and both members welcomed him. Discussed a little about the upcoming expiration of the firefighter/paramedic eligible list in late March, but he was not requesting a new list at this time.

Service Administration

Personnel Changes Read.

Adjournment

MOTION TO ADJOURN THE MEETING AT 5:14 PM made by Ms. Klein, seconded by Ms. Sessions, and CARRIED by a voice vote of 2-0.

Minutes approved: 12-20-2021


Christine Klein


Marilyn Sessions